

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the ANNUAL PARISH COUNCIL MEETING held on Wednesday, May 12th 2004
at Crosby Parish Hall, Crosby-on-Eden

PRESENT Dr M A Briggs Mr M Clarke Mr P Gascoigne Mr A Gosling
Mrs L Kielty Mrs M Naylor Mr C F Nicholson Mr W M Wannop

District Councillors Mrs M Bowman and Mr E Firth, and County Councillor Mr J Mallinson

1. **ELECTION OF CHAIRMAN** There being no other nominations Mr C F Nicholson, proposed by Mr M Clarke, seconded by Mrs L Kielty was unanimously re-elected, there being no other nominations. Mr Nicholson was duly thanked for his service to the council over the past year
2. **DECLARATION OF ACCEPTANCE OF OFFICE** – Mr Nicholson duly signed this declaration
3. **APOLOGIES** were received from Mesdames W Aldred(H) and S Aglionby(B), Messrs M Carigiet, W Clark(S) and A D Lightfoot(H)
4. **ELECTION OF VICE-CHAIRMAN** On a proposal from Mr W M Wannop, seconded by Mr M Clarke, Ms Wendy Aldred was unanimously elected as Vice-Chairman in her absence there being no other nominations
5. **DECLARATION OF ACCEPTANCE OF OFFICE** – Clerk would obtain Ms Aldred's signature to the Acceptance when she returned from holiday
6. **MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 14th April 2004 previously circulated as a true record
7. **DECLARATION OF INTERESTS** Mr W M Wannop believed there was a rumour going around that he should have declared an interest with regard to Planning Application No.03/1024 – Houghton Hall, Proposed Garden and Visitor Centre, Houghton, based on the fact that he owned the field opposite on the other side of the beck. His son owned this field, not him personally. If anything happened in the Brunstock development it would be a very, very small clump of houses near the bend. He confirmed that he considered his conscience was clear and if anyone wished to ask any questions he was perfectly willing to answer. Mr Gascoigne commented saying he had heard it said that the area was not suitable for development- if the development at Houghton Hall went ahead, then the land next door would stand a better chance of being developed in the future and thus increase its value. Chairman thanked Mr Wannop for his candour in this matter. None of the other Councillors present had any personal interests or any personal interests which were prejudicial relating to any item on the agenda at this stage
8. **PUBLIC PARTICIPATION** Several members of the public were present. Mrs J Ranson spoke for those present to present their concerns about Item 9(b)(i) 04/0155 L/A Field 0434, The Knells Houghton. They were particularly concerned that a Greenfield Site was being turned into an industrial site. The proposal stated that there was to be storage and bagging of wood. This wood arrived via very large wagons and took about two hours to unload which was dangerous and noisy. The planners seemed to think that the wood was going to stored and nothing would happen to it. The residents knew from benefit of experience over the last two years that the wood would be cut up and burnt, causing the local residents a lot of trouble. The Environmental Department had issued notices to stop him burning the wood last year. Mrs Ranson wanted to know what the applicant's intention was. She understood that the Highways Department was against turning into the field and so far as stopping on the road as far as the residents were concerned was not an option, and understood that if the Highways were against it the planners had the right to turn down the application under their delegated powers. Mr J Shaw stated the fact that the field when it was bought was an agricultural field used specifically for grazing field. Mr Little moved the gate, without planning permission removed the original field gate to directly opposite Mr Shaw's property entrance. Mr Little tore down 30 feet of hedgerow and then put in an application for another gate – the highways said he could not have the gate in that position, it then took him two years to restore the hedgerow. He then received permission for the alternative gate. No-one had been informed about the second application for the new gate. Now that he has got permission for the new gate it should still remain as a field gate and should limit the access and Mr Shaw would like this to be checked. Chairman reminded members of the public at this point that whilst the opportunity for public participation still existed they were free to speak, but once the council had moved past this section and into the rest of the agenda then they would not be free to interject unless the meeting assented to further comment. Mr Shaw pointed out that there was a large pile of logs adjacent to the hedge and if this caught fire this would be highly dangerous and if he lit another fire this pile was adjacent to the highway thus creating a hazard and he would like something done about it. Dr M Briggs – there seemed to be some doubt about what Mr Little was doing there. Mr Little did not

reside in the area. Mr P Gascoigne confirmed that the Enforcement Officer, Carlisle City Council, was in constant touch with Mr Little.

9. PLANNING

a) Reports

i) **04/0229 – GRANTED PERMISSION - Red Nook Cottage, Tarraby** conversion of and extension to bedroom to provide dining room

b) Applications

i) **04/0155 – L/A Field 0434, The Knells, Houghton.**

Change of use of agricultural field to allow use of field for storage of timber/wood chippings and bagging of wood in association with forestry business

Mr Wannop reported he had inspected the field – the heap of wood referred to above was massive and looked very unsafe. There had been problems in the past. Mr Little appeared to be ignoring all planning laws and Mr Wannop felt that the parish council should take some immediate action to ensure the land was tidied up and made safe and then reconsider whether he should be allowed to store wood there in the first place. Clerk had circulated copies of the comments which Mr P Gascoigne had prepared prior to the meeting to those present – attached to these Minutes. (Chairman read these out) On the application it actually mentions it was a "forestry business" but as far as Mr Gascoigne was concerned it was a "tree surgery" business. The permission for the new gate Mr Gascoigne had assumed that local residents had been circulated with this application, although it was only to gain better access to a stable, just to be used for access for horses. Councillor Mrs M Bowman had visited the site and spoken to Mrs Ranson, she agreed with everything that had been said at this meeting, she had spoken to Mr S Greig, Planning Officer, who was awaiting the Report from Highways and as soon as Mr Greig received this he would be contacting Mrs Bowman. This application was to be dealt with under Delegated Powers but if there is anything unfavourable it would be referred to the Planning Committee. Councillor Mr E Firth had spoken to Mr Shaw two years ago, Mr Little had been using the field to dump tree cuttings, set fire to them, all the smoke going into local residences, Mr Firth had taken it up with the Enforcement Officer but it just seemed that Mr Little took no notice whatsoever. If the City Planning Officers suggest anything other than turning it down then he would insist it went before the Planning Committee. Councillor J Mallinson was under no doubt that the parish council would support the residents in their objections and he reminded the residents that they should make their own representations to Carlisle City Planning Department. It was reiterated that individual letters were better. Mr A Gosling had come across a couple of occasions recently where Enforcement Orders had been made and they were not enforced with any real pressure and he asked that the parish council should make certain that these Orders be carried out. Mr Gascoigne pointed out that Mr Little also stored wood on an open corner on the road to Scaleby, turn off towards Smithfield. This required action. Resolved the council should fully support the residents in their objections to this change of use.

ii) **04/0543 – Stable adj to Lawn Cottage Rickerby.** Retrospective application for new concrete floor, repairs to include new concrete floor, lightweight concrete blockwork, wall to form stable/tackroom and replacement glazing (LBC) **Comment:** No objections (This action confirmed by the full council)

iii) **03/1024 – Houghton Hall, Houghton - Garden Centre Klondyke – Public Representations at development control committee Receipt of Case Officer's report on the application (2 letters on sep days!)**

Cumbria County Council – Noted acknowledgement of council's comments on Head of Environment's Report The Chairman had prepared a report of the Site Visit and his attendance at the Planning Committee on 30th April 2004 – copy was circulated at the meeting

iv) **04/0453 – West Lodge, Houghton House, Houghton.** Erection of detached garage

Comment: No objections (Action confirmed)

v) - **Laughinstock, Crosby-on-Eden** – Variation of planning condition no.3 on approval 02/0724 to trade between the hours of 11.30 to 24.00, 7 days. **Comment:** No objections (Action confirmed)

c) **CONSULTATION PAPER on Planning Policy Statement 1: Creating Sustainable Communities Document from ODPM** Comments to be in by **21st May deadline date** Resolved to leave Mr Nicholson to work on these.

There was not an awful lot to say about it but PPS 6 would be more contentious. Action to be confirmed at the next meeting.

WA

10. CARLISLE CITY COUNCIL – FORWARD PLAN OF KEY DECISION OF THE EXECUTIVE – copy received – this would be updated monthly. This was a lengthy report of forthcoming events.

11. CUMBRIA COUNTY COUNCIL (Community Economy & Environment) Cumbria Local Transport Plan 2 (2006-2012) Issues Consultation – Document to be circulated at the meeting – replies required by **14th June 2004**
Resolved councillors should send completed forms to the clerk who would collate and send in.

12. CARLISLE PARISH COUNCILS' ASSOCIATION

a) Report from Chairman and Clerk on their attendance at the Association meeting held on 19th April 2004 circulated at the meeting which included details of Grants from Carlisle City and Cumbria County Council

b) Noted receipt of Schedule of Parish & Village Hall Capital Grants ratified at the above meeting 2004/05

13. CARLISLE CITY COUNCIL Reception for Beating the Retreat 2 tickets received for Mr M Clarke & Mr A J Gosling. Messrs Clarke and Gosling had enjoyed this very much and well worth attending

14. AMEY HIGHWAYS Strategic Partnership for Highways Term Maintenance – Amey seeking your views - copy letter to discuss together with copy email from Ms W Aldred (attached to these Minutes) circulated at the meeting. This was viewed as requiring the council's support to enable Amey to win the contract. Councillor J Mallinson considered that Ms Aldred had done a superb appraisal of Amey's letter and was quite right in what she said – Amey Highways would not be looking at gritting routes and modifying the existing budget, they would appear to be giving an impression that they are going to have more influence than they are actually going to have and this was not the case. Councillor Firth confirmed that Highways was the County's problem. Resolved not reply as the council did not feel it should support a commercial enterprise. Mr W M Wannop highlighted a problem in Linstock which Amey had not responded to with any great speed.

15. PARISH PLAN -

a) Noted Jillian Hale (Principal Local Plans Officer) would attend 9th June meeting

b) Notes and ideas brought forward at the pilot meeting held on 24th March 2004 at Linstock had been circulated to all councillors. Mr Wannop considered the meeting had been excellent and Ms Aldred had done a brilliant job. It was confirmed that each village would have chance to discuss matters. The council was waiting to hear about the Countryside Agency grant. Resolved to consider at the June meeting which items should be dealt with as matters of importance

16. RICKERBY PARK – Proposed Speed humps General consensus was that these were not required. Councillor J Mallinson confirmed it was in the Cumbria County Council's schedule to be done this year but there was to be general consultation with the public, police, residents and the parish council. There were other methods of reducing speeding. You cannot have a 20mph limit without traffic calming measures, suggestion of rumble strips and if these constituted a traffic calming measure these were the least intrusive. There was obviously going to be a lot of contention. At present there was a 40mph limit through the Park and Rickerby. A query was raised about installing chicanes.

17. STANDARDS BOARD FOR ENGLAND Bulletin Number 17 – Noted this received from Carlisle City Council

18. BUS SERVICE 680 Nenthead –Carlisle – Noted letter from Cumbria County Council, Community Economy & Environment – Termination of Peak College Holidays service as from Friday, 4th June 2004 – copy letter had been circulated – another service lost which was a shame

19. COUNCIL VACANCIES –

1. Houghton Ward

Noted acknowledgement from Carlisle City Council, Returning Officer of co-option of Mrs M Naylor and that there will be a further co-option in respect of Crosby-on-Eden & Linstock Ward. Noted receipt of Mrs Naylor's copy Register of Interests and Undertaking in respect of the Code from Carlisle City Council for retention in the "Green File"

2. Crosby-on-Eden and Linstock Ward The Chairman reported that Mr M Clarke and Ms W Aldred had interviewed the two applicants for this vacancy and their recommendation was Mr Steven Alecock. Mr Wannop, as a councillor for this ward, considered this was an excellent decision as Mr Alecock had had a very high profile in the Jubilee Celebrations held at Linstock, he lived in the village and was a very enthusiastic supporter of village activities. Mr M Clarke commented that both candidates had been eminently suitable. Resolved unanimously to co-opt Mr Alecock – clerk instructed to inform Carlisle City Council of the co-option of Mr Alecock and write to Mr K Sloan informing of the decision of the council.

3. Vallum Ward Clerk informed the meeting that Mr P Miller who had attended the last meeting had informed her that at the present time he could not commit himself. Resolved a leaflet be prepared advertising the vacancy and asking for

persons interested to apply to the Clerk. Councillor J Mallinson volunteered to distribute the leaflets on the Windsor Way estate.

20. B6264 STANEGATE DITCH – road encroachment by overgrown vegetation Noted letter together with photographs has been sent to Capita. Clerk informed the meeting that Mr Clark was in hospital for a minor operation but he had given the clerk a letter which contained the following: "Nothing further to report, but trees and bushes on south side of the road were now in full leaf and growing rapidly. Still imposing on the road surface with obvious effect." Mr A Gosling having seen the photographs considered this was appalling maintenance. Mr Wannop reminded the meeting that this had been a major road but was now a minor one. Councillor Mrs M Bowman stated that Mr Clark had been told that this was now an unclassified road but it would be done eventually. Concern was that when there was an accident on the main road, as there was recently, the traffic was re-directed through Crosby-on-Eden and when you get two large vehicles there was barely room for them to pass each other. Mr Harold Heald was authorised to speak – "With due respect to Councillor Wannop the Newby East Road did not take buses but the road through Crosby-on-Eden did, and apart from the fact that the road was overhung with trees, and because people tended to use it as a dumping ground for rubbish, he had taken it up with Crosby Lodge Hotel at one time because he thought the ditch belonged to the owners of the hotel. Although it was now unclassified it did take quite an amount of traffic and the verge encroached onto the road surface. To Mr Heald's knowledge the trees, bushes and verges had not been trimmed for a long time, and he considered it required attention. No-one seemed to accept responsibility. The Stanegate was an historic monument. Mr Gascoigne considered that for people who used the road it was important it should be passable. It should be pointed out to Highways the value of the road as a diversion route in case there was an accident on A689. Councillor Mallinson volunteered to press to have some maintenance done and was handed the photographs taken by Mr C F Nicholson.

21. RECRUITMENT OF NEW CLERK -The Chairman reminded the council that Mrs B Watson would be retiring later this year and therefore it was necessary to appoint a sub-committee to arrange advertising, short listing and interviews. Resolved that Chairman, Vice-Chairman, Mr M Clarke, Mrs L Kielty together with the present clerk should form the sub-committee.

22. CUMBRIA COUNTY COUNCIL -. Emergency Planning - Invitation to attend the Community Consultative Forum meeting to be held on Wednesday, 19th May at The Oval Centre, Salterbeck, Workington – 9.45a.m. to 12.50p.m. No-one was available to attend.

23. CARLISLE EDUCATIONAL CHARITY – Notices had been displayed informing students of the availability of Grants together with information sheets and application forms which were available from the clerk

24. CROSBY-on-EDEN WOODEN BUS SHELTER Mrs Seldon (resident of Crosby-on-Eden was allowed to speak) bringing to the attention of the council the "annoying practices carried out by young people, some from Brampton, and Crosby in the shelter". Mr Wannop confirmed that Mrs Fraser had found the site for this shelter and whatever the council decided the same site should be used. Two photographs taken by Mrs Seldon had been given to PC Brown. The clerk read out a quote from Mr W Clark's letter: "A villager has suggested that the shelter remain in its present position, the frontage removed which would be a simple job and he would do it himself free of charge and this would prevent young people hiding inside to carry out their annoying practices." Councillor Mallinson suggested a new modern bus shelter should be a replacement. However, the council felt the wooden shelter was more in keeping. Resolved R J Telford & Sons should be asked to modify the shelter as soon as possible.

25. FINANCE

a) Payment of accounts – Resolved to authorise those listed on the attached schedule

b) HSBC bank account balances c/a £614.34 Business Money Manager £50,622.59

c) Draft accounts for year ended 31st March 2004 circulated at the meeting

d) Carlisle City Council – Noted remittance advice in respect of Precept £31,800 2004/05 will be credited to the council's account within five days of 21.04.04

e) Great North Air Ambulance Service – Noted letter expressing grateful thanks for the generous donation of £100 made by the council and stating that the appeal fund was in excess of £50,000. Resolved to make this an annual donation

26. DATE OF NEXT MEETING Wednesday, 9th June 2004 at Crosby Parish Hall (Mr C F Nicholson would be on holiday and gave his apologies, however if anything very urgent arose he would attend)

WA

27. CORRESPONDENCE AND ITEMS RECEIVE SINCE ISSUE OF THIS AGENDA

1. PLANNING

a) Applications

i) 03/1024 – Houghton Hall, Houghton – Change of Use to retail (garden centre) and leisure (visitor attraction)

Notice of Deferment received – copy notice had been circulated to all councillors

ii) 04/0571 – 20 Jackson Road, Houghton - first floor extension to rear elevation (Received 7th May 04)

iii) 04/0571 - 20 Jackson Road, Houghton . Amended description proposal – Rear extension to provide living room (Received 10th May 04)

Comments: No objections

iv) 04/0631 – Walby Hall, Walby - Erection of building for livestock housing (Rec'd 7th May 04)

v) 04/0632 - Walby Hall, Walby – Erection of building for livestock housing (Rec'd 7th May 04)

Comments: No objections

b) Reports

i) 04/0523 – GRANTED PERMISSION - West Lodge, Houghton Erection of detached garage

c) CARLISLE DISTRICT LOCAL PLAN – REVIEW 2001-16

Advance copy of the text for the "Deposit Draft" received. Formal consultation for the statutory six-week period will take place throughout July (actual dates still to be confirmed but likely to be 28th June to 6th August) – only six weeks to comment, therefore advance draft to help the parish council through the process. Mr M Clarke took the copy to read and would then pass it to the Chairman

2. HADRIAN'S CAMP, CARLISLE Letter from Bendles (Mr M Milbourn's solicitors) – Lease to Parish council for people to walk across the Camp had expired and was therefore in the hold-over period. Mr Milbourn wished to know whether or not the council wished to renew this. It was the Parish Council's responsibility to ensure that there is adequate insurance for any accidents which may happen whilst the right is exercised. The council carried Public Liability Insurance. The council should be covered – clerk to check with Mr Boyd Holmes. Resolved to renew the Lease

3. POLICE MATTERS

1. Stanegate Ditch, Crosby-on-Eden - PC Andy Brown has been in touch with Eva Chua, Cumbria County Council and had informed the clerk that he was pressing for trimming to be done

2. Speeding through Linstock – Mr Warren of Red Pike had complained to PC Andy Brown – Roy Hindson was to install Data Monitoring Unit in the future, PC Brown asking for Traffic Police to monitor, suggestion made that red tarmac was installed at the beginning of the 30mph limit.

4. FINANCE MATTERS

a) Bench in memory of George Sharpe – Noted cheque for £350 (donation) received from Mrs W Sharpe Two photographs had been sent to Mrs Sharpe and she was delighted.

b) Crosby Parish Hall – account from Geltsdale Carpets & Beds Ltd in respect of floor covering to the kitchen- Resolved to authorise payment of this account - £315.20 + VAT £55.16 = £370.36

c) Notice and Advertisement of the Annual Audit for the year ending 31st March 2004 – Annual Return to be sent to Audit Commission by 28th June 2004. Clerk would display the notice on 14th May 2004 and would be seeing the internal auditor within the next few days

5. CUMBRIA ASSOCIATION OF LOCAL COUNCILS –

a) May County Circular circulated at the meeting - Health & Safety Seminar, 17th June 2004 at Preston No-one would be able to attend

b) Final Report of Parish Democracy Programme 2001-2004 – This was available for councillors to read

6. CUMBRIA POLICE AUTHORITY – Carlisle Area Community Liaison Forum – meeting on 25th May 2004 at 7.00p.m. at Cumbria Park Hotel, Scotland Road, Carlisle. Mr M Clarke would attend.

7. Elected Members' Allowances – Noted that from 1st April 2004 recommended mileage allowances in respect of mileage undertaken by Parish Councillors have been increased from 1st April 2004 as follows:-

451-999cc 37.0p per mile; .1000 – 1199cc – 40.4p per mile; 1200cc and above – 50.5 per mile

8. **18 The Green, Houghton** – Noted communication from the Durham (BH) District Land Registry regarding access across Houghton Village Green – Advice taken from Mr Boyd Holmes who has advised no action be taken but this document be filed with the legal papers held by the Clerk

Documents for Information

Carlisle City Council – Agendas for the under-mentioned committees

Corporate Resources Overview & Scrutiny	13.05.04
Special Council	17.05.04
Executive	17.05.04

28. ANY OTHER URGENT PARISH BUSINESS

1. **Dropped Kerbs at Whiteclosegate Service Station and Houghton Church** Mr R Lewis of Capita had informed the clerk this day that funding would be sought for these to be installed at the locations specified
Letter to be sent to Councillor Mallinson

2. **ZIGZAG LINES OUTSIDE CROSBY-on-EDEN SCHOOL** Mr Lewis had also informed the clerk that these would be installed. Dr M A Briggs had spoken to Mrs Alston (Head teacher of the school) about this and she considered that now the car park was finished she did not think they would be necessary. Mr W Clark had mentioned it in his letter .

3. **BUS LAYBY CROSBY MOOR** Mr W Clark had written that the residents were contemplating sending a petition to the Highways to try and stop lorry parking at this location.

4. **LONGING HOUGHTON ROAD NORTH TO SMITHY CROFT HOUGHTON** Letter from Mrs S Coleman, Secretary of Houghton WI to the Chairman complained about the disrepair of this pathway (crumbling tarmac), broken fence, fallen foliage and debris. Mr M Clarke confirmed that he agreed with the state of the footway as described by Mrs Coleman. Clerk to contact Carlisle City Council

5. **BRUNSTOCK LAND** – Dr Briggs informed the council the grass had been cut today, cuttings not picked up and looked dreadful. Resolved clerk contact Mr S Nicholson to instruct him to cut this more often together with Park Broom common, at least once a month, beginning two weeks earlier in the season, on Mr Wannop's advice

6. **TARRABY** Mr A Gosling reported there had been trouble in the village with young people coming down late at night, 10.00p.m.-midnight, very rowdy, pulling plants out of gardens, a resident had planted a new hedge and it had been pulled out the next day. The people were not from the village. Clerk to ask PC Andy Brown to contact Mr Gosling.

7. **GREEN BOXES AND WHEELIE BINS** – Mr Gosling reported these had been delivered and a first collection had been made, except that Shortdale had been informed "it was out of the scheme" as the wagon could not go down there, residents had been informed they could keep the wheelie bin. However a refuse collection was made, the wagon attended as there was a turning place at the bottom. It was understood there were teething problems – everyone was paying local council tax and therefore they should receive the same service and not just cut people off. Clerk to contact Mike Gardner

8. **VERGE CUTTING** – The grass verges were growing fast preventing good visibility for traffic. Reminder to be made to Capita.

9. **TOWNHEAD HOUSE PARKING OF VEHICLES OUTSIDE THE PROPERTY** Mr Gascoigne had received a complaint causing an obstruction – Clerk to contact PC Andy Brown and ask him to look into this.

10. **SKIP AT CROSBY** had been removed the day after the last council meeting

Documents received for information

GLASDON Catalogues etc

Carlisle City Council – Agenda for the under-mentioned committees

Overview & Scrutiny Management	22.04.04
Executive	26.04.04
Licensing and Regulatory Panel	28.04.04
Community Overview & Scrutiny	06.05.04
Executive (Special)	07.05.04
Standards (including Minutes of meeting held On 11 th December 2003 together with Committee Report dated 10 th May 2004	12.05.04

Local Council Review May 2004

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS AUTHORISED on 12 May 2004

	£
1. Cumbria Playing Fields Association	17.50
2. Telfords Seat for George Sharpe £597.13 + VAT £104.50 =	701.63
3. H W Sellers – Crosby Parish Hall - refitting kitchen £4497.02 + VAT £786.98 =	5,284.00
4. Allianz Cornhill – renewal of insurance	416.38
5. S Nicholson - Greens Maintenance	314.28
6. Clerk's salary includes increase back dated to 1 st April 2004	<u>747.24</u>
TOTAL	<u>7,481.03</u>

SIGNED C F Nicholson

CHAIRMAN

M A Briggs

COUNCILLOR

Signed this 9th day of June 2004

Wendy Aldred
Chairman

**STANWIX RURAL PARISH COUNCIL
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TOTAL	<u>7,481.03</u>

SIGNED  **CHAIRMAN**  **COUNCILLOR**

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the meeting of the Parish Council held on WEDNESDAY, 9th June 2004 at Crosby Parish Hall, Crosby-on-Eden

PRESENT

Ms W Aldred (in the chair)

Mrs S Aglionby	Mr S I Alecock	Dr M A Briggs	Mr M Clarke	Mr W Clark
Mr P Gascoigne	Mr A J Gosling	Mrs L Kielty	Mr A D Lightfoot	Mrs M Naylor

District Councillors Mr E Firth and Mrs M Bowman

Four electors, three from Brunstock and one from Crosby-on-Eden

1. **APOLOGIES** were received from Messrs M Carigiet (B), C F Nicholson(H), W M Wannop(H) and Councillor Mr J Mallinson(B)

2. **NEW COUNCILLOR** Crosby -on-Eden and Linstock Ward. – The Chairman welcomed Mr S Alecock to his first meeting as the co-opted councillor for this ward. Mr Alecock duly signed Declaration of Acceptance of Office, Declaration of Acceptance of National Code of Conduct and completed the Register of Interests Form

3. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 12th May 2004 (previously circulated) as a true record

4. **DECLARATIONS OF INTEREST** Mr W Clark reported he was to present a petition, he had not signed it but had witnessed the signatures of those who had. None of the other Councillors present declared any personal interests or any personal interests which were prejudicial relating to any item on the agenda at this stage

5. **PARISH PLAN** - Mrs Jillian Hale, Principal Local Plans Officer, Carlisle City Council, gave a talk and answered questions on parish planning issues which could link in with the Local Structure Plan being under review at present and to be renamed "Local Development Document 2006 – 2016, and within it would be Parish Plans, Areas of Outstanding Natural Beauty, Management Plans, open spaces, playgrounds, and conversion of buildings. It was a good opportunity for parish councils to influence, not just the Local Plan, but also a chance to write detailed policies for this parish into the Plan and which could be adopted, after consideration, through a formal City Council meeting and known as Full Supplementary Planning Guidance and could be used to judge planning applications received by the parish council for "observation" and if the City Council received appeals the Parish Plan would be taken into account. Mrs Hale stressed full community participation was of prime importance and that the Parish Plan linked in with the policies of the District Council.

Issues had to be separated and written into the Parish Plan, i.e. target specific sites, sites to be safeguarded, design issues (i.e. concern about developers changing styles/designs, not in keeping with the existing dwellings, Planning Authority could only reject "poor design",) important that "design" for individual villages were included in the Parish Plan there was no need to continue in the same vein as previous new build, urban fringe protected (reason to be given why this should be protected - if all residents were against this then it would most likely be adopted), areas of historical interest, conservation areas, vernacular architecture, affordable/social housing, possible to identify sites, and if "need" proved this type of development would be allowed, (subject to 106 agreements to ensure this remained "affordable") – Housing Needs surveys done in each village – consultation required with Housing Association and Rural Housing Trust. New build should include affordable housing. "Enforcement Action" was another area of concern to the parish council and this could be included in the Parish Plan

Policies had changed recently, and these were being updated under Government Guidance which allowed 60% development on Brownfield urban sites, new rural development was limited to 10% and had to be carried out in "key" settlements which had shop, post office etc; villages without these, such as Linstock, could not support further development. Linstock residents had concerns about speed humps and red tarmac strips being installed highlighting 30mph limit which would give an "urban air" to the village. Mr A Gosling raised concern about de-restriction of land designations – Mrs Hale to promised to investigate.

Carlisle City Council could assist the parish with:-

Production of a map/plan of the parish; some of the publication work; Public Meetings, useful to have a map of the parish area; guidance through the Planning Laws which already exist.

The council was advised to obtain assistance from the Countryside Agency and Claire Rankin, Rural Support Officer, and should consult Burgh-by-Sands and Scotby Parish Councils who had produced parish plans. Councillor Firth informed the council that parish observations on planning applications may well be disagreed with but "ignored" was not true.

Chairman thanked Mrs Hale for her attendance. Which was really useful for the consultation with the community an opportunity to actually influence what is going on, Willing to give advice and assistance

6. PUBLIC PARTICIPATION Re Application No.04/0006 TEL – Mobile telephone mast adjacent to Warnell View, Brunstock Installation of a 15m timber monopole with 2no transmission dishes, 3no antenna and external equipment cabinets within fenced compound. Applicant: T Mobile. Application received late by parish council

Caroline Forster and Ian Henderson (the only Brunstock residents who had been informed of the application) in attendance to represent residents of Brunstock and asked for the council's support to object strongly to this application and put forward alternative sites for the mobile telephone mast - see Minute No.7(d)

There were elderly residents who were distressed about this, children play in the vicinity, many people use the footpath. The Government was encouraging people to build up on existing masts. Residents' group understands it is permitted development but it does not have to be in that location. Chairman thanked Miss Forster for her presentation

7. PLANNING

a) Reports

i) 04/0365 – GRANTED PERMISSION – Moor House, Rickerby Replacement windows (LBC)

ii) 04/0571 - GRANTED PERMISSION – 20 Jackson Road, Houghton Rear extension to provide living room

b) Applications

i) 04/0646 - 8 The Green Houghton, Houghton. First floor extension to provide enlarged bathroom and bedroom together with alterations/extensions to rear elevation to provide family room

Comments: No Objections

ii) 04/0669 – East View, Rickerby Demolition of existing fireplace and provision of new fire surround and installation of new central heating system (LBC)

Comments: No objections

Confirmation of action was agreed on (i) and (ii) above as these received between meetings

iii) 04/0693 - L/A Stonegarth, Houghton. Change of use of agricultural land to domestic garden

Comments: No objections

iv) 04/0711 – L/A rear of The Near Boot Public House, Whiteclosegate. Erection of house together with re-opening of access

After discussion it was resolved to object to this application on the following grounds:

Comments:

Mr A J Gosling reported that no-one in the village had any strong feelings, would keep it tidy, house specification was good, map passed round relevant to Hadrian's Wall, which passes under the Near Boot, Hadrian's Wall runs through Tarraby next to the Stack Yard, He had concern about the lonning at the side of the site, always felt it had to be protected, potential development in the fields behind the proposal. Clerk had spoken to the planning department who were minded to approve. Chairman had spoken to some people in Whiteclosegate, still in conservation area and in buffer zone of Hadrian's Wall Military Zone World Heritage Site, Mr Gosling commented that one minute the City have a conservation policy and the next the Planning Dept prepared to grant permission, it's not balanced judgement. November 2002 City Council refused permission for development in the Stack Yard on the other side of the road into Tarraby – parish council made objections to this. Parish council needed to be consistent, Mr Gascoigne considered the parish council should put objections. Mrs Aglionby proposed objections should be raised to this proposal, seconded by Mr A J Gosling, - on a vote taken 5 supported Mrs Aglionby's objections, there were four abstentions. Mr Gosling stated that we should draw attention to the previous application.

Comments: The parish council objected on the following grounds:

The site occupies a location within the buffer zone of the Hadrian's Wall Military Zone World Heritage Site and is within the Tarraby Conservation Area

- v) **04/0745 – 49 Jackson Road, Houghton** Extension to form dining room to rear and erection of a detached garage

Comments: No objections

c) Reports and applications received since issue of agenda for this meeting

1. 04/0155 – REFUSED PERMISSION - L/A field 0434 The Knells, Houghton Carlisle

Change of use of agricultural field to allow use of field for storage of timber/woodchippings and bagging of Wood chips in association with forestry business

Clerk reported she had spoken to Enforcement Officer that day and had been informed that Enforcement proceedings had been instigated.

2. 04/0273 – NOTIFICATION OF DEFERMENT

Land opposite St John's Church/M6 Northbound, Houghton Display of directional signage
"Members resolved to defer consideration of the proposal in order to allow the submission of a revised scheme with the signage reduced in scale and more appropriate appearance to the character of the area and to await a further report on the application at a future meeting of the Committee"

3. 04/0479 – GRANTED PERMISSION – Meat & Two Veg Ltd, Laughingstock, Crosby-on-Eden

incorporation of domestic room into restaurant as a reception lounge

4. 04/05134 – GRANTED PERMISSION – Laughingstock, Crosby-on-Eden

variation of planning condition no.3 on approval 02/0724 to trade between the hours of 11.30 to 24.00, 7 days

d) Application

No.04/0006 TEL – Mobile telephone mast adjacent to Warnell View, Brunstock Installation of a 15m timber monopole with 2no transmission dishes, 3no antenna and external equipment cabinets within fenced compound.

Resolved to support the Brunstock residents in their objections to the proposed site

Chairman thanked the Brunstock representatives for their attendance. After an in depth discussion, and on a vote taken 5 were against the proposal, with 4 abstentions, it was resolved that the council should make observations as follows:

1. Access to the monopole via the bridle/footway would be totally unacceptable as motor vehicles are prohibited, and to widen this access would result in damage to the established hedgerows and wildlife habitat, interference of the amenity of the bridle/footway, extremely intrusive and pose a health and safety threat to all users including children who play in the area.
2. Government Guidance encourages mast and site sharing where this represents the best environmental solution to minimise proliferation of masts.
3. It is understood that Mr F Bowman is willing to accommodate additional transmission dishes on the mast at Houghton adjacent to M6 near Houghton Church and also Mr M Milbourn is willing to have the monopole sited on his land in Brunstock

c) CUMBRIA AND LAKE DISTRICT JOINT STRUCTURE PLAN 2001-2016

i) Panel for the Examination-in-Public. 28 September to 8th October 2004 Noted Invitation received to attend but no-one available to be present

ii) Issue 1 on which the council had put forward comments. Clerk reported that Mr Nicholson would find it difficult to attend to attend on 28th September. However, a written Response would be allowable – see below

iii) Proposed changes and next steps

Pack received including: A Summary Report following Deposit of the Joint Structure Plan

The Proposed Changes to the Deposit Structure Plan (for consultation)

A copy of the Response Form

A list of participants and issues to be debated at the Examination in Public

Resolved to discuss at the July meeting

d) **PLANNING TRAINING** Eight councillors would be interested in attending session(s) – clerk to follow up as she had been informed that Carlisle City Council were to arrange training sessions later in the year

8. **SOUTH LAKELAND CVS** – Infrastructure Survey – Questionnaire/Survey completed by Mr C F Nicholson and the clerk and sent in by 4th June 2004

9. **FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE** – 1.06.04-30.09.04 Noted this received from Carlisle City Council. Noted that Claire Rankin has arranged to send a summary version in future but an offer of a full copy would be available on request

10. **MEETING THE NEEDS OF THE COMMUNITY FOR PUBLIC PAYPHONES** Letter from BT giving details of proposed removal of one payphone at Rickerby – consultation letter (six payphones in the whole of the council's area). Resolved to object to this removal on the grounds that there could be a "life/death emergency" as a result of the number of people walking the Hadrian's Wall Trail, walkers do not pass the box at Linstock and mobile 'phones are not fully reliable. Usage of the Rickerby box was not available. This payphone provided a community service Clerk to write expressing the council's concern.

11. **WAITING RESTRICTIONS AND ZIG ZAG LINES at Crosby School** –

i) **Letter from Capita** – "Funding had been allocated for waiting restrictions and school zigzag lines. Mr W Clark was pleased to be informed of this.

ii) **Dropped kerbs Whiteclosegate Service Station and in part of Houghton** – To be discussed with the Carlisle Access Group

12. **COUNCIL VACANCY (Vallum Ward)** – Clerk had been informed that Councillor Mr J Mallinson had delivered half of these and would finish the remainder before he departed on holiday at the end of the week.

13. **STANEGATE DITCH** – Ownership – Noted Mr Wannop had instructed his solicitors to ascertain if this was in his ownership and he would report to the July meeting Mr W Clark reported the encroachment on the road was getting worse and if there was an accident on the A689 this road would be required as a diversion and it was a bus route.

14. **RECRUITMENT OF NEW CLERK** – Resolved to arrange date for meeting of sub-committee.

15. **CROSBY-on-EDEN BUS SHELTER** Noted verbal estimate received from Telfords for removal of frontage- £160 + VAT to remove front, leave stanchions at side to strengthen Coat of preservative £10. Transfer notice board from shelter to poles at The Row – Resolved clerk instruct Telfords to carry out this work. Mr W Clark wanted the seat removed, however it was resolved this should not be removed. Litter bin was overflowing, especially with dog dirt bags – to have this in a separate bin it was classed as "clinical waste" – this bin was never emptied, surely the City Council could empty this once a week. Mr A J Gosling considered the bin should be removed on a trial basis so that the public could take their litter home with them, this was part of the Country Code. Leaving litter was an offence. Councillor Firth did not know the frequency of bins being emptied. Dr Briggs confirmed that Litter bins in Scotland were emptied on a regular basis by the refuse collectors. Mr McCreadie, Carlisle City Council had informed Mr Clark that litter bins should be emptied by the Refuse Collection lorry on a weekly basis. On a proposal from Mr A Gosling, it was resolved that the seat in the shelter should not be removed and this was agreed. Councillor M Bowman confirmed that litter bins were emptied by a separate lorry but she would report this. Resolved that once front of shelter removed. The Parish would monitor the litter bin situation.

16. **CARLISLE DISTRICT LOCAL PLAN** – Noted this document being studied, comments if any would be circulated with the agenda for the July meeting – the following councillors wished to have sight of the Plan: Mesdames S Aglionby, W Aldred, M Naylor and Messrs P Gascoigne, A Gosling, and A D Lightfoot

17. **CARLISLE ENVIRONMENT FORUM** – Meeting on Tuesday, 8th June, 2004 6.00-8.00p.m. at Low Luckens Organic Resource Centre, Roweltown – Subject Roadside Verges Mr M Clarke attended and briefly stated it was an excellent evening, very well-attended, wonderful venue, lot of discussion with the meeting running over time. A video had been produced a copy of which Mr Clarke would make available to anyone who wished to see it. Mr M Gardner would be producing a glossy leaflet. Mrs Aglionby raised a query on the cutting of verges, Mr Clarke explained that the grass verges were the remains of the old meadows and if the verges were not cut in a proper manner then the "seed bank" would be lost. Chairman thanked Mr Clarke for his report and attendance at the meeting.

18. VILLAGE HALL CONDITION SURVEYS 2005/06 – Noted copy letter and questionnaire had been sent to all village hall secretaries by Carlisle City Council, this was a very useful exercise which highlighted structural and other problems of the halls

19. VOLUNTEERS WEEK 1-7 June 2004 in Carlisle Noted booklet received outlining Celebrations, Courses, etc which was available for anyone who wished to study it.

20. RICKERBY PARK – Proposed Speed Humps – Noted copy letter circulated to all councillors from Councillor Mrs L Mallinson in reply to Mr Walker of Rickerby – 5th paragraph down confirmed that highway officers were currently looking at traffic calming schemes and the report would go to the Local Forum on 14th July for consultation and thence to the Local Committee. Mr S Alecock confirmed that residents of Linstock did not want speed humps through Rickerby Park or Linstock. Mr Alecock also pointed out it was mostly local residents who speeded through Linstock. The clerk reported PC Brown had informed her that he was to continue monitoring the problem and Mr Roy Hindson was arranging for a data unit to be installed in Linstock.

21. GREENS MAINTENANCE – Clerk had spoken to Mr S Nicholson who would cut Park Broom and Brunstock land more frequently and would also start earlier next season. He would be picking up the cuttings from Crosby Playing Field – there would be an increased cost.

22. PLANNING CUMBRIA'S TRANSPORT - Mr P Gascoigne had sent comments in personally, he agreed with the majority of the Plan but there were three items of concern which would affect the council's area including the effect on A689, namely (1) CNDR Development (2) Detrunking of the A69, (3) Development of Carlisle Airport together with the proposed Garden Centre at Houghton Hall. Ms Aldred reminded those present that if they had any comments would they let the clerk have them by 12th June so they could be sent to Cumbria County Council by **14th June 2004**

23. LOCAL GOVERNMENT REVIEW OF TWO TIER AREAS IN THE NORTH WEST: FINAL

RECOMMENDATIONS Noted Report published on 25th May 2004 – copy letter together with copy extract from the Report relating to Cumbria and Lancashire had been circulated to all councillors. General opinion was that Cumbria had been "roller coasted". The Boundary Committee of England had taken no notice of the comments put in by this council. Replies or further comments had to be with the Office of the Deputy Prime Minister by 6th July 2004. Some people were totally confused with the recommendations. Councillor Mr E Firth commented that there were two things which exercised the mind of the Executive of the Carlisle City Council namely (1) the Boundary Committee was bound by its own charter when things like this happened when they consulted everyone – Mr Firth asked if anyone present had received a leaflet from the Boundary Committee setting out the details of the Review – no-one had received such a leaflet. The rest of Cumbria received nothing, the Boundary Committee was aware of this and had written to the printers/delivery people and asked for the money back – so the "consultation actually never happened". The other thing which the City Council was concerned about was that with the two choices which were put out originally, and have now been confirmed, the City objected very strongly because a "third option" was never put forward which was the "Eden/Carlisle" option. Mr Firth felt very strongly as he could not determine any logic in a document, whatsoever, which said "We think that one of the best things we can do for the people of Cumbria, the people of Carlisle in particular, is to put all the administration in the hands of an Authority which another Government Department has declared 'weak and failing'." The Committee has kicked into touch the two strongest Authorities, in their own words, not mine, "their comprehensive performance assessment classified Carlisle and Eden as two best Authorities in Cumbria." Put them together not on your life.

Mrs S Aglionby commented that Cumbria should be aligned with rural Northumbria but this was not an option, that had been offered. Dr Briggs considered we should revisit that Carlisle and Eden should be put together. And as Councillor Firth said that Cumbria County Council has been assessed as "weak and failing". It was quite important to put this. Mr A Gosling commented the if the Deputy Prim Minister did not feel happy with the response on it he could make his own decision. Councillor Mr E Firth personally believed the Boundary Committee came to Cumbria with the answers seeking the question. Dr Briggs considered that it should be stressed that the consultation never happened, even though this had been accepted by the Boundary Committee that it didn't happen

24. CLAREN PROJECT - Making your community greener: renewable solutions for your energy needs

Copy letter had been circulated to all councillors. Ms Aldred considered that perhaps the Project could be incorporated in the Parish Plan especially with reference to Park Broom and Linstock; woodlands in Houghton and Scaleby Road. Mr Clarke had reported back on this project which had been highlighted at a recent Environment Forum meeting and would bring the Report to a future meeting.

25. 18 THE GREEN, HOUGHTON Vehicular access across Houghton Village Green. Noted copy letter from Land Registry Durham (Baldon) Office which had been circulated to all councillors and this would be kept with the file a copy also being attached to these Minutes. Dr Briggs commented that he "understood registration of land could not be done, very difficult to register land in somebody's name unless it was exclusively used by them and clearly a village green cannot be exclusively used by any one person" – he felt it was a non-starter in the first instance.

26. FINANCE

1. Resolved to authorise payments listed on the attached schedule
2. HSBC Balances as at 28th May 2004 c/a £511.99 - o/s £314.28; £17.50 = £331.78 = £180.21C
3. Resolved to approve the Annual Accounts for Year Ended 31st March 2004 (copy circulated at the May Meeting) together with amended Statement of moneys (there had been a typing error at the top of sheet, i.e should have been "5" not a "9") held on behalf of the Village Halls. The Annual Return was duly completed and signed by the Chairman. Noted the Internal Auditor had examined the books and papers and found these satisfactory
4. Insurance - Risk Assessment – cover to be considered. No councillor had any other "risk" financial or otherwise which he/she believed the council might be responsible for.
5. Resurfacing of layby Houghton Village Green £1,975.00 + VAT and Co-op Square £2,670.00 + VAT Total cost £4,645. Grants towards this work had been ratified by the Carlisle Parish Councils' Association as follows: Layby £1,500 (City) and £1,000 (County) therefore cost to council would be £2,145 + VAT. Resolved to instruct Tolsons to carry out this work during the school Summer holidays (P Gascoigne departed)

27. DATE OF NEXT MEETING Wednesday, 14th July 2004 at Crosby Parish Hall

28. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. **CUMBRIA ASSOCIATION OF LOCAL COUNCILS** – copies of the following documents provided at meeting
 1. County Circular for June 04
 2. Events for New Councillors and New Chairmen – 13th September 2004 7.00p.m. at Bordergate/Brewers Fayre by J42 of the M6 – Fee £10 including refreshments

The following councillors would like to attend New Councillors Event: Mr S Alecock, Mrs M Naylor

3. Cumbria Fire Service - Improving the safety of people's lives Ms W Aldred to obtain coloured poster if possible
4. Parish Plans – Planning for the Future Friday, 8th October 2004 9.30a.m. to 4.00p.m. Attendees: Ms A Aldred, Mrs M Naylor, Mr S Alecock cost £10 including lunch, however if more than one person attended, cost would be £8 for first person and £5 each for others attending
5. Looking for solutions to some of the problems faced by rural communities – Cumbria Rural Forum – meeting on Wednesday, 7th July 1000 to 1300 –focus on "Innovative Communities" at Penrith Methodist Hall. Ms W Aldred to attend

2. FORESTRY COMMISSION ENGLAND – North West England Forest District Strategic Plan. To consider if the council wishes to set up a meeting or comment on the Plan (Copy letter circulated – leaflet received) website available for further information. Ms Aldred to consider Reply by end of June

3. PARISH PLAN –

Countryside Agency Grant Offer received - 52% grant allocated - £3,340.00 copy letter circulated at the meeting. Noted that £1,670.00 being the first payment will reach the council's account within 10 days of the date of the letter, i.e. 5th June 2004 Further documents also enclosed showing how to complete claim forms.

Mr A Gosling had master plans from Carlisle City Council which could be produced at the public meetings to be arranged as soon as possible. Ms W Aldred reminded councillors that items brought up at the Linstock meeting which required urgent action should have been put forward at this meeting – councillors to consider for agenda for July meeting. Mr Gosling considered that "planning" was a minor part of the Parish Plan

4. GREEN BOXES – Non delivery to houses in Whiteclosegate. Chairman reported this had been dealt with. Mr W Clark presented a petition signed by all 14 of the households in Crosby Moor, letter together with calendar of collection dates had been sent to all the households but the Green boxes and wheelie bins had not materialised. Resolved Parish council should write to asking for an explanation – Residents had received letters saying Recycling Department had run out of green boxes and wheelie bins and for them to take recyclable material to Asda. District Councillors were asked to make enquiries. Councillor Firth confirmed that not all households in Carlisle would receive wheelie bins and green boxes as some areas were not in the scheme from the beginning. Mr A Gosling asked how some people in larger houses could actually purchase an additional wheelie bin from the council.

Mr A Lightfoot confirmed that Orchard Lane households had received two wheelie bins.

29. ANY OTHER URGENT PARISH BUSINESS

a) **LINSTOCK W I CAR BOOT SALE, 9th July 2004 6.00-9.00p.m.** Resolved to grant permission for this to be held on the village green, if wet it would be held in the W I Hall

b) **BUS LAYBY AT CROSBY MOOR – Illegal parking** Mr W Clark presented a petition signed by nine drivers living in the five houses in the lane, he had been complaining about this for the last nine months, agricultural vehicles use the lane and he believed there would be an accident at this junction at some time in the future. Not complaining about the bus stop but about the lorries and other vehicles using it as a layby for resting, eating. Dr Briggs asked if Mr Clark had kept a log, as he travelled this road frequently and had yet to see a vehicle, Mr Clark had taken photographs but not kept a log. There needs to be some signage there, there is not one lorry layby between Brampton and J44 M6 except the one near Harker Grange, nothing on the south side of the A689. Mr Clark pointed out that if a wagon was parked in the Bus layby drivers leaving the lane could not see traffic coming from the east. 60-80mph travelling. Mr Gosling confirmed evidence to prove the hazard should be collected, i.e. keeping a log in some form. The clerk confirmed that PC Andy Brown had been to see all the residents and had promised something should be done, clerk to speak to PC Brown.

DOCUMENTS FOR INFORMATION

Carlisle City Council – Agendas for the under-mentioned committees

Executive Special	24.05.04
Corporate Resources Overview & Scrutiny (Special)	25.05.04
Licensing & Regulatory Panel	26.05.04
Infrastructure Overview & Scrutiny	27.04.04
Council meeting	01.06.04
Overview and Scrutiny Management	03.06.05
Development Control	04.06.04

City Council Minutes – 28.04.04 – 31.05.04

Shaw & Sons Catalogues

STANWIX RURAL PARISH COUNCIL

Payments authorised at the meeting held on 9th June 2004 £

1. Charles Thurnam & Sons Ltd – meterclick	£19.20 + VAT £3.36 =	22.56
2. Inland Revenue – Tax	£194.60 + NICs £135.93 =	330.53
3. Clerk's salary		696.25
4. Greens Maintenance – Mr S Nicholson		314.28

TOTAL PAYMENTS £,1363.62

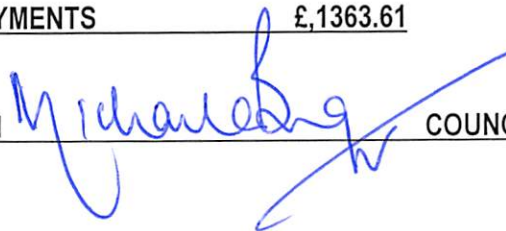
SIGNED W Aldred **CHAIRMAN** M A Briggs **COUNCILLOR**

Signed this 14th day of July 2004


Chairman

STANWIX RURAL PARISH COUNCIL**Payments to be authorised at the meeting to be held on 9th June 2004**

	£
1. Charles Thurnam & Sons Ltd – meterclick £19.20 + VAT £3.36 =	22.56
2. Inland Revenue – Tax £194.60 + NICs £135.93 =	330.53
3. Clerk's salary	696.25
4. Greens Maintenance – Mr S Nicholson	<u>314.28</u>

TOTAL PAYMENTS £,1363.61**SIGNED****CHAIRMAN****COUNCILLOR**

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the parish council meeting held on 14th July 2004 at Crosby Parish Hall,

Crosby-on-Eden

PRESENT

Ms W Aldred	Mr S Alecock	Mr C F Nicholson (in the chair)	Mr M Clarke	Mr W Clark	Mr P Gascoigne
Mr A J Gosling	Mrs M Naylor	Mr W M Wannop			

District Councillor Mrs M Bowman, County Councillor Mr J Mallinson

One elector present

1. **APOLOGIES** were received from Mrs S Aglionby (B), Mr M Carigiet(B), Mrs L Kielty (H), Mr A Lightfoot(H), Councillor Mr E Firth (B)

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 9th June 2004 previously circulated as a true record. Mr P Gascoigne referred to The Claren Project Min.24 and wondered what had been discussed. It was not discussed and it had been decided this would be taken on board with the Parish Plan.

Unfortunately, due to illness **Mr Jim Smith, Cumbria County Council, Area Engineer**, was unable to attend and it was resolved to ask if he could attend the September meeting

3. **DECLARATIONS OF INTEREST** Members were invited to declare any personal or prejudicial interests relating any item on the agenda at this stage, none were declared at this point in the proceedings

4. **PUBLIC PARTICIPATION** After discussion it was resolved to allow 5 minutes maximum per spokesperson per issue for public presentation, if longer at the discretion of the chairman, (clerk to contact CALC at the suggestion of Councillor Mallinson to obtain advice). If a question arose which required clarification then through the Chair this could be asked of the spokesperson.

3a. **DECLARATION OF INTEREST** Mr W Wannop declared a personal interest in Item No.26 of the agenda

5. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council

6. PLANNING

a) Reports

i) **04/0645 – GRANTED PERMISSION 49 Jackson Road, Houghton.**

Extn to form dining room to rear and erection of a detached garage

ii) **04/0693 – GRANTED PERMISSION L/A Stonegarth, Houghton**

Change of use of agricultural land to domestic garden attaching to Stonegarth

b) Applications

i) **04/0273 - Display of directional signage AMENDED PLANS reply required by 9.07.04**

Land opposite St John's Church/M6 Northbound Houghton

Comments: The Parish Council is delighted that the revised application halves the dimensions, of the huge sign which was originally proposed. Valid concerns have been raised by Brunstock Lane residents.

These concern the higher than normal frequency of accidents, occurring at this point on the motorway, and the additional driver distraction that the proposed signage may create. It must be remembered that local authority is already "minded to approve" a significant development on the north side of the M6 directly opposite the proposed sign. This developer may also wish to erect signage.

ii) **04/0631 – Erection of building for livestock housing AMENDED PLANS reply required by 9.07.04**

Walby Hall, Walby, Carlisle, Cumbria.

Comments: No objections

iii) **04/0632 - Erection of building for livestock housing AMENDED PLANS reply required by 9.07.04**

Walby Hall, Walby, Carlisle, Cumbria

Comments: No objections

iv) **04/0798 - Erection of ramp for disabled access (LBC)**

Knells House Residential Home, The Knells, Houghton Applicant: The Knells Country House Ltd

Comments: The existing elevation has an elegant symmetry that is fundamental to the character and appearance of the listed building. Although the access ramp is necessary, given the current use of the building and the regulations accompanying such use, the proposal displays a marked lack of sympathetic design. May not the ramp be mirrored,

with steps forward of the door, in order to echo the existing architecture. Perhaps in time or when finances allow, the handrail could be given a more "period" appearance rather than the characterless utilitarian design which is illustrated (Chairman explained that because this was a listed building it was felt the above comments were useful). Clerk had spoken to Sam Greig, Case Officer, who had informed her that he was requesting an improved design more in keeping with the building. Councillor Mallinson commented that the ramp had to be installed because of the Disability Discrimination Act which would be in force in October 2004) Mr P Gascoigne considered that it might be a struggle to install the steps at the front of the ramp because of shortage of space.

v) **04/0799** – Erection of ramp for disabled access

Knells House Residential Home, The Knells, Houghton. Applicant: The Knells Country House Ltd

Comments: As above for No.(iv)

vi) **04/0803** - First floor side extension over dining room/utility to provide bedroom ensuite and single storey extension to rear

111 Tribune Drive, Houghton. Applicant: Mr & Mrs Kirkbride

Comments: No objections

Confirmation of action was agreed re: Nos (b) (i,ii,iii,iv,vi) above

vii) **Application No.1/03/1024 – Houghton Hall Proposed Development by Klondyke Garden Centres Ltd. Houghton Hall Park, Carlisle**

i) Noted acknowledgement from Government Office for the North West of the council's comments.

ii) **Edinburgh Woollen Mill** – Noted copy letter from this firm to several electors of the parish who had objected to this application. The council would await news of progress

iii) **Houghton Hall – Change of Land Usage Cumbria County Council – Complaints Procedure –**

Noted letter from Mr P Gordon, Cumbria CC regarding the Authority's Complaints Procedure to enable a review of the accuracy and findings of the Report to DC&R Committee on 29th January 2004 to be undertaken

Noted receipt of further letter from Mr P Gordon, Principal Officer, Minerals Planning informing the parish Council that he does not expect to be able to complete his investigation until 16th July 2004

c) **Carlisle District Local Plan Review Issues Paper Consultation Responses**

i) Noted letter from C Hardman enclosing an extract from a table containing all the representations received as a result of the consultation exercise. If the council wished to pursue any of the issues raised, the council will have to make a formal representation during the first deposit consultation from 5th July to 13th August 2004. The council will receive a letter and representation forms before 5th July

ii) Noted receipt (3.07.04) of two formal copies of the Deposit Local Plan together with official forms for comment Chairman and Vice-Chairman looking at these (the Rural area plan was not received until 12th July) and would be drawing up comments. Boundary plans for settlements which would be affected by proposals for housing development, included the City, Brampton, Longtown, and several villages including Houghton and Crosby. The Inset maps showed the settlement boundaries but did not show any proposed development land, showed as it stood today. Some areas have been defined but not those that concerned this council. The comments which had been sent in earlier it would appear the City Council had not fully understood these and therefore these would be brought up when further comments were sent in.

Mr P Gascoigne, Mr A J Gosling, Mr M Clarke wished to examine the Plan – comments to be in by **13th August**

d) **CUMBRIA and LAKE DISTRICT JOINT STRUCTURE PLAN – Panel for the Examination-in-Public**

Noted Minutes of the Pre-meeting held on 10th June 2004 received. To consider a Further Statement in the event of the parish council being unable to send a representative on 28th September when Sustainability & Development would be discussed – anyone wishing to attend to contact the clerk.

7. COUNCIL VACANCY – Vallum Ward (Windsor Way portion) Clerk had received no response to the handbills which Mr Mallinson had delivered. Mrs E Mallinson had volunteered to fill this vacancy if no-one came forward. Mr Wannop commented that the council valued their input as county and city councillors. Resolved to wait until the public meeting on 29th July to see if anyone came forward. Clerk reported that as a result of a message from Mrs E Mallinson, she had asked David Mitchell (Electoral Officer) to clarify the position and he had informed her that the City Council had approached the Boundary Committee to review the boundaries again to have Windsor Way area taken into the Belah Ward but did not expect to hear for some time. Councillor Mallinson considered this was

inevitable. Chairman commented that this boundary change had been mooted some two years ago, the parish council had put forward objections as the majority of electors wished to remain in the Stanwix Rural area – this may have to be checked again.

8. RECRUITMENT OF CLERK – Chairman reported Ms W Aldred had been appointed Chairman of the sub-group which had met. Ms Aldred reported the Recruitment Pack from CALC had been used to draw up Job Description, Person Specification and Application forms. An advert had been placed in the Cumberland News, the County Circular and the Job Centre. Seven people had expressed an interest and the forms had been sent out. All members of the sub-group would go through the application forms and it was hoped to hold interviews in early August with three councillors on the Panel and have someone in post before the current clerk retires. The sub-group's recommendation would be brought to the full council.

9. BT – Consultation Period for removing Payphones – Extension – Noted further extension period for replies 28th June to 5th August. The clerk referred to Agenda Item No.28 (Hadrian's Wall Trail) which she considered would add weight to the council's reasons for requiring the payphone at Rickerby to remain.

10. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM –

1. Questionnaire received about youths/clubs in this area. Clerk had sent this in as there were no youth clubs in the council's area. Councillor Mallinson explained that the County Council wished to know what youth provision there was. It was suggested that Youth activities should be brought up at the Parish Plan public meetings. Mr Gosling pointed out that there was a free Youth section at the Gun Club, Holme Eden. Mr Mallinson commented that there was a definite lack of youth provision in Carlisle, particularly in the rural area

2. Next meeting at Cumwhitton Village Hall on 23rd September. Judith Gardner is our new Neighbourhood Development Officer based at Lower Gaol Yard, Carlisle CA3 8NA Tel 01228 606577

3. Minutes of Meeting held on 22 April 2004 received

11. PARISH PLAN – Public meetings

a) Thursday, 29th July 2004 at Houghton Village Hall at 7.30p.m. for Houghton and Vallum Wards. Delivery of leaflets by councillors. Mr M Clarke, Mr C F Nicholson, Mr S Alecock, Mr A J Gosling would attend. Ms W Aldred would lead the meeting and her husband would assist with the focus groups similar to the Linstock meeting. Mr W M Wannop would confirm later. Clerk had collated the leaflets, questionnaires etc and these were handed to respective councillors with Councillor Mallinson volunteering to deliver on Windsor Way.

b) Clerk to find out dates when Crosby Parish Hall was available for the Crosby Public meeting during September

c) Paper received from Carlisle City Council – Parish Plans and the statutory Planning System

12. CARLISLE PARISH COUNCILS' ASSOCIATION Chairman, Vice-Chairman and clerk reported on their attendance at the meeting held on Monday, 12th July 2004 at the Victory Hall, Dalston (joint meeting with Executive of Carlisle City Council)

Housing Needs Survey City was employing a person for 3 years to carry survey out over urban and rural areas – money being used from increased council tax on 2nd homes

i) Carlisle Corporate Plan- four high priorities

1. Develop Carlisle regional status
2. Develop Carlisle's infrastructure
3. Reduce deprivation and social exclusion, environmental health
4. More specific action plans – data gathering in urban and rural areas (Hard copy to be circulated)

Corporate Plan on website

High priorities – infrastructure – suitable range of housing, i.e. mix includes affordable housing.

iii) A69 responsibility of the Highways agency– A689 responsibility of Cumbria CC

There was no determination on de-trunking of A69. Warwick Bridge bypass did not exist any more

Councillor Mallinson was of the opinion that Warwick Bridge would never be bypassed

There would not be a Junction on the M6 at Linstock – too near J 44 & 43

Weight limit on A69 would not work problem of enforcement

Bridge at Ruleholme weight limit is 40tonnes maximum – would not take abnormal loads

iv) NW Regional Assembly As far as the County Council was concerned a Regional Planning Guidance was to be produced with an examination in public late Autumn 2004

v) **Transport Plan** This was being drawn up by Cumbria County Council
 vi) **Regional Government Update** Referendum to be held on 4th November 2004 - Parish Councils were not allowed to lobby, must abide by protocol and codes and must be impartial. Government would be funding "Yes" and "No" Campaigns. Parish councillors were not allowed to put a case for or against. As discussed in previous meetings, Cumbria will be disenfranchised.

vii) **LOCAL PLAN main changes were:**

Terms of employment with additional policies in rural area ie. work opportunities, change of use, new elements for the rural area, sustainable location policy – maps would be going on website shortly

Deadline for comments: **13th August 2004**. Moratorium on new houses in the rural area due to Government Office North West reviewing the allocation figures half-way through the "allocation period" it would appear the City Council in common with other councils had granted too many applications – this to be reviewed in 2006 and thereafter annually – this did not cover social exclusion sites. To overcome the moratorium need must be shown for affordable and social housing, including shared ownership. By reviewing the Local Plan early it would be saved for the next three years

viii) **City Vision** Partnership Review Document instead of having a range of priorities there would be one:- To develop Carlisle as a Learning City linking up with Learning City Network. The City would be applying for "Learning City Status" and copies would be sent to parish councils. A meeting was to be arranged in October for a "coming together" to look at the Vision. The City wished all parish councils to be involved.

ix) **RURAL SUPPORT** – Clare Rankin circulated a draft Rural Strategy Action Plan Review for August 2004

x) **HERITAGE GRANTS FOR PARISH COUNCILS £5000 to £50,000** – Very few of these had been allocated in Cumbria. To obtain more information contact Susannah England at Voluntary Action Cumbria. One example given was restoration of rusty finger post road signs

xi) **Freedom of Information Act - Revised Scheme January 2005** Forms and information would be sent out to parish councils by Carlisle City Council Revised scheme January 2005

xii) **AUDIT** – complaints had been received by Cumbria Association of Local Councils about tight deadlines. If any parish had "moans" they were to inform Mr Clive Moth

xiii) **CODE OF CONDUCT** – John Egan, City Solicitor, willing to hold training sessions for new councillors.

13. RIVER EDEN AND PETTERIL FLOOD ALLEVIATION SCHEME Noted copy letter from Atkins, consultants employed by the Environment Agency had been circulated to all councillors. The Open Day would probably be mid-September. *(now possible late September/October)* Chairman expressed concern, if they stop water flooding on existing flood plain it has to come north and would substantially change the level of water. During the last winter Crosby School was nearly flooded – he could see flood waters rather substantially north of the river, could have implications on Brunstock Beck. Mr Wannop agreed with the Chairman, he had seen the day when Laughinstock was flooded, Crosby school had also been flooded – must keep an eye on this. Chairman and Mr Wannop would like to attend the Open meeting

14. BRUNSTOCK LAND BOUNDARY HEDGE - Resolved to arrange for Mr Melvyn Taylor to cut this later in the year

15. RICKERBY PARK – Proposed Traffic Calming

a) Noted letter from Capita Partnership, Cumbria Highways, stating that this matter had been passed to Rob Lewis, Capita dbs

b) Noted letter from Capita (Rob Lawley) – circulated to all councillors

c) Public meeting to be held at Linstock W I Hall in August/September. Mr W Clark pointed out that traffic calming could cause an awful lot of problems, some bus companies were threatening to sue councils who installed speed humps. Mr Wannop considered that Rickerby Park was not any worse than other rural areas, it was the speed of modern fast small cars which created a danger to other people. Councillor Mallinson reported that this traffic calming had developed a "mind of its own", the initial request for traffic calming came from people who were concerned whilst they were walking their dogs. The Local Committee decided to have a look at it and reserved £8,000 towards the costs. Residents in the area would be able to express their views at the aforesaid public meeting – leaflets would be distributed. He was not persuaded that Rickerby Park was an area where traffic calming measures could be inaugurated at a reasonable cost. He thought it was right and proper to have a look at it. Mr A J Gosling reported an article on the radio regarding a village with speeding problems where the centre white line had been removed to "side to side" which caused visual chicanes which had been very successful. Mr S Alecock could not understand why people who walked dogs walked on the road, they should walk on the grass, and

dogs should be kept on leads. Mr Alecock pointed out that a lot of young families used the park to ride bikes. Councillor Bowman reported the City Council had received a petition and it had been passed to the Local Committee for consideration.

Rickerby Park was a leisure area, there was a 40mph limit on the road. Mr Gascoigne suggested a painted green cycle way be installed. Ms Aldred suggested the parish council should consider ideas and attend the public meeting at Linstock with these

16. CO-OPTION OF Mr S Alecock Noted Declaration of Acceptance of Office and Register of Financial and Other Interests have been duly forwarded to Head of Legal and Democratic Services and copies returned for retention by the parish in the Green File

17. LOCAL GOVERNMENT REVIEW OF THE TWO-TIER AREAS IN THE NORTHWEST Noted acknowledgement from the Office of the Deputy Prime Minister of this council's comments on the Boundary Committee's Recommendations – this letter had been circulated to all councillors (Councillor Mallinson departed)

18. CARLISLE COUNCIL FOR VOLUNTARY SERVICE – Carlisle Rural Audit – Mapping Future Needs Noted receipt of the "Rural Resource Pack" – copy letter had been circulated

19. AMEY MOUCHEL Noted dates of council meetings have been sent as requested

20. CARLISLE CITY COUNCIL – Noted receipt (19.06.04) of the Executive's Forward Plan of Key Decisions

21. OVERHANGING VEGETATION

a) **Corner of Orchard Lane and South Croft Houghton** Clerk reported Mr A J Lightfoot had asked for this item to be an agenda item as this was a hazard to users of the pavement causing pedestrians to walk on the roadway. Resolved a letter be written to the resident requesting pruning of the vegetation and if not carried out it would be reported to the appropriate authority and the work would be done and she would be charged for it.

b) **Cut between The Green and Smithy Croft** This required attention. Councillor Mrs Marilyn Bowman promised to look into this.

c) **Leylandi hedge (Jackson Road) over pavement** This required trimming back

d) **Hedge between Whiteclosegate Service Station and Hadrian's Gardens** – Clerk to contact Capita

e) **Hadrian's Camp Hedge (Traffic Police)** – this required trimming

22. GREENS MAINTENANCE – Concerns had been raised about the quality of the maintenance. Mr Wannop would arrange a date for him and the Chairman to meet with the Contractor to discuss

23. CROSBY PARISH HALL – Noted re-occurrence of dry rot in disabled toilet which had been treated – account received from Peter Cox. Clerk reported this had been discovered behind the cupboard in the disabled toilet. The Hall Committee had been recommended to remove the cupboard. Mr R Crozier and Mr D Hill had fully discussed this.

24. CUMBRIA ASSOCIATION OF LOCAL COUNCILS (CALC) Noted the new offices would be at Penrith Library, St Andrew's Churchyard, Penrith, CA11 7YA Tel: 01768 242141 email office@calc.org.uk.

25. CUMBRIA FIRE SERVICE- Home Safety Visits are free – Noted posters received which would be put on the parish notice boards and the village hall

26. STANEGATE DITCH – Mr W M Wannop reported that this was owned in part by his family and Crosby Lodge Hotel the bit overhanging belongs to Wannop – going to have to take about two metres back will be done later in the year.

Mr W Clark produced photographs of a traffic sign which was obliterated by trees between Crosby House and High Crosby Farm. Clerk to ask for this vegetation to be cut back in order that the sign is visible. Quite a lot of road signs in this area were hidden by vegetation – the height of the trees meant that high vehicles had to be driven in the middle of the road. Mr A J Gosling considered that local people could cut these down but it was pointed out that it was the Highways Authority that was responsible. The road through Crosby-on-Eden had been declassified.

27. CROSBY MOOR BUS LAY-BY Mr W Clark reported there was no bus-stop sign and he requested the council to write to Cumbria County Council and ask for one to be installed together with a timetable. Resolved to ask Cumbria County Council to consider PC A Brown's suggestion that the council should approach Cumbria County Council to install a lay-by on the west-bound side of the A689 well before the bus lay-by. Mr Wannop reported he had noticed a lorry parked in the bus layby.

28. HADRIAN'S WALL TRAIL

a) Noted copy letter circulated to all councillors from Claire Rankin together with copy letter from David McGlade, National Trail Officer, and Update after one year of operation. Resolved to ask BT to retain the Rickerby payphone. To discuss implications for this parish

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- b) Resolved to ask the National Trail to provide a bench on the Linstock western Green adjacent to the back road the siting to be considered carefully so as not to overlook properties
- c) Clerk reported she had found a grass walking stick beside the metal bench on Linstock Green – she had reported it to Cumbria Constabulary at Brampton and been advised to retain it at her home and if no-one claimed it by 6th August she could keep it. She had spoken to three lady walkers looking for a seat to use – only one metal bench and one wooden one near the telephone kiosk. Mrs Lamb considered it would be a good idea to have another bench sited where walkers passed on the back road in Linstock
- d) Mr W Clark brought up the question of the bus shelter at Crosby-on-Eden and provided photographs of the interior which was a disgusting state and the adjacent litter bin. He was concerned about the image this presented to walkers of the Trail. Clerk reported she had spoken to Telfords who had been instructed to remove the front of the shelter as soon as possible and had been informed that it would be done soon. Mr Clark had stopped at the shelter on his way to this meeting and found teenagers canoodling and smoking in it. Councillor Mrs M Bowman would follow up the litterbin being emptied on a regular basis by the Refuse Wagon. Resolved to look at the cleanliness of the bus shelter when the front was removed. Chairman pointed out that obtaining contractors to carry out work was very difficult as everyone was so busy.

Mr S Alecock pointed out that the people walking the Trail were very responsible, he had not seen any litter or dog dirt through Linstock – he was finding toilet paper in the hedge – there was a great shortage of toilet facilities and the people who organised the Trail obviously had not thought about this.

Mr P Gascoigne wondered if the parish council could employ a handyman to carry out small jobs.

Mr Gosling felt very strongly that if someone found time to take photographs, get them developed and bring them to the meeting, what was the difference between you and your neighbours brushing it up. Mr Clark inspected the High Crosby bus shelter every morning and brushed it out once month. Mr Gosling reported Macdonalds litter in and around Tarraby but residents picked it up. Mr M Clarke reported his wife regularly picked up litter from Houghton Village Green. Mr Wannop picked litter up on the road to Newby East. Where do you stop and start. If you see someone doing it you tell them to pick it up but there was a great fear of telling people to do it. Wait and see what happens when the front comes off.

29. FINANCE

- 1. Resolved to authorise payment of accounts as listed on schedule attached
- 2. HSBC Balances as at 28.06.04 c/a £198.04; Business a/c £43,546.62 includes interest £120.03
- 3. Resolved to authorise payment of Grants:

St John's Churchyard, Crosby-on-Eden	£600
St John's Churchyard, Houghton	£600
- 4. Resolved to inform Houghton, Crosby and Linstock of grants for this financial year
- 5. HSBC Mandate to be completed by those councillors who wished to be signatory to cheques – Those councillors who had not been identified previously should report to Kingstown Branch of HSBC
- 6. Councillors' Allowances – request from Member Services by email – replied informing the City Council that this council paid travel and subsistence only
- 7. New Councillors Event, Monday, 13th September 7.00p.m. to 9.30p.m. Cost £10 per councillor at Brewers' Fayre J42 M6. Councillors Mr S Alecock and Mrs M Naylor had intimated they would like to attend, the council to pay the fees. Resolved to book in and pay £20.
- 8. New Clerk -Resolved to reimburse the Chairman for the cost of the advertisement in the Cumberland News as per the attached schedule of payments to be authorised

30. DATE OF NEXT MEETING - Wednesday, 11th August 2004 at Crosby Parish Hall, Crosby-on-Eden

31. CORRESPONDENCE RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING

Reports

- i) **04/0803 – GRANTED PERMISSION - 111 Tribune Drive, Ashleigh Park, Carlisle**
First floor side extension over dining room/utility to provide bedroom en suite and single storey extn to rear
- ii) **04/0006 TEL WITHDRAWN Mobile telephone mast adjacent to Warnell View, Brunstock**
Installation of a 15m timber monopole with 2no transmission dishes, 3no antenna and external equipment Cabinets within fenced compound

Noted Mrs C Foster telephoned the clerk thanking the council for its support with objections to this application

WMA

iii) **04/0543 GRANTED PERMISSION**– Stable adj to Lawn Cottage, Rickerby, Carlisle

Retrospective application for new concrete floor, repairs to include new concrete floor, lightweight concrete blockwork wall to form stable/tack room and replacement glazing (LBC)

iv). **APPEAL DECISION - Appeal dismissed**

APP/E0915/A/04/1139872 – Avalon, Rickerby, Carlisle – Erection of 1no. bungalow for residential use

2. LOCAL GOVERNMENT REVIEW OF TWO-TIER AREAS IN THE NORTH WEST REGION

Copy letter from Office of the Deputy Prime Minister was circulated at the meeting

3. CUMBRIA COUNTY COUNCIL COMMUNITY CONSULTATIVE FORUM – Meeting at Botcherby Community Centre, Victoria Road, Carlisle on Friday, 30th July 2004 starting at 9.45a.m. scheduled to finish at 1.00p.m.

AGENDA – Doorstep Crime 9.30a.m. Coffee/Registration

- 9.45 Phil Ashcroft – Is Doorstep Crime an issue in Cumbria?
- 10.30 Joan Ruddock – The impact of Doorstep Crime on the elderly victim
- 11.15 Coffee
- 11.30 Brian Steele – National/Regional initiatives
Paul Musgrove – Cumbrian initiatives
- 12.15 Groupwork and feedback
- 1.00p.m. Disperse

Ms W Aldred would attend and report back at the August meeting

FINANCE Resolved to pay the under-mentioned Accounts received since issue of agenda

	£
1. Charles Thurnam & Sons Ltd Paper £19.90 + VAT £3.48	23.38
2. S Nicholson (Greens Maintenance)	<u>314.28</u>
	<u>337.66</u>

DOCUMENTS FOR INFORMATION

Carlisle City Council – Agendas for the under-mentioned Committees

Community Overview & Scrutiny	15.07.04
Development Control (2)	16.07.04
Executive	19.07.04

32. ANY OTHER URGENT PARISH BUSINESS

i) **LAMPING at TARRABY** Mr A Gosling reported that this had taken place in the local fields and those engaged in this activity had left piles of dead rabbits (festering mounds) at the field gates which was most upsetting for residents and young children. Mr Gosling would speak to the landowner and PC Brown about this

ii) **VANDALISM at LINSTOCK – road signs sprayed with red paint.** Mr S Alecock reported this. Mr Wannop confirmed that the road signs at Linstock Road Ends had been cleaned very quickly by Cumbria County Council. However some of the Hadrian Wall Trail Footpath wooden signs had been vandalised with paint (also at Brunstock and the Chinese Gardens in Rickerby Park). Councillor Mrs M Bowman would look into this. Clerk confirmed that the "Trail" sign (Linstock to Rickerby) still had paint on it on 13th July 2004.

iii) **BURNING SMELL IN HOUGHTON** Mrs M Naylor complained about this which seemed to be around every day, a really obnoxious smell. Mr M Clarke had noticed this also, one in the vicinity of Dr Black's and Mr Dodd's. He had reported this in the past. Chairman advised Mrs Naylor to contact the Environmental Health Emergency telephone and report it the next time this was experienced.

iv) **HOUGHTON ROAD BUILDERS' RUBBISH** Mr M Clarke confirmed the clerk's report about this. Mr Clarke believed this had been there for a long time but had been tucked into the hedge. Clerk to report to Mr McCreddie

v) **FORESTRY BUSINESS, SCALEBY ROAD** In reply to Mr P Gascoigne who asked when Enforcement Action was to be taken, the clerk confirmed she had spoken to Mr M Tickner, Carlisle City Council, Enforcement Officer, who had told her a letter had been sent to Mr D Little asking about the ownership of the field and whether or not it was subject to a mortgage, in order that the City Council could define on whom to serve the Enforcement Papers as a result of the Refusal of Planning Permission for the business. Mr Gascoigne had informed the Planning Case Officer that the removal of the wood stored at present should be moved in two or three loads and not piecemeal as this was a very narrow road and would be a hazard if it was not removed quickly.

vi) **GREEN BOXES (28.4)** Mr W Clark asked if a reply had been received by the clerk in explanation of why Crosby Moor residents had not been supplied with these. Clerk had sent an email and received a reply that Councillor M Bowman had brought this matter to the Recycling Department. No letters of apology had been received by the residents of Crosby Moor as this area was not on the list even though they had received calendars etc telling them that the recycling material would be collected on certain days. (Mr Clark quoted a letter sent to a resident in reply to his asking why he had not received a green box, "that there were not enough residents to make it economical to justify collection the material") There were 14 houses at Crosby Moor. Mr Gosling commented that this was a very good scheme, a wonderful idea but because of a few things which had gone wrong, it had caused a lot of aggression.

DOCUMENTS RECEIVED FOR INFORMATION

Carlisle City Council – Agendas received for the following

Special Meeting - 02.07.04

Licensing & Regulatory Panel 07.07.04

Make a Difference Day – 30th October 2004 Contact jemma.Bellingham@bbc.co.uk or Tel:01228 59244 to register for a volunteering activity and obtain a free Media tool-kit to help you

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS AUTHORISED at 14th July 2004 meeting

	£
Grants: Churchyards (agreed to increase from £500 to £600 when setting precept)	
St John's Crosby-on-Eden	600.00
St John's Houghton	600.00
Crosby Parish Hall –	
Peter Cox £400.00 + VAT £70.00 (Timber Treatment)	470.00
Cumberland News Advertisement for new clerk £178.50 + VAT £31.23 =	209.73
Clerk's salary	<u>685.07</u>
	2,564.80
Course fees Agenda Item No.28.7 (£20.00)	<u>20.00</u>
Total payments	2,584.80

SIGNED C F Nicholson

CHAIRMAN

W Aldred

COUNCILLOR

Additional payments as per Minute No.31.4 £337.66

Signed this 11th day of August 2004

Chairman

W Aldred

STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS TO BE AUTHORISED at 14th July 2004 meeting

	£
Grants: Churchyards (agreed to increase from £500 to £600 when setting precept)	
St John's Crosby-on-Eden	600.00
St John's Houghton	600.00
Crosby Parish Hall –	
Peter Cox £400.00 + VAT £70.00 (Timber Treatment)	470.00
Cumberland News Advertisement for new clerk £178.50 + VAT £31.23 =	209.73
Clerk's salary	<u>685.07</u>
	2,564.80
Course fees Agenda Item No.28.7 (£20.00)	<u>20.00</u>
	<u>2584.80</u>

SIGNED



Total payments

CHAIRMAN



COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the council meeting held on **Wednesday, 11th August 2004** at Crosby Parish Hall, Crosby-on-Eden

PRESENT

Ms W Aldred (in the chair)

Mrs S Aglionby

Mr S Alecock

Mr M Clarke

Mr W Clark

Mrs L Kielty

Mr A D Lightfoot

District Councillor Mr E Firth

1. **APOLOGIES** were received from Mr P Gascoigne (B), Mr A J Gosling (H), Mr C F Nicholson(S) Mrs M Naylor (H), District Councillor Mrs M Bowman

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 14th July 2004 previously circulated as a true record

3. **DECLARATIONS OF INTEREST** Members having been invited to declare any personal or prejudicial interests relating to any item on the agenda at this stage, Mr W M Wannop declared a personal interest in Agenda Item No.5(b)(i) Planning Application No.04/0917 relating to siting of static caravan at Linstock Castle

4. PUBLIC PARTICIPATION

a) **Time Limit on public presentations** Noted that Cumbria Association of Local Councils had confirmed that five minutes was adequate this being agreed by the council at its meeting held on 14th July 2004

b) There were no questions, deputations or petitions relating to the business of the council

Because Mr W M Wannop had another appointment the Chairman had given permission for a deviation from the agenda relating to the following items, Nos. 9 & 17(a)

9. **PARK BROOM – Sign “Unsuitable for long vehicles”** Mr Wannop informed the council that occasionally, that long vehicles were going into Park Broom when (it was believed) they were looking for the timber yard at Crosby-on-Eden, there was such a sign at Linstock Road Ends which was very useful. Resolved to request Cumbria County Council to erect such a sign at the entrance to this hamlet,

17. HOUGHTON VILLAGE GREEN -

a) **Tree Pruning/removal** Mr Wannop was seeking permission to instruct Mr Melvin Taylor to do this work, one had been slightly pruned but there were several trees which required attention. One particular tree opposite the shop, looked like a weeping one but was not, branches right down to the ground. Mr Lightfoot reported that people in the village considered it should be trimmed back because children were hiding under the branches and then running into the road, usually a lot of litter under it. There was another tree near the village hall which children had been climbing and this was leaning at about 30 degrees and was broken. Resolved to instruct Mr Melvin Taylor to carry out the work required.

b) **Brunstock Land Hedge** Mr Wannop reported Mr M Taylor had trimmed this hedge but he had told Mr Wannop that the hedge was quite thin in parts and required about 100 thorns to “fill in”. He would plant them. Mr Wannop to obtain an estimate

Mr Wannop thanked the Chairman for allowing the above matters to be taken out of sequence

POLICE MATTERS - P C Andy Brown arrived and reported the following:-

1. He had moved a wagon on from the cycleway adjacent to the A689 – this was the reason he was late

2. Still looking at the previous complaints and following up – no word from Capita about proposed layby on A689

3. Agenda Item No. 33.5. **Scaleby Road – Request for mirror to facilitate leaving Knells Farm Cottages**

Mr Brown was familiar with this site, very awkward place to leave there was no way of enhancing the view from either direction onto the Scaleby Road but certainly coming from Scaleby to Houghton – there was nothing else which could be done apart from may be some enhanced signing. He was of the opinion that a mirror, possibly two, would help Clerk to write to Cumbria County Council/Capita

4. **Speeding – Tribune Drive** A complaint had been passed to him about two months ago, having looked at it himself the speed could be viewed as a little excessive for this road but not in excess of 30mph, a 20mph could be considered but this required road calming measures, speed humps were not popular. A lot of people parked on the road sides and this tended to slow traffic down and acted as a traffic calming measure. The person who made the complaint lived on a bend and had difficulty reversing out of his driveway, PC Brown suggested he should reverse in and then drive out.

The data management information was difficult to obtain at present because the equipment used to collect the data was out of date, new one expected and he would give the council the data when it was available and the council could then consider the position

5. Crosby-on-Eden Bus Shelter – Clerk informed the meeting that the front would be removed on 13th August weather permitting

6. Incident at Houghton – Mr A J Lightfoot reported that on his way to this meeting a large wagon with the logo “Sport Horses” turned left from The Green onto Houghton Road pinch points, scraped a bollard and flattened one underneath a wheel, the wagon turned left on A689 towards J44 of M6.

7. Motorbike stolen from outside the old Police Houses on Old Brampton Road – PC Brown would follow this up

8. Trees at Crosby House and High Crosby Farm – Mr W Clark reported these were overgrowing the road, so much so that a car transporter could not get under them. P C Brown would liaise with Mr Clark to visit the scene.

New occupiers in Crosby House, Mr Clark would like the council to request the trees be trimmed. Mr Wannop considered that it would be better for the clerk to write a letter to the new occupants – PC Brown would visit Mr Bill Clark and investigate and report back to the clerk.

S Aglionby arrived (7.50p.m.)

9. Local Policing Teams - Personnel Changes – additional officer for the Brampton area October/November 2004 - PC Brown reported that another Community Policeman would be appointed in this area however he did not know whether he would remain to serve the council's area or if the new Policeman would take over, as the area covered by PC Brown was to be divided into two. This was good news for the parish

10. Mr W Clark reported grit bin had disappeared from the junction of the Crosby bypass with the B6264.

Mr Wannop departed

5. PLANNING

A) Reports

1) **03/1024 – Houghton Hall – Change of Land Usage** Report received from Principal Officer, Minerals Planning, Cumbria County Council in respect of this council's formal complaint regarding the decision of the Development Control and Regulation Committee on 29 January 2004 – copy had been circulated to all councillors. The parish council's complaint had been looked at - although there had been some deficiencies in the way the County Council's Committee had carried out the consideration of the application it would not have changed the County's action.

Government Office for the North West - Copy letter circulated to those present stated there was no need to call in the application

Carlisle City Council, Planning Department - GRANTED PERMISSION – copy of decision notice circulated at the meeting (received 11th August 2004)

Chairman referred to Point No.8 of the Decision notice where there was a Section 278 agreement for a right turn into the proposed sight.. Traffic issues were one of the parish council's concerns, Houghton junction on the A689 was not mentioned and the chairman wondered if the council wished to make further comment to the Carlisle City Council. Dr Briggs considered junction Scaleby Road end, little junction to Knox's farm and the bungalow, he did not think writing would make any difference as the Parish had tried before.

Mrs Aglionby pointed out there would be more traffic on the A689, going to make the situation worse. It was very interesting at the Parish Plan meeting that people were so concerned about this junction. Parish council did make representation about this. Did the interactive signs make any difference. PC Brown considered it did seem to slow people down briefly but he had heard that it was set at such a low speed. It was resolved to write to Carlisle City Council, proposed by Mrs A Aglionby, seconded M Clarke, all in favour, raising concern that the Houghton /Scaleby junction had not been included in the Section 278 agreement

15 & 18 – were vague. Mr W Clark considered the beautiful trees should be preserved. Dr Briggs believed you would probably find that in law only so many cubic feet of trees can be felled in any one 3 month period. If we have a concern about then we can write to the City and ask for a Tree Preservation Order, any individual can do it.

It was agreed unanimously on a proposal from Mrs S Aglionby that Mr C F Nicholson should be thanked very much for all the work and effort which he had put in to the submission to the Carlisle City Council and the Government for the North West objecting to this application.

- 2) **04/0273 GRANTED PERMISSION – Land opposite St John's Church/M6 Northbound, Houghton**
Display of directional signage
- 3) **04/0646 GRANTED PERMISSION – 8 The Green, Houghton**
First floor extension to provide enlarged bathroom and bedroom together with alterations/extensions to rear elevation to provide family room
- 4) **04/0669 GRANTED PERMISSION – East View, Rickerby, Carlisle**
Demolition of existing fireplace and provision of new fire surround and installation of new central heating system (LBC)

B) Applications

- i) **04/0917 – Siting of static caravan to provide accommodation for farm worker**
Linstock Castle, Linstock, Carlisle

Comments: No objections

- ii) **04/0922 – First floor extension over garage for use as fourth bedroom**
3 The Orchard, Linstock, Carlisle

Comments: No objections

- iii) **04/0965 – Replacement staircase (LBC) Barn View, Rickerby**

Comments: No objections

- i) **04/0985 - Two storey extension to provide family room, utility room and WC and bedroom extensions**
13 Vestaneum, Crosby-on-Eden

Comments: No objections. Confirmation of action agreed, relevant consultations having taken place

- v) **04/0989 - First floor extension to provide playroom and en-suite bedroom**
Welbeck, Green Lane, Crosby-on-Eden

Comments: No objections

6. CARLISLE CITY COUNCIL – FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE - Received

7. ENVIRONMENT AGENCY LUNE CRAYFISH SURVEY – 2004 - poster displayed at Rickerby asking for assistance if anyone had seen Crayfish

8. CUMBRIA & LAKE DISTRICT JOINT STRUCTURE PLAN _ Panel for the Examination in Public
Tuesday, 28th September 2004 at 9.30a.m Kendal

a) Request to complete details of person(s) attending. Mr Nicholson hoped to attend but no-one was willing to attend as a "second person"

b) Participants to Issue(s) 1 - Further Statements enclosed – The council had a Further Statement to send which the Chairman was preparing

10. HADRIAN'S CAMP FOOTPATH – Noted on advice received from the council's solicitors that in order to comply with insurance cover this path has to be inspected every six months to ensure that there were no obstacles or other articles which could cause injury. It was agreed to continue the Lease subject to advice re insurance. This path was for the benefit of the residents of Hadrian's Gardens. The following councillors volunteered to inspect the path, Messrs S Alecock & A J Lightfoot together with Mrs S Aglionby who would report to the next meeting

11. PARISH PLAN -

a) Report of Public meeting held on 29th July 2004 at Houghton Village Hall. Ms Aldred reported that about 50 people attended and very good feedback and information was obtained. Mrs Aglionby considered this was an excellent meeting and the fact that so many people had bothered to go and so many of the comments were very, very interesting. Ms Aldred considered it was very disappointing that no young people attended, and this was an avenue the parish council ought to follow and try to find out what the young people wanted. Mr A Lightfoot considered that there was an ageing population in Houghton. Hadrian's Camp had been circulated with leaflets and questionnaires inviting residents to attend this meeting.

b) Noted that Crosby-on-Eden Public Meeting will be held on **Wednesday, 22 September 2004 at 7.30p.m. at Crosby Parish Hall.** Clerk to prepare leaflets and deliver these to Mr W Clark as soon as possible together with questionnaires. Ms Aldred requested as many councillors as possible to attend.

12. CARLISLE & DISTRICT YOUTH PARTNERSHIP QUESTIONNAIRE – Reply was required by 23rd July 2004 - However if this proved difficult reply required by 10th September 2004. Mrs S Aglionby confirmed that Church groups, included brownies, rainbows, guides all of which were extremely successful and were full and extremely successful, she could not speak for the scout group, although this was active. There was a need to make contact with Crosby Brownie group as Mrs Aglionby understood this met in Crosby Parish Hall on a Tuesday evening. Clerk to contact Secretary of Crosby Parish Hall

13. CUMBRIA ASSOCIATION OF LOCAL COUNCILS –

a) July/August County Circular received and circulated to all councillors
 b) "Community Futures" - Workshops covering Housing, Tourism, Planning development, roads/transport, schools, policing on **Saturday, 11th September 2004** at Newton Rigg Conference Centre, Penrith starting at 10.30a.m. Cost £8.00 (including lunch) Mr M Clarke was willing to attend, the clerk might be able to attend. Mr Clarke volunteered to act as chauffeur if any other person wished to attend

14. COUNTYWIDE (Rural Community Council) Summer 2004 Issue No.45 received Resolved to continue to receive this

15. POLICING CUMBRIA – 2004 Joint Annual Report & Policing Plan Clerk had received three of this publication. Mr M Clarke confirmed he would consider it and complete the Feedback questionnaire

16. CUMBRIA CRIMINAL JUSTICE BOARD Annual Report 2003/04 received – passed to Mr M Clarke

18. HOUGHTON - NEW BUS SHELTER – end of Footpath from Smithy Croft/The Green - Noted this was erected on 27th July 2004. Mrs L Kiely reported she had had a complaint about the shelter from a resident who used it every morning, it was very high and there were no sides and when it was raining and windy there was no protection at all. Mr M Clarke confirmed the previous shelter had no sides, it was just a front and a top. Resolved Houghton councillors to monitor the situation and see if there were any more complaints

19. CUMBRIA COUNTY COUNCIL COMMUNITY CONSULTATIVE FORUM "Door Step Crime" 30th July 2004 - Noted Ms W Aldred was unable to attend due to business commitments

20. CUMBRIA LOCAL TRANSPORT PLAN – Annual Progress Report 4 Noted this received – to consider if any comments require to be made - Mr S Alecock to read and bring comments to the next meeting/clerk

21. HIGHWAYS AGENCY – Roadworks & Traffic Information Copy letter herewith leaflets were distributed to those present

22. BT PAYPHONES (proposed removal of Rickerby payphone) Noted acknowledgement of council's letter stated, "there will be a considerable delay in us responding to your correspondence. However please rest assured that the recovery of this public payphone will not proceed until your issues have been resolved". It was noted that Eric Robson had picked up the "gauntlet". Dr Briggs queried if there was mobile phone reception in Rickerby. Clerk confirmed that a copy of the letter from Hadrian's Wall Trail had been sent to BT which showed the number of people passing on the Trail over recent months.

23. CARLISLE COUNCIL FOR VOLUNTARY SERVICE – Questionnaire regarding Funding Fair on 28th January 2005 – clerk to complete

24. CROSBY PARISH HALL Noted receipt of Guarantee in respect of the recent dry rot works (delivered by hand by Mr R Crozier)

25. PATIENT AND PUBLIC INVOLVEMENT (PPI) Forum for Cumbria Ambulance Service NHS Trust

Noted letter from PPI Forum previously circulated to all councillors. Councillors to relay any comments to the clerk

26. HOUGHTON ECHO – contained list of councillors and addresses. Ms W Aldred and Mr Nicholson had discussed whether or not telephone numbers should be included and she asked if councillors were prepared to have telephone numbers inserted. Dr Briggs had not in the past been prepared to have his number advertised. Those present did not object to having "numbers" in the Echo but felt that the absentees should be consulted by the clerk

27. HADRIAN'S WALL TRAIL

i) **Provision of bench at Linstock.** Noted that David McGlade, Trail Officer, spoke to the clerk and informed her that a charity "Hadrian's Wall Path Trust" was in the process of being set up by Friends of the Trail and he was of the opinion that this would be one of the items they would consider providing with the advice of the parish council as to a suitable site. Mr McGlade insisted the bench should be wooden and joiner made with a plaque. Site meeting to be arranged with parish councillors in due course on the western green – Mr Wannop commented that residents

should be consulted before the location of the bench was agreed (Mrs Aglionby suggested a joiner at Brisco) Mr Alecock pointed out that the grass verge approaches over the M6 Bridge to Rickerby were very overgrown and therefore people had to walk on the road. Trees were overhanging and obliterating the road signs.

Grass verges on the bridge were the responsibility of the Highways Authority (County Council). The council's grass cutter used to cut so far up. Mr Alecock reported that there were as many as 30 people an hour passing through Linstock.

ii) **Provision of toilets along the Trail** – Discussions were taking place with Cumbria Association of Local Councils – open to good ideas. Clerk reported a Women's Institute to the west of Carlisle was to start providing teas and opening their hall for the benefit of walkers, using toilet provision. Chairman asked for ideas for provision of toilets – suggestion for portaloos but this created the problem of cleaning and emptying. Mr W Clark wished it to be placed on record to compliment the Hadrian's Wall Trail Trust and Mr McGlade in particular – when coming over the bypass bridge there was about 40 yards of open field, there was a bull in the field, and this was brought to Mr McGlade's attention and within no time at all there was fence from the road to the bridge so that people did not have to walk in the field. Clerk suggested that perhaps Linstock WI might consider providing light refreshments

28. HOUGHTON VILLAGE GREEN – Drainage problem

Noted excavation scheduled for Monday, 23rd August – confirmation to be sent to the clerk by Mr Mike Foster, Capita dbs before this date

29. ACCIDENT – Junction A689 with CROSSHILL ROAD – Noted accident occurred on 31st July 2004 around lunchtime when four vehicles were involved with slight injury to one person. Noted councillors considered this was a particularly dangerous junction, and in some councillors' opinions that it was worse than the Houghton junction. Chairman asked that all accidents on the A689, even slight "shunts" should be reported to the clerk.

Chairman requested Councillor E Firth to leave the meeting whilst the following item was discussed (tape recorder was turned off)

30. RECRUITMENT OF NEW CLERK – Ms W Aldred reported interviews had been held, one reference to be taken up. It was proposed by Dr M Briggs, seconded by Mr A Lightfoot, and unanimously agreed that the person selected by the sub-committee should be offered the position, Ms Aldred to telephone her on 12th August 2004 to confirm this. It was resolved that the person selected should attend the September meeting and "shadow" the present clerk for a period of two weeks prior to taking up the position of clerk on 1st October 2004.

31. FINANCE

a) HSBC Balances as at 28th July 2004 c/a £1,103.27 (o/s cheques £209.73 + £600 = £809.73) £203.54
Business Money Manager £50,331.62

b) Notification that Concurrent Services Grant of £6,707.00 would be paid into the Business Manager a/c within five days of 14 July 2004

c) Crosby Parish Hall Kitchen Refurbishment Noted cheques received for Village Hall Grants from Carlisle City Council £750.00 and Cumbria County Council £750 = £1,500 – banked 19th July 2004

) Parish Plan – Noted receipt of £1,500 grant from Cumbria County Council – banked 28.07.04

) Elected Members Allowances - Noted copy letter previously circulated to all councillors from Carlisle City Council in respect of new scales

f) St John's Church, Houghton – Noted acknowledgement from Rev S Austen of £600 churchyard grant

g) St John's Church, Crosby-on-Eden - Verbal acknowledgement from Mr A Horseman for £600 churchyard grant

h) St John's Church, Crosby-on-Eden – Clerk to send retirement card to present vicar – 31st August 2004

i) The accounts listed on the attached schedule were passed for payment

32. DATE OF NEXT MEETING – Wednesday, 8th September 2004 at Crosby Parish Hall. Speaker: Mr J Smith, Area Engineer, Cumbria County Council. Chairman reminded councillors if they had any highway or traffic concerns this would be the occasion to bring them forward

33. CORRESPONDENCE AND OTHER ITEMS RECEIVED SINCE ISSUE OF THIS AGENDA

1. PLANNING Deposit Draft of Carlisle District Local Plan 2001-2016 The following documents prepared by Mr C Nicholson, were circulated at the meeting: **1. General Comments to the Parish Council, 2. Draft Comments from the Parish Council to Carlisle City Council** for approval. Councillors were required to consider Document

No.2 and refer comments to the clerk by Friday, 13th August 2004, as the document had to be with the City Council by 4.00p.m. on the aforesaid date, i.e. 13th August 2004.

2. CUMBRIA COUNTY COUNCIL – Policy Unit “Delivering Our Priorities – Copy letter received circulated at the meeting together with copy questionnaire. Three documents were included (set out below).

1. A. Putting the public first – improving council services
2. E. Improving the safety of people's lives
3. F. Protecting and enhancing the environment

The above documents to be circulated to W Aldred, M Clarke, S. Aglionby, Linda Kielty, S Alecock and Craig Nicholson, comments to be brought to the September meeting for collation and sent to Cumbria County Council by 10th September 2004.

3. PUBLIC LIGHTING – Green Lane, Crosby-on-Eden Clerk had spoken to Mr David Carr (Carlisle City Council) who told her that the residents he had spoken to did not require the two lights. However, Mr Carr to write to all the residents in the area to seek their opinions and dependent on the result he would either install them in Green Lane or the road leading to Houghton Church. Mr Clarke pointed out that residents were under the misapprehension that installing street lights would increase the precept.

4. Houghton Nursery Group – Ms Aldred informed the council that at the April meeting there had been a discussion as to whether or not the council should support the proposal for a new nursery in the school grounds. The council sent a letter to the Planning Department supporting the group's planning application with a caveat regarding traffic issues. At the end of the discussion there was a suggestion that two letters should be written, one being without the caveat regarding the traffic issues which the group could use to support its application for a grant. Mr C F Nicholson consulted the City Solicitor who confirmed that two letters could not be written and that a copy of the letter to the Planning Department was the one which should be sent to the Nursery Group. Following that the letter was sent to Councillor Mrs Bowman, an assumption being made that Mrs Bowman would forward the letter to the Nursery Group. The Nursery Group rang Mr Nicholson asking for a copy of the letter and this was done – Mr Nicholson informed the Nursery Group that the parish council could not operate outside its legal boundaries – there had only been one letter

5. SOCIETY OF LOCAL COUNCIL CLERKS - Regional One Day Conference "Funding and Managing of Community Projects Monday, 20th September 2004 10 a.m. to 3.15p.m. Cost £30 for members, plus £28 for subsequent delegates from the same Council - Resolved new clerk should be invited to attend

7. COUNCIL EQUIPMENT - Resolved to ask Mr Cannon on the recommendation of Mr M Clarke to (clerk reminded the council that anything under £1000 the council did not need to obtain two quotes) employing removal contractor to take computer, photocopier, filing cabinet, floor standing steel cabinet, papers etc to new clerk's address on 1st October 2004

8. CROSBY-on-EDEN BUS SHELTER – Clerk had been informed by Mr Richard Telford that weather permitting the front of the shelter would be removed on Friday, 13th August 2004.

9. Rickerby Park – Traffic Calming - Date of Public Meeting. It had been hoped that Councillor Mr J Mallinson would be in attendance to inform the council of the date to be held at Linstock W I Hall

10. CAR JACKING SCAM - Paper circulated to those present

34. ANY OTHER URGENT PARISH BUSINESS

1) Houghton - Resurfacing of Co-op Square in front of Poplar Farm and layby opposite the shop Mrs Aglionby had been asked by a resident when this work was to be done. Clerk informed the meeting that the order for work to be done during the school holidays had been sent to Tolsons some time ago. Mr A Tolson was due back from holiday on 9th August, the clerk had left a message with Mr Tolson Snr to ask Mr A Tolson to put cones on the layby the day before the work would commence in order that vehicles would be prevented from parking. Mr A Lightfoot had taken a photograph of the layby.

2) Linstock – entrance to the Nursery Site Mr S Alecock had grave concerns about this entrance, one of the residents on the corner site had planted hedge/shrubs which were growing fast thus obstructing the view. Ms W Aldred wondered if there were conditions in the title deeds/agreement. Clerk informed the council that she understood The Nurseries had not been adopted and that "Give Way" markings were to be placed on the road. She also reported that when there had been a site meeting with Mr Gary Clubbs some years ago when he had told Mrs

Mary Lamb that the shrubs (referred to above) should not be there. Clerk to contact Cumbria County Council. Mr Alecock was most concerned about this junction as there were many children in the area

3) **Beech Hedge (old cottages at Linstock)** Mr Alecock reported this came right up to the road and prevented visibility. This used to be cut right back by the previous owner. Dr Briggs suggested clerk write to owner and bring it to his/her attention.

4) **Overgrown vegetation, 1 South Croft, Houghton.** Mr A Lightfoot reported that the clerk's letter to the resident appeared to have borne some fruit as some neighbours had been clipping the lower branches of the hedge and removing the grass edging onto the pavement (Mr M Clarke reported Mr Coulter and his children had some work)

DOCUMENTS FOR INFORMATION

Carlisle City Council Minutes of Council, Executive Committees and Panels 01.06.04 – 14.07.04
 Notice of Meetings – July 04 to 28.09.04

Carlisle City Council **Agendas for the under mentioned Committees**

Corporate Resources, Overview & Scrutiny	22.07.04
Infrastructure Overview & Scrutiny	29.07.04
Council meeting	03.08.04
Corporate Resources Overview & Scrutiny - special meeting	03.08.04
Corporate Resources Overview & Scrutiny – special meeting	04.08.04
Infrastructure Overview & Scrutiny – special meeting	04.08.04
Community Overview & Scrutiny – special meeting	06.08.04
Licensing & Regulatory Panel	11.08.04
Executive (Special)	12.08.04
Executive	17.08.04

Carlisle Council for Voluntary Service – August 2004 update received


STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS AUTHORISED AT THE MEETING HELD ON 11th August 2004

1. S Nicholson Greens Maintenance for July 2004	314.28
2. A S Farrer (Building repairs at Crosby Parish Hall)	490.60
3. Houghton Village Hall – Parish Plan meeting 29 th July 2004	12.00
4. AMP Electrical (Crosby Parish Hall) Periodic electrical inspection £320.00 + VAT £56.00 =	376.00
5. Clerk's salary	<u>685.28</u>
TOTAL	£1,878.16

SIGNED W Aldred **CHAIRMAN** S Aglionby **COUNCILLOR**

Signed this 8th day of September 2004



Chairman

STANWIX RURAL PARISH COUNCIL

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	TOTAL
	£1,878.16

SIGNED D. A. A. CHAIRMAN D. A. A. COUNCILLOR

STANWIX RURAL PARISH COUNCIL**MINUTES OF PROCEEDINGS at the council meeting held, 8th September 2004 at Crosby Parish Hall, Crosby-on-Eden****PRESENT**

Mr C F Nicholson (in the chair)

Ms W Aldred

Mr S Alecock

Mrs S Aglionby

Mr M Clarke

Mr W Clark

Mr A J Gosling

Mr A D Lightfoot

Mrs M Naylor

Mr W M Wannop

District Councillor Mrs M Bowman

1. **APOLOGIES** were received from Mr P Gascoigne, Mrs L Kielty, Councillor Mr E Firth and Councillor J Mallinson Clerk had sent Sympathy Card to Mr Gascoigne as his father had died on 1st September. Chairman wished it to be recorded that the councillors sent their condolences to Mr Gascoigne and his family

2. **THE MINUTES** Resolved to authorise the Chairman to sign the Minutes of the meeting held on 11th August 2004 previously circulated as a true record. Mr Alecock pointed out that under Min. No. 27.(i) "30 people an hour passing through Linstock" was not the norm, he had seen as many as 30 people on one occasion.

Mr M Clarke referred to Min. No. 26 and informed the council that his wife did object to their telephone number being advertised in the Houghton Echo and she was not happy about dealing with business which did not concern her. Chairman felt that the majority of people would rather not have their telephone numbers in the Houghton Echo, their addresses were sufficient – might be appropriate to have the clerk's, Chairman's and Vice-Chairman's numbers included – to be discussed later in the meeting.

3. **DECLARATIONS OF INTEREST** Members did not have any personal or prejudicial interest relating to any item on the agenda at this stage to declare

4. **PUBLIC PARTICIPATION** There were no questions, deputations or petitions relating to the business of the council – two members of the public were present who were there to listen. Chairman reminded those present that now was the time to speak, but once the meeting commenced, the window was passed. (reminder – the public were allowed five minutes to present their case)

Reminder that meetings were taped to facilitate minute taking. No objections were raised.

BESLAN SIEGE AND MASSACRE – The council recorded its condolences to the people of Beslan where this terrible tragedy had taken place

NEW CLERK - MRS ALISON IRVING Chairman introduced Mrs Irving who would be taking over from Mrs Barbara Watson as from 1st October 2004 Councillors introduced themselves to Mrs Irving

5. CUMBRIA CONSTABULARY

P.C Andy Brown had explained at the last meeting that as a final part, a new Community Officer for the Local Policing Team had been appointed, and introduced PC Debbie Hall, No.1016 who would be taking over PC Brown's patch in Stanwix Rural Ward, PC Brown would be looking after Wetheral, Cumwhitton, Scotby and Cotehill. He had enjoyed the support from the council and he considered it had worked very well. He reported on the under-mentioned matters:-

1. **Viability of HGVs using route from Tarraby through Houghton** – he had not had a chance to look at this and it was referred to PC D Hall

2. **Speeding in Linstock** - Complaint received in May 2004 from Linstock resident, particularly between 0800 and 0900 – he had been monitoring this until now and had dealt with quite a lot of motorists; there had been quite a dramatic reduction of motorists using the route as he had been persuading them otherwise. It was quite obvious that the route was being used as a "rat run" to the City. The majority he had spoken to had commented that "they would not be coming through this way again." PC Brown had spoken to the complainant and he had agreed there had been a dramatic reduction in the traffic. It was still an issue. These complaints always required renewed effort from time to time. PC Brown suggested there should be some extra signage, question arose as to the number of

Hadrian's Wall Trail walkers because there was not a designated footpath – signage “warning of pedestrians” and “concealed entrances” and recommended that these be considered

3. **Crosby Village** – more youth nuisance centred around the bus shelter even though the front had been removed. The parish notices inside the bus shelter had been targeted, burned, cut and defaced and advised the notices should not be displayed at this location.

Mr W Clark considered the seat should be removed – consensus of opinion was the seat should remain for the time being. Quite a few walkers used the shelter. Situation to be monitored and revisited in three to four months' time.

4. **Youth Shelter** - Mrs S Aglionby considered that one of these should be erected with youth consultation and mentioned the shelter which was being erected at Ousby

PC Debbie Hall, No.1016 – when telephoning Brampton Police Station, please quote her number. PC Hall had been a Community Police Officer for the last four years and was familiar with problems.

HGVs Tarraby to Houghton. She would discuss this with the Traffic Management Officer (Ms W Aldred commented that some years ago the Police had advised that these vehicles should use the Houghton Route) PC Hall confirmed the junction with the B6264 had been widened a number of years ago and it could well be that now it would probably be easier to go onto the B6264 especially since the Better Ways to School traffic calming had been installed in Houghton, and she considered this might put a new light on this.

Linstock Speeding She would bear this in mind and monitor it

Crosby Youth Problem – would be monitored, and was willing to get involved in discussing the provision a Youth Shelter possibly located in one of the local fields

PC Hall looked forward to serving the local community. The actual boundary between Stanwix Rural and Stanwix Urban had been redrawn, Whiteclosegate was now included in the city area – not sure whether the Near Boot Inn was in the rural or urban area. Carlisle Police Tel: 528191

Chairman wished PC Brown all the best and thanked him for his work with the council in a very successful partnership. The council looked forward to working with Debbie Hall

6. **HIGHWAY MATTERS - SPEAKER, Mr Jim Smith, Area Engineer, Cumbria County Council -**

1. **Local Transport Plan(LTP1) (expires 2006) Consultation Document** Mr Smith was grateful for the comments which the parish had put in. County Council had to make a statement to Central Government of what it intended to try and do, what policies were proposed, proposals on highway and transport schemes. The County was required to submit by 2005 LTP2 which would not be significantly different to LTP1 – six area transport plans, one for each of the six districts in Cumbria. Document will try to identify transport and highway issues in each of the six areas and bring these together to help the County Council to (1) obtain funding from Central Government and (2) implement a programme of works and maintain highway and transport networks suitable for the users. This council submitted a number of suggestions it wished to be included in the LTP and it was in process of drafting at the present time taking into account lots of comments as a result of the consultation with all the parishes and various other bodies. Early 2005 another consultation draft would be circulated for comment by parishes and other bodies, ultimately the final document, which set down the strategies over the next few years, essential it was sent to Central Government by July 2005. This was a mechanism which enabled the County Council to bid for funding. Central Government laid down lots of policies which the County had to follow and basically if these were not followed then future settlements would not be forthcoming. Did cause some difficulty for large shire counties with vast rural areas, some of the current policies are around sustainable transport needs and to reduce the need of car dependency, had to reflect investment into public transport and looking to maintaining the highway network. Mr Smith considered it important that if parishes produced Area Action Plans or Parish Plans that had highway or transport plans in them he would like sight of these. Barbara had already sent in very useful and comprehensive note on issues regarding this parish – he made a plea for any other issues which cropped up in the future (between the present and early Spring) to be sent to him so these could be incorporated in the LTP.

2. **Houghton Hall Development** Cumbria County Council was a statutory consultee to the Planning Authority and had received a planning application for a garden centre sometime ago and this came with a Transport Assessment

which basically made a statement with regard to the traffic to and from the development and the effect it would have on the local highway network. The developer was in negotiation regarding a Section 278 Agreement which would enable some road works to be carried out to facilitate the entrance junction; the developer had also put forward a contribution of £50,000 to improve the Houghton/Scaleby A689 junction. The County Council has included this junction in the Annual Progress Report (Mr Smith apologized for all the jargon) and explained that the Annual Progress Report was an annual update to reflect what had been done in the previous year, and what was planned for future years and this sat as a working document to the LTP. Within this document there was an approved scheme in principal – junction analysis, services etc, a scheme would be built up which could be carried forward. The Route Action Study which was carried out some time ago analysed all the accidents which had occurred over a period of time and as a result of this the interactive signs were implemented, improved signage and road markings on the A689, now have to do “A First Year Rate of Return” on all the work that had been done safety schemes on the route, the interactive signs have produced a good “rate of return”, (287%) improvements to the junction were not getting such a good “rate of return” (170%) – initial estimate in the region of £145,000 – cost benefit for the work was significantly less than the work carried out. (The higher the “rate of return” the better it scores) Now that there was £50,000 to take the scheme further forward, able to bid for funding and bring the scheme further forward. He could not guarantee when this would happen, or whether it would ever happen – try to get the scheme into the programme likely to be two to three years before anything will happen as it will have to compete with all the other schemes in the county. It was a reasonably strong candidate scheme, no level of funding to secure the scheme. Ms W Aldred asked – Right Turn into the site from Houghton junction – cycle/footway planned (Mr Smith did not have the plans with him), there were bus shelters planned there was a link footway planned did need to get hold the information and feed it back to the council.

In answer to a question from Mrs S Aglionby he considered £50,000 towards Houghton/Scaleby junction was a magnanimous gesture as if the planning application had gone to a public enquiry there might not have been any contribution.

In answer to question from Dr Briggs, Mr Smith considered there ought to be a facility for right turning traffic to have a better chance, it would be effectively fitting in ghost islands and widening the carriageway – Dr Briggs confirmed that the parish council had mentioned this very many times over the years, huge wide grass verge which would easily provide an extra lane. The huge number of people who had attended the Houghton Parish Plan meeting were extremely concerned about the junction.

Highways Hotline 0845 609 6609 All highway reports should be channelled through this number – all roads except M6, A7 and A69 (2005 A7 from J44 would come under the County Council's jurisdiction) More leaflets would be sent

Mr Smith confirmed that the issues which the clerk had raised were being dealt with and would report back to give an update

Unadopted Roads – new building sites in Linstock Mr S Alecock (nearly seven years since Chestnut Grove was built) brought up the question of Chestnut Grove and The Nursery Site – Mr Smith explained that there were difficulties with the developers. Historically, the City Council used to deal with the sewers and adopt them. United Utilities Warrington dealt with these now, sewers have to be adopted before the roads are. United Utilities are taking a hard line regarding sewers and there is a delay in getting these adopted – Bio- discs at Linstock. Mr Alecock considered that one of the problems was the large changeover of staff. Mr Smith would obtain details from the clerk and would investigate the question of adoption. Will do what he could to get these sites adopted, i.e. serve notice on the developers, can take them to court – County Council powers were fairly limited.

Alan Gosling – Tarraby Lane in a very poor state as a result of cable, water excavations, HGVs. Mr Smith explained that up until 1991 the Utilities paid the highway authority to reinstate excavation works, the New Road and Street Works Act 1990 came into force in 1991 and this brought into force that the Utilities had to reinstate the roads. Unless it could be proved wrong materials were used or put in the wrong depth, there is nationally agreed code of practice, the Transport Bill from October this year enables Highway Authorities to take a slightly harder

enforcement policy and enforce fines on the Utilities. Tel hotline – majority of complaints should be directed to the Utility.

Chairman thanked Mr Smith for his attendance. Police departed too.

7. PLANNING

(i) Reports

a) **04/0922 – GRANTED PERMISSION - First floor extension over garage for use as fourth bedroom**
3 The Orchard, Linstock

b) **03/1024 - Garden & Leisure Houghton Hall – Klondyke** – Noted letters had been sent to Carlisle City and Cumbria County Councils with regard to the staggered junction at St John's Bridge/Scaleby Road onto A689. Carlisle City Council did write to the County Council requesting consideration be given to this junction and should be included in Section 278 Agreement. Noted only three trees to be felled as per planning application

(ii) Applications

a) **04/1022 – Relocation of bathroom and addition of ensuite to master bedroom**
BRUNSTOCK FARM HOUSE, BRUNSTOCK, CARLISLE

Comments: No objections. Confirmation of action required, relevant consultations having taken place

b) **04/1099 - Extension to garage to provide store IVY COTTAGE, RICKERBY**

c) **Avalon, Rickerby** - Application to fell the large prominent Leylandii conifer standing in close proximity to the road and the bungalow "Woodside" (received by email)

iii) **Carlisle District Local Plan 2001-2016 Deposit Draft** (Individual Reference No.0155) Noted formal acknowledgement of the council's comments and unless further clarification was required, the council's views would be considered once all representations had been received. The objections cited in your correspondence had been given the unique reference codes shown on the attached table – further comments that relate to these representations the individual reference number and relevant reference code must be quoted."

8. CUMBRIA & LAKE DISTRICT JOINT STRUCTURE PLAN –

1. Formal Notice of an Examination in Public -

- a. Noted draft list of issues and participants had been revised
- b. Noted Further Statement from Friends of the Earth, Cumbrian Local Groups received 17th August 2004
- c. Chairman would get back to the council at the next meeting – may be some comments to make

9. BRUNSTOCK LAND HEDGE – Noted awaiting estimate for infilling with extra thorns

10. HOUGHTON VILLAGE GREEN -

1. **Tree Pruning** Noted this will be done later in the year
2. **Ruts in Green** corner of lane up the lonning to South Park Made by dust cart 12.08.04 - repair
3. a) **Resurfacing work** - Layby opposite shop and part of Co-op Square Noted work was completed on 26th and 27th August 2004 by Tolsons (Clerk has taken photographs)
- b) Noted letter received 31.08.04 from relation of residents fronting Co-op Square previously circulated, the writer of the letter was present at the meeting. Mr Wannop reminded that the council had been trying to get the whole of Co-op Square improved. It was just unfortunate that the recent tarmac works ended outside the houses; there was also a telephone cable repair channel which had been rather badly finished. and he considered that this portion of the Square should be included in works to be processed in the next Financial year. The GPO had not even asked permission and should pay a wayleave – Parish council would investigate
4. **Goal mouths** - Mr C F Nicholson reported (these are in a very bad state) and youths had dug a deep trench and put the turf in the goalmouth leaving a five inch step – a temporary repair had been done. Resolved to ask Mr Nicholson to provide estimate to re-turf the goal mouths – Mr Wannop advised that, unfortunately, it was the wrong time of year

5. **Broken drain** preliminary investigation carried out on 31.08.04 Chairman and Mr Wannop had inspected when work had started at the instigation of Capita and it was found that Omne Cable fibre optic cable had damaged the drain as also at some stage the Water Company had carried out re-maining and blew the cast iron drain apart. However the works were now complete, Mr Wannop confirmed it was a superb job. Parish Council to approach the errant Utilities and request payment. Capita would be forwarding copy correspondence to the parish as this company would be making a claim also.

11. **CROSBY-on-EDEN- Grit Bin** Noted PC Andy Brown had reported to the clerk that this would be replaced

12. **HADRIAN'S CAMP FOOTPATH** – Councillor Alecock, had walked with a friend but they were unsure of the route. Mr Alecock reported the path was completely overgrown, turned right and walked along the road, route was straight ahead, he got nettled for his pain. Councillor Lightfoot turned left and ended up in someone's garden and thence through the Police Headquarters and came out onto Houghton Road. Clerk to ask Mr M Milbourn to come out and join some of the councillors. Mrs S Aglionby had not had time to walk the path (Councillors had commenced walking from Hadrian's Gardens)

13. **PARISH PLAN PUBLIC MEETING– Wednesday, 22nd September at 7.30p.m. at Crosby Parish Hall**

Ms W Aldred wished to know who would be attending – Mrs S Aglionby(?), Mr W Clark, Mr M Clarke and Mr A Gosling Mr C F Nicholson confirmed they would attend. Completed questionnaires from Millhouse and Brunstock had been returned by Mr A Lightfoot, Park Broom by Mr W Wannop

14. **CARLISLE & DISTRICT YOUTH PARTNERSHIP QUESTIONNAIRE** Clerk had tried to complete this but had spoken to the County Council as she considered the questions were aimed at individual groups and not a parish council. She was waiting to hear further from Cumbria County Council

15. **HOUGHTON – NEW BUS SHELTER** - No further complaints had been received. Mr M Clarke volunteered to compare measurements with the shelter erected at the south end of the village and report to the next meeting as the Chairman was of the opinion the new one was shorter than the original shelter.

16. **CUMBRIA LOCAL TRANSPORT PLAN** – Mr S Alecock reported the Cumbria County Council was meeting most of its targets. However Mrs M Lamb had asked him to mention about the proposed speed ramps through Rickerby Park as she considered these were discriminatory to the disabled, "impaired mobility target" was one area which fell short. Trying get journeys to and from work to be by public transport. He reported a cycle path survey had been done recently at Rickerby and on both days it was raining hard. Dalston cycle paths had small cattle grids where people joined and left the paths. People were not using the cycle path at Rickerby as it was very difficult and dangerous to access, there were no signs warning traffic, the high hedge at the Linstock end (considered this should be taken back about 15 yards) was also another hazard which prevented car drivers from seeing people using the path. Clerk to write to Hadrian's Wall Trail Director. All road safety targets were met. Mr Alecock – cycling and walking could be made better with easier access cycle and footpath taken off the road would be much safer. Mrs S Aglionby commented that it was absolutely vital that cycle and footpaths were improved – parents will not allow their children to cycle to school as it is too dangerous.

17. **HOUGHTON ECHO – Telephone numbers** – Ms W Aldred commented that several councillors at the last meeting were happy to have their "numbers" published in the Echo. Chairman understood the reasons why some councillors did not wish their "numbers" included. Alan Lightfoot, Alan Gosling, Steve Alecock, Susan Aglionby, Bill Wannop, Wendy Aldred and Craig Nicholson – Mrs Linda Kielty to be contacted. Mr Lightfoot had been told that Millhouse area did not receive the Houghton Echo and would like it – Houghton Echo was published by the Village Hall Committee and it was responsible for distribution. Mr Clarke informed the council that quite a number were left in the garage, village shop, hairdressers etc

18. **CUMBRIA COUNTY COUNCIL Policy Unit "Delivering Our Priorities"** - Comments from councillors were handed to the clerk as they had to be sent in by 10th September 2004

19. **NEAR BOOT INN - Chairman reported**

a) Occasional Licence granted for Monday, 30th August 2004 subject to the following conditions

No amplified music in the rear garden – playing of music and singing to cease at 7.30p.m.

Chairman reported there was no untoward noise from this event

- b) Public Entertainment Licence application to be heard by Carlisle City Council Licensing Panel on 15th September 2004 – Letter had been sent to Licensing Dept, Carlisle City Council asking for similar conditions to be applied as in (a) Confirmation of action agreed even though the council was not a consultee
- c) Noted reply (received 31.08.04) to letter sent (b) stating “we will again be inviting a representative for your objection to attend the hearing on 15th September 2004 at 2.00p.m. at the Civic Centre, Carlisle”

20. CARLISLE PARISH COUNCILS' ASSOCIATION -

- a) Minutes of joint meeting with Carlisle City Council on 12th July 2004 received
- b) AGM meeting to be held on 27th September 2004 Linstock – Clerk confirmed the agenda had been received today at 3.00p.m. Mrs A Irving would attend with the Chairman

21. WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM - Noted next meeting at Warwick-on-Eden Village Hall, 23rd September 2004 7.30p.m. (Agenda not received yet) Mrs A Irving and Chairman to attend

22. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- a) September Circular – circulated at meeting
- b) Community Futures Conference – 11th September 2004 Newton Rigg College Conference Centre, Penrith
This had been postponed because of lack of support
- c) Autumn 2004 Training Programme – Circulated to all Councillors to report at the meeting if there were any sessions which they would like to attend (No-one came forward)

Clerk's Induction Course – (free) Mrs A Irving would attend on 4th October

- d) Constitution – proposed changes – Chairman reported there were very few changes he considered worth mentioning, the wording was being updated. Under Item 5 it makes no mention of people joining which the old Constitution did, the level of subscription should be determined by the Executive Committee he considered it would be better for these to be determined by the General Meeting rather than the Executive. Clerk wondered if the costs of maintaining the office at Penrith Library were cheaper than those charged by Voluntary Action for the office at Redhills, she considered this would be interesting to ascertain at the Annual General Meeting later this year. Chairman also wondered if there was a need for Honorary Officers – comments to be sent in prior to 18th September. Cumbria Association of Local Councils was the umbrella organisation for parish councils and meetings in Cumbria. Clerk would explain to Mr Alecock how the system worked (S Alecock and M Naylor to attend Brewers Fayre Monday, 13th September at 7.00p.m.)

23. CARLISLE CITY COUNCIL Noted the following documents have been received

1. Forward Plan

- a) Index of Active Executive Key decisions received by email
 - b) Forward Plan of Key Decisions of the Executive (hard copy received)
2. Data Protection and Freedom of Information (received 19.08.04) Copy letter from Carlisle City Council had been circulated to all councillors. The parish council had to adopt a publication scheme (See copy of Bowness-on-Solway Parish Council's example enclosed) cost £35 per annum - Ms Aldred, Mr Nicholson and the clerk would discuss and would give a presentation at the next meeting (next agenda)
3. Making Time for Play - Children's Services - Noted copy letter from Carlisle City Council had been circulated to all councils. Anyone could attend the meeting arranged for Wednesday, 29th September at Crosby Parish Hall scheduled for 7.00p.m. to 8.30p.m
4. Code of Conduct for Parishes New councillors and clerk would like to take up the invitation from John Egan (Carlisle City Solicitor) to a training session - Clerk to telephone Mr Egan by 10th September to register interest so that suitable sessions can be arranged

24. DRAINAGE PROBLEMS IN THE PARISH - Flooding after heavy rain

- 1. Linstock lonning to Park Broom (Hadrian's Wall Trail) Noted problems arose during the heavy rain – Mr Wannop had been advised by drainage people, who had attended to the problem, that this lonning should be adopted – however it was decided. Not to consider this at the present time

2. **18 The Green, Houghton** - Clerk reported that the resident of this property had telephoned Carlisle City council and as a result this letter had been received from Carlisle City Council (H Renyard) asking what the parish council was doing about it. Clerk had informed Carlisle City Council that excavation works were in hand but because of the heavy rain work had not been carried out but it was in the pipeline.

3. **12 The Green, Houghton** - Resident had informed clerk that United Utilities had inspected the drains

4. **Brampton Old Road – flooding problem** – Noted land drain had been repaired by Capita

5. **Resurfacing work at Houghton (Co-op Square)** - See Minute No.10.3(b)

25. **CAPITAL & VILLAGE GRANT SCHEMES (Crosby Parish Hall)** – Noted photos of kitchen refurbishment sent to Claire Rankin Rural Support Officer, Carlisle City Council – acknowledgement received

26. **RICKERBY PARK - PROPOSED TRAFFIC CALMING Public Meeting, Linstock W I Hall, Thursday, 9th September 2004 7.00p.m. organised by Councillor J Mallinson** Chairman, Mr S Alecock would attend

27. **HGVs ROUTE TO AND FROM TARRABY** - Noted awaiting advice from Cumbria Constabulary as to preferred route of these vehicles

28. **OVERHANGING VEGETATION - Jackson Road** – Noted letter received from resident – clerk reported that the hedge had been trimmed back

29. RESIGNATIONS –

a) Noted letter received from Mr M Carigiet resigning from the council forthwith (Houghton Ward) dated 18.08.04 Clerk read out Mr Carigiet's letter. Mr Graham Cawley of Rickerby had been recommended by Mr Carigiet as he considered he would have a valuable contribution to make. Mr M Carigiet had confirmed to Ms W Aldred that he would be willing to act in a professional capacity on behalf of the council.

b) Noted resignation from Dr M A Briggs as from 9th September 2004 (Crosby-on-Eden & Linstock Ward) Clerk to write to the councillors thanking them for their service. Chairman thanked Dr Briggs for his 20 years service to the Council and for his valuable input. Dr Briggs would remain as a Governor for Crosby-on-Eden School

30. COUNCIL VACANCIES

a. **Vallum Ward** – Chairman reported there was someone he knew who might be interested – referred to next meeting

b. **Houghton Ward** (Mr M Carigiet was a representative) (If Mr Cawley was willing he would have to be proposed and seconded by residents of Houghton)

c) **Crosby-on-Eden and Linstock Ward**

Noted "Vacancy" Notices would be posted on the parish notice boards and Carlisle City Council notified of the resignations

31. **CUMBRIA POLICE AUTHORITY – Carlisle Area Community Liaison Forum next meeting 13th September 2004 at 7.00p.m. at Cambeck Room, Irthing Centre, Union Lane, Brampton.** Ms W Aldred would let the clerk know if she could attend

32. **CONSULTATIONS ON (1) A draft Code of conduct for Local Government Employees and (2) A review of restrictions on the political activities of local authority employees and pay of political assistants**

Noted these consultations received 31.08.04 for comment - responses have to be sent to Office of Deputy Prime Minister by **19th November 2004** – clerk referred to the CALC County Circular. Documents and letter passed to Ms W Aldred and then Chairman would peruse – referred to next meeting

33. FINANCE

1. Resolved to authorise payment of the accounts listed on the attached schedule

2. Noted HSBC Balances as at 28th August 2004 (statement not received to date)

3. Noted bank error in presented cheque no. 100736 for £314.28 – this was debited as £314.38 – 10p had been credited to the council's account – letter from HSBC filed in Bank Statement File

4. Crosby-on-Eden Parochial Church Council – Noted letter from Mr A Horseman acknowledging receipt of £600 churchyard grant

5. HSBC – New Mandate forms received for completion in April 2005

6. Noted resignation of Mr J Brunton as internal auditor
7. Resolved Chairman to approach Mr A Mitchell to be the Internal Auditor for the council
34. **DATE OF NEXT MEETING** Wednesday, 13th October 2004 at Houghton Village Hall (second Wednesday of each month up to March 2005 has been booked with the hall's booking secretary. Noted Crosby Parish Hall had been booked for council meetings from April through to September 2005)
35. **CORRESPONDENCE AND ITEMS RECEIVED SINCE ISSUE OF THIS AGENDA**

1. PLANNING

a) Reports

- i) **04/0631 – GRANTED PERMISSION** – Erection of building for livestock housing. Walby Hall, Walby
- ii) **04/0632 – GRANTED PERMISSION** – see (i) above
- iii) **04/0711 – GRANTED PERMISSION** Erection of house together with re-opening of access
L/A rear of The Near Boot Public House, Whiteclosegate, Carlisle
- iv) **03/1024 – Proposed Garden Centre, Houghton Hall, Houghton, Carlisle**
Noted letter from Alan Taylor enclosing copy of letter to the Highway Authority setting out the observations made by City Councillors when the application was discussed and asking that these be taken into account when Cumbria CC negotiates the terms of the S278 Agreement with the developers
- v) **04/0985 – GRANTED PERMISSION** Two storey extension to provide family room, utility room and WC and bedroom extensions - 13 Vestaneum, Crosby-on-Eden
- vi) **04/0155 – L/A Field 0434 The Knells, Houghton.** Change of use of agricultural field to allow use of field for storage of timber/wood chippings and bagging of wood chips in association with forestry business

NOTED Planning Enforcement Officer, Carlisle City Council, informed clerk today, 8.09.04 that the City Council would have to search the Land Registry to ascertain ownership of the field because the applicant had not confirmed his ownership of the land and therefore Enforcement Proceedings had been held up.

2. **RURAL WHEELS** - Cumbria County Council – transport services available from 27.09.04 – leaflets received
3. **COUNTY OF CUMBRIA** – (Various roads, Carlisle City Council and District (Speed Limits) Order 2004)(Variation (No.1) Order 200). These related to Great Corby, Smithfield, Rockliffe, Warwick Bridge, Longtown, Burgh-by-Sands, Monkhill, Durdar Crossroads Any comments or objections to be sent to Capita by 17th September 2004.
4. **IT EQUIPMENT SUPPORT FOR PARISH COUNCILS** Letter from Clare Rankin outlined free upgrading of one item per parish council – Ms W Aldred suggested increased memory on hard drive – Present Clerk to consult Mr Peter Oliver.
5. **NEW BENCH, Houghton Village Green** Resolved to give permission to provide new bench in place of the iron one in front of The Lilacs in memory of Mr Spibey – clerk to write to Mrs C Spibey recommending Telfords
6. **CARLISLE COUNCIL FOR VOLUNTARY SERVICE** - Noted receipt of "Directory of Useful Websites for Voluntary and Community Groups" – Passed to Ms W Aldred
7. **CUMBRIA COUNTY COUNCIL** – Noted receipt of September Funding Information
8. **CUMBRIA ASSOCIATION OF LOCAL COUNCILS**
 - a) Noted the Association was advertising for three Parish Development Officers based in Carlisle, Kendal and West Cumbria for the Quality Parish Development Programme to implement the National Quality Parish Status Scheme.
 - b) **September County Circular** - Copies circulated at the meeting
 - c) **NALC** – recommended pay scales received
9. **WETHERAL & STANWIX NEIGHBOURHOOD FORUM** - Next meeting at Cumwhitton Village Hall, September 23rd 2004 Noted receipt of Notes of meeting held on 22nd April 2004 Chairman and new clerk to attend
10. **FINANCE**
 1. Statement of Accounts as at 31st August 2004 was circulated at the meeting, copy attached to these Minutes
 2. Resolved to authorise payment of the accounts listed below in addition to those listed on the schedule of payments to be authorised sent out with the Agenda
 - a) Derek Tolson & Sons Resurfacing of part Co-op Square and lay-by opposite shop

£4645.00 + VAT £812.87 = 5,457.87

Clerk had taken photographs of Lay-by and Co-op Square before and after the resurfacing which would be sent to Clare Rankin

b) R J Telford & Sons Crosby Bus Shelter alterations £160.00 + VAT £28.00 = 188.00

Resolved to ask Messrs Telfords to restrain at a cost of £10.00

c) Charles Thurnam & Sons Ltd Meterclick £26.82 + VAT £4.69 = 31.51

Clerk informed the council that this large account was because of the extra copying Parish Plan Public Meetings and the questionnaires, these had to be calculated for inclusion under "Plan" costs

£5,677.38

3. **Internal Audit** (clerk had visited Mr Brunton on 6th September 2004) Noted letter from Mr J Brunton, confirming examination of books of account and confirming these were in agreement with the bank statements as at 31st August 2004., He had also examined the Receipts and Payments Accounts together with the estimated Income and Expenditure Statement to 31st March 2005 and confirmed these were properly prepared from the information currently available

4. **HSBC balances as at 28.08.04** c/c £194.16 (o/s cheque £12.00) Business Money Manager £48,451.62

5. Parish Precept and Council Tax 2005/06

Noted deadline for setting precept was 3rd December 2004, therefore the council must set this at the November 10th Meeting. Council should consider work to be carried out next year and village halls need to be asked what their plans are for 2005/06. Clerk to request estimates for resurfacing of remainder of Co-op Square from Derek Tolson and Carlisle City Council

2. Carlisle City Council Financial Services - Parish Precept and council tax 2005/06

Noted deadline for setting precept is 3rd December 2004, therefore the council must set this at the November 10th meeting. Council should consider work to be carried out next year and village halls need to be asked what their plans are for 2005/06

11. **PARISH PLAN Meeting – at Newton Rigg Conference Centre, Penrith Friday, 8th October 2004 10.30a.m. to 4.00p.m.** Ms W Aldred and Mr A Gosling expressed interest to attend. If anyone else interested they should inform the clerk - Question as to whether Chairman and new clerk would attend.

36. ANY OTHER URGENT PARISH BUSINESS

Mr W Clark raised the following:

a) **Green Box recycling** – Crosby Moor residents had received a letter. Councillor Mrs M Bowman would follow up and report back

DOCUMENTS RECEIVED FOR INFORMATION

HADRIAN'S WALL Newsletter

Carlisle City Council	Agendas for the under-mentioned Committees	
	Overview & Scrutiny Management	19.08.04
	Community Overview & Scrutiny	26.08.04
	Special Council	26.08.04
	Development Control	27.08.04
	Corporate Resources Overview & Scrutiny	02.09.04

Friends of the Lake District – Overhead Wires Project Newsletter Summer 2004

Cumbria County Playing Fields Association- Annual Report 2003-2004

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**STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS AUTHORISED AT THE MEETING HELD ON 8th September 2004**

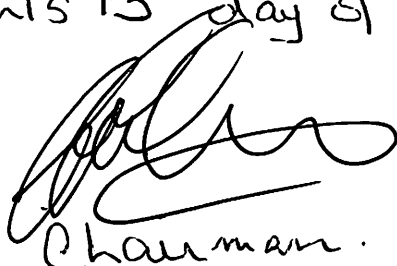
	£
1. A S Farrer (Crosby Parish Hall – drainage works)	209.36
2. Mr M Clarke – travelling expenses re Rural Forum meeting on 7 th July 2004 54 miles @ 36.4p = £19.65	19.65
3. Mr M Taylor Brunstock Land – hedge trimming	50.00
4. S Nicholson (Greens Maintenance)	314.28
5. Crosby Parish Hall (meetings of council April – September 2004 @ £10)	60.00
6. Houghton Village Hall - Interviews for new clerk, 5 th August 2004	8.00
7. Clerk salary for September	685.95
Expenses -	
Room	150.00
Postage	40.25
Telephone	59.69
Travelling	72.80
Misc.	<u>12.87</u>
	<u>335.61</u>
(Misc. includes Retirement Card & postage to Rev Barber Parish Plan a/c book £2.79 & Paper for Public Notices £8.99)	1,021.56
8. Inland Revenue - Tax £194.60 and NI £135.93 =	330.53
9. Colin McCluskey (Houghton Village Hall) repairs to flat roof Kitchen and toilet block £1,600.00 + VAT £280.00 =	<u>1,880.00</u>
TOTAL PAYMENTS	£3,893.38

SIGNED **C F Nicholson** **CHAIRMAN** **M A Briggs** **COUNCILLOR**

a) Derek Tolson & Sons Resurfacing of part Co-op Square and lay-by opposite shop £4645.00 + VAT £812.87 =	5,457.87
Clerk had taken photographs of Lay-by and Co-op Square before and after the resurfacing which would be sent to Clare Rankin	
b) R J Telford & Sons Crosby Bus Shelter alterations £160.00 + VAT £28.00 =	188.00
Resolved to ask Messrs Telfords to restrain at a cost of £10.00	
c) Charles Thurnam & Sons Ltd Meterclick £26.82 + VAT £4.69 =	<u>31.51</u>
Clerk informed the council that this large account was because of the extra copying Parish Plan Public Meetings and the questionnaires, these had to be calculated for Inclusion under "Plan" costs	5,677.38

SIGNED **C F NICHOLSON** **CHAIRMAN** **M A BRIGGS** **COUNCILLOR**

Signed this 13th day of October 2004



Chairman.

STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 8th September 2004

	£
	209.36
1. A S Farrer (Crosby Parish Hall – drainage works)	
2. Mr M Clarke – travelling expenses re Rural Forum meeting on 7 th July 2004	19.65
54 miles @ 36.4p = £19.65	50.00
3. Mr M Taylor Brunstock Land – hedge trimming	314.28
4. S Nicholson (Greens Maintenance)	60.00
5. Crosby Parish Hall (meetings of council April – September 2004 @ £10)	8.00
6. Houghton Village Hall - Interviews for new clerk, 5 th August 2004	
685.95	
7. Clerk salary for September	
Expenses -	
Room	150.00
Postage	40.25
Telephone	59.69
Travelling	72.80
Misc.	12.87
	335.61
(Misc. includes Retirement Card & postage to Rev Barber Parish Plan a/c book £2.79 & Paper for Public Notices £8.99)	1,021.56
8. Inland Revenue - Tax £194.60 and NI £135.93 =	330.53
9. Colin McCluskey (Houghton Village Hall) repairs to flat roof Kitchen and toilet block £1,800.00 + VAT £280.00 =	1,880.00
	3,893.38

SIGNED  CHAIRMAN  COUNCILLOR

Additional accounts to be authorised Agenda Item

- 1. To authorise payments listed below in addition to those on the attached schedule**
- a) Derek Tolson & Sons Resurfacing of part Co-op Square and layby opposite shop
£4645.00 + VAT £812.87 = 5,457.87
 - b) R J Telford & Sons Crosby Bus Shelter alterations £160.00 + VAT £28.00 = 188.00
(To note this does not include Preservative at £10.00 - Resident opposite shelter has volunteered to do this – to consider should we take this offer up or ask Telfords to do it?)
 - c) Charles Thurnam & Sons Ltd Meterclick £26.82 + VAT £4.69 = 31.51
 - d) Andidrain (Crosby Parish Hall) Septic tank flushing etc £260.00 + VAT £45.50 = 305.50

TOTAL PAYMENTS £9,876.26

SIGNED  CHAIRMAN  COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the council meeting held on Wednesday, 13th October 2004 at Houghton Village Hall, Houghton

PRESENT Mr C Nicholson (in the chair)
 Ms W Aldred Mr P Gascoigne Mr W Wannop Mrs M Naylor
 Mr W Clarke Mr A Gosling Mr M Clarke
 City Cllr Mrs M Bowman

1. **APOLOGIES** were received from Cllr Kielty, Cllr Aglionby, Cllr Firth

2. **THE MINUTES** Resolved to authorise the Chairmen to sign the minutes, previously circulated) of the meeting held on 8th September 2004 as a true record

3. DECLARATIONS OF INTEREST

- Cllr Wannop declared a personal interest in Agenda item 5(iii) Planning Report No. 04/0917 relating to static caravan.
- Cllr Aldred declared a personal interest in Agenda Item 34 "Save Our Control"

4. **PUBLIC PARTICIPATION** Mr J Watson attended (deputised as husband of Houghton Nursery Group Chairperson) in company of two other members. They thanked the Parish Council for its support for new nursery.

Planning permission 106 Agreement (re traffic) now resolved.

Group now in position to apply for funding, and requested supporting letter from PC.

Chairman requested leave to defer matter to end of agenda as, "Any Other Urgent Parish Business"

This was agreed.

5. PLANNING

a) Reports

- i) **04/0965 – GRANTED PERMISSION** - Replacement staircase (LBC) – Barn View Rickerby
- ii) **04/1099 – GRANTED PERMISSION** – Extension to garage to provide store – Ivy Cottage, Rickerby
- iii) **04/0917 – GRANTED PERMISSION** - Static Caravan to provide accommodation for farm worker at Linstock Castle, Linstock

b) Applications

- i) **04/1152** – Renewal of consent for provision of temporary changing accommodation for football teams L/A Opp Ivy Cottage, Rickerby (Reply by 15.10.04)

Comments: No objections

- ii) **04/1273** – Erection of sunroom to rear elevation. 10 Rickerby Gardens, Rickerby

Comments: No objections

- iii) **04/1276** – First floor side extension to provide 2no. bedrooms over garage Ythinbank, Brunstock

Comments: No objections

- iv) **04/0989** - Amended plans for first floor extension to provide playroom & en suite bedroom – Welbeck, Green Lane, Crosby-on-Eden, Carlisle

Comments: No objections

6. CUMBRIA & LAKE DISTRICT JOINT STRUCTURE PLAN Panel for the Examination in Public – The Chairman and the Vice Chair will complete on behalf of the council



7 GREENS MAINTENANCE-**HOUGHTON VILLAGE GREEN**

- 1) Tree Pruning. Carried out by Melvin Taylor, we are still awaiting invoice.
- 2) Maintenance of the village green – A letter was received from a rate payer (clerk read to council) complaining of the state of the greens maintenance. Cllr Nicholson and Cllr Wannop will speak to Mr S Nicholson to see if things can be improved. Cllr Wannop to arrange.

CROSBY PLAYING FIELD-

1. Goal Posts safety- To check whether these are within the safety margins. Arrange for someone from Parks and Recreation to have a look.
 2. Trimming of edges– Not sure which edges were in question
 3. Cutting close to allow football to be played
- (Greens maintenance will be discussed with Mr S Nicholson and reported back to council by Chairman and Cllr Wannop at the November meeting).

8 BUS SHELTER(new one) – Houghton - Cllr M Clarke had measured both of the new Houghton Bus Shelters and determined that the shelter opposite the Village Hall is of similar construction. The shelter is marginally shorter than the previous one, and is 1 metre shorter than the one adjacent to The Croft. Cllr M Clarke suggested that the bus shelter be extended by one panel. The Clerk will make enquiries and report at November meeting.

9 RURAL VOICE – Newsletter September 2004 received and circulated to all Cllrs.

10 CARLISLE CITY COUNCIL

1. Forward Plan of Key Decisions 1.10.04 to 31.01.05 received by email – hard copy received 20.09.04
2. CONSULTATION ON LICENSING POLICY Letter from Licensing Manager, Jim Messenger comments were required by 30th September 2004. Chairman and Vice Chairman's action approved.

11 THE NEAR BOOT INN - Public Entertainment Licence Noted this was granted on 15th September 2004

12 CUMBRIA CONSTABULARY –

1. Noted letter of thanks from PC Andy Brown.
2. Public Consultation Survey – Autumn 2004 - Deadline 8.10.04. Cllr Aldred confirmed that she had completed the survey on behalf of the council. Council confirmed her actions.
3. North Cumbria Liaison Group – Cllr Aldred reported that there were only 4 members of the community attended. Topics covered: Talk on Safer Homes, Independent Custody Visits, Crime Statistics, County Support Officers, Race Equality Questionnaire.

13 CUMBRIA NEWSPAPERS LTD – The Cumberland News Countryside Awards 2004

Council decided not to enter these awards.

14 CARLISLE ENVIRONMENTAL ACTION AGM 7th October 2004 Cllr M Clarke reported that the role of the organisation has moved on from that of overseeing projects funded from the Landfill Tax to that of a facilitating and advisory role to those organisations that cannot access funds directly for Environmental Projects.

15 DEFRA – Local Environmental Quality – Reply considered to Alun Michael - council declined – consultation closed prior to receipt of letter from Alun Michael.

16 PARISH PLAN –

- a) Cllr Aldred reported that the Meeting held on 22nd September Crosby Parish Hall was very well attended and suggested that the council should conduct regular consultations. Cllr Wannop thanked Cllr W Clark for his work in publicising the meeting and the chair offered his



thanks for a job well done. The Chairman also thanked Cllr Aldred for all her hard work at these meetings

b) Planning for the Future – Friday, 8th October 2004. Cllr Gosling apologised that he could not attend due to illness.

c) Parish Plan Sub-Committee – to meet 21st October 2004 in Houghton Village Hall at 7.30pm.

17 CARLISLE ENVIRONMENT FORUM – Meeting, Thursday, 30th September 2004 Tullie House

Subject: Carlisle District Local Plan Deposit Draft – A Sustainability Appraisal

Cllr M Clarke reported that Pauline Goodridge introduced The Carlisle District Local Plan Deposit Draft which embraces policies designed to determine the shape of development in Carlisle all the way through to 2016.

18 CO-OP SQUARE HOUGHTON - Re-surfacing Work

1. Noted letter of thanks from local resident
2. Mr Carigiet to negotiate Wayleave on behalf of Parish Council.
3. D Tolson & Sons – Noted estimate received.
- 4 Carlisle city Council – Noted estimate received

19 DRAFT CODE OF CONDUCT FOR LOCAL GOVERNMENT EMPLOYEES and REVIEW OF RESTRICTIONS ON THE POLITICAL ACTIVITIES OF LOCAL AUTHORITY EMPLOYEES AND PAY OF POLITICAL ASSISTANTS -Chairman and Vice-Chairman to report to November meeting – deadline 19.11.04

20 COUNCIL VACANCIES

1. Vallum Ward - Mr A Welsh attended as an observer
2. Houghton Ward
3. Crosby-on-Eden & Linstock Ward – Clerk rang Mr David Mitchell 04.10.04. There has been no request to hold a bi-election therefore we can go ahead & co-opt. Interested people to be invited to November meeting as observers.

21 AMENITY LIGHTING

i)CROSBY-on-EDEN – Green Lane Lights – Mrs Watson spoke to David Carr (Lighting 625015 30.09) visiting Green Lane this week - will report to Clerk.

ii)LINSTOCK – Cllr Wannop reported light had been replaced

iii) HOUGHTON ROAD NORTH / CHURCH LANE JUNCTION – Lights wrongly sited. Chairman to meet with David Carr 9.10.04 to discuss. Report at next meeting.

22 RICKERBY PARK – Proposed traffic calming – Meeting 9th September 2004. Chairman and Cllr Wannop reported that meeting had been well attended and was unanimous on its condemnation at the proposed scheme.

Cllr Wannop reported brief discussion concerning motorway noise pollution at Linstock and suggested that in view of A74 upgrade the moment may be auspicious to seek mitigating measures in respect of noise pollution.

23 FOOTPATHS

1. Knells Wood – Cllr Gascoigne reported footpath had a broken gate, and that the temporary barrier was obstructing footpath. Clerk to contact footpath officer.
2. Hadrian's Camp –Footpath lease. Permissible path, find out route of path from owner as it is very overgrown, then clerk to contact the footpath officer prior to re-contacting insurance.

24 CARLISLE PARISH COUNCILS' ASSOCIATION

Mrs A Irving attended the AGM held on 27th September 2004

- Heritage scheme discussed - Parish council to survey their area for heritage signs, or milestones etc.
- Rural housing – Housing Enabling officer would be carrying out a survey of the rural areas.
- Great Orton burial site open day – £12.5 million has been spent making the area “safe”.
- Planning – A local parish council complained about planning department of not taking notice of original plans - agreed that if any parish councils have any complaints they should pass them to CPCA who would try and change procedures. Advised new planning system was under discussion.

25 CROSBY PARISH HALL - Hall Chairman informed Mrs Watson on 20.09.04 of proposed expenditure.

26 GATE FROM VESTENEUM GARDEN ONTO PARISH PLAYING FIELD Request from resident to consider giving permission. It was resolved that no one had any objections to this.

27 BRUNSTOCK – Rockery – Acknowledgement of Mrs Watson’s letter to Mr M Foster, Capita who will progress matter.

28 CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- October County Circular - circulated with agenda/minutes
- Autumn Training Programme – Mrs Irving to attend Clerks’ Induction Course on 14th October
- Report from Cllr Naylor and Cllr Alecock at their attendance at meeting for new Cllrs 13/09/04 – Cllr Alecock had full report but was not in attendance. However Cllr Naylor commented that they had both found it very useful.

29 DATA PROTECTION AND FREEDOM OF INFORMATION ACT – Presentation by Cllr Aldred at November meeting.

30 IT EQUIPMENT – Increased memory – Spoken to Peter Oliver who advised no increase in memory needed. He suggested a new flat screen monitor. A CD/DVD rewriter would also be advantageous. It was resolved that everyone was in favour of this and it was agreed that the parish council would look into purchasing. The virus software had been removed and it was suggested that we would need to look into a new package if we bought a CD/DVD rewriter.

31 WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM MEETING held on 23.09.04

Chairman reported various grants. All good causes - nothing contentious

32 GREEN BOX RECYCLING SCHEME – Cllr Marilyn Bowman was asked to examine inconsistent distribution of the green boxes. Cllr Bowman was also asked to look into the circulation of the newsletter on recycling – was it cost effective?

33 CUMBRIA ARCHIVE SERVICE – Temporary receipt given for Minute Books.

34 “SAVE OUR CONTROL” Group Letter received 30.09.04 – Regional Emergency Fire Control.(Cllr Aldred declared a personal interest) Unanimous decision was made to support this. Clerk to write letter of support.

35 SOLWAY STONE –To note receipt of advertising literature (recycled products).

36 Carlisle Council For Voluntary Services – The CVS Newsletter now e-mailed. Fair Trade Survey – does not apply – No Action.

37 HOUGHTON VILLAGE HALL – Noted letter received from treasurer asking for confirmation of monies held for them – monies confirmed.

38 CARLISLE AREA TRANSPORT REVIEW – Review of Public Transport. Deadline 19.11.04. Cllr Aldred and Chairman to take and pass comment at November meeting.

39 CALC – Noted receipt of Agenda for AGM on 06.11.04

40 INSURANCE - Noted receipt of new schedule re change of address of Clerk.

41 FINANCE -

- 1. Payments listed on the attached schedule were authorised
- 2. HSBC Balances as at 28th September 2004 c/a £5959.58 o/s cheques £5457.87 + £314.28 =£5772.15 Business Money Manager a/c £38802.83 with interest paid @ £231.21
- 3. Noted completion of the Annual Audit year ended 31.03.04 ("No matters have come to our attention giving cause for concern")
- 4. PRECEPT for 2005/06. Chairman, Vice Chairman and Clerk to meet to draft precept. Suggestions for inclusion: Recreation amenities
Houghton/Greymoorhill cycle path

(It was pointed out that the latter should have been adopted by Cumbria County Council clerk to follow up).

42 DATE OF NEXT MEETING - Wednesday, 10th November 2004 at Houghton Village Hall

43 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA:

1. PLANNING

a) Reports

- i)03/0889 – **Granted Permission** – Nursery – Houghton C of E School, Jackson Road, Carlisle- This notification was issued following conclusion of the 106 agreement.
- ii)04/1022 – **Granted Permission** – Relocation of bathroom and addition of en-suite to master bedroom- Brunstock Farm House, Brunstock, Carlisle
- iii) 04/1102 – **Notification of Deferrment** – Side extension to provide lounge – 53 Pennington Drive, Windsor Park, Carlisle

2 CARLISLE CITY COUNCIL –

- a) Culture, leisure & sports –Noted information requested re sports/leisure facilities in our parish.
- b) Economic & Community Development Services – Noted Capital Grant of £1500.00 received for resurfacing works at Houghton.
- c) Legal & Democratic Services – Noted receipt Code of Conduct update with regard to Freemasons.
- d) Legal & Democratic Services – Noted training sessions for Code of Conduct for Parishes. Chaiman, Vice Chairman and Clerk to attend

3 CARLISLE PARISH COUNCIL ASSOCIATION - Parish council capital grant – Noted

£1000.00 received for resurfacing works at Houghton.

4 ROAD MIRRORS AT 1 KNELLS FARM COTTAGES - Note enquiry made by resident regarding installation of mirror to gain easier exit. Mrs Watson has e-mailed capita and we are waiting for their response to this. Cllr W Clark suggested this to go on November agenda as he had also had a request for road mirrors.

5 FINANCE

Payments listed below in addition to those on the attached schedule were authorised.

a) To purchase Local Council Clerks Guide	£11.75
b) BT bill (connection to 10 Jackson Road) £95.39 + VAT £16.69	£112.08
c) To reimburse Chairmen for Tape Recorder £18.40 + VAT £3.22	£21.62
Microphone £20.84 + VAT £3.65	£24.49
Audio Tapes	£3.99

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL – AGENDAS FOR THE UNDER-MENTIONED COMMITTEES

Executive (Special) 13.10.04



44 ANY OTHER URGENT PARISH BUSINESS

a) Deferred from Agenda item 4 – Public Representation – Deputation from Houghton Nursery Group, requesting letter of support.

Chairman and Vice-chair re-stated the council's previous decisions in respect of this matter, highlighting the legal advice received.

Debate resulted in difference of opinion. Cllr. Aldred (Vice Chair) proposed that clarification of the legal advice, in respect of the letter's content, be sought, prior to further action by the council.

The Chairman called a vote on Cllr. Aldred's proposal.

In Favour – Cllrs: M Naylor, M Clarke, and W Aldred.

Against – Cllrs: W Wannop, A Gosling, P Gascoigne, W Clarke.

Abstentions – Chairman

Therefore resolved to provide Houghton Nursery Group with letter of support, as requested.

b) Linstock Green – Quarry waste on village green road –Cllr Wannop will contact Ken Steele for quotation and report at November meeting.

c)Highways Hotline – Cllr Gosling confirmed that he had used the service and worked very well.

d) Making time for Play meeting – Cllr Naylor advised that it had been poorly attended. They would like to extend the playscheme. It was suggested that we invite this organisation to come along to council meeting and give a short presentation. Agreed to contact them and arrange for them to come in February /March.

e) Scaleby/Houghton road junction – Verge overgrown and needs to be tended. Restriction of view.

f) Log cutting- Dean Little – planning was turned down for operating business. Enforcement officers have been contacted, and another enforcement notice was about to be served.

DOCUMENTS RECEIVED FOR INFORMATION

Carlisle City Council – Minutes from 15 July 2004 to 8th September 2004

“ “ Notice of Meetings from 28.09.04 to 23.11.04

Carlisle City Council - Agenda for the under-mentioned Committees

Licensing & Regulatory Panel	15.09.04
Executive	16.09.04
Council	28.09.04
Overview & Scrutiny Management	30.09.04
Corporate Resources Special Meeting	05.10.04
Executive	11.10.04
Community Overview	07.10.04
Development Control	08.10.04

INLAND REVENUE - To note Employers bulletin magazine received.




Signed *[unclear]* 10th day of November 2004

**STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 13TH OCTOBER 2004**

<u>1. Crosby Parish Hall</u>		
Hetherington Electrical		
Refix socket in the disabled toilet, running wire through conduit	£47.50 + VAT £8.31 =	55.81
Repair fault no 9 on the periodic test sheets as follows		
And replace a faulty light in the main hall area	£348.00 + VAT £60.90 =	<u>408.90</u>
		464.71
 2. Clerk's 12 hour payment for training		
	88.84	
31 miles @ 40p	12.40	101.24
 3. R J Telford & Sons Linstock W I Kitchen Refurbishment		
	£2,700 = VAT £472.50	3,172.50
(NB once this paid send completion report to Claire Rankin, Carlisle City Council)		
 4. Mrs B C Watson – postage/mileage etc after September meeting		
		30.25
(NB – there will be a telephone a/c whether it comes in before the meeting just have to wait and see)		
 5 Invoice : Hire of Hall at Crosby for Parish Plan Meeting		
		35.00
 6 Re-Imburse Craig Nicholson for Power Surge Protector bought for new clerks office		
		29.99
 7 Invoice : Thurnams for office stationery 16.48 + VAT 2.88		
		19.36
 8 B Cannon - removal of council equipment from 181 Brampton Road to 10 Jackson Road		
		50.00
 9 Invoice – Thurnams for office stationery £22.26 + VAT 3.90		
		26.16

TOTAL PAYMENTS £3929.21

SIGNED  **CHAIRMAN** W A A **COUNCILLOR**

Signed this 13th day of ~~November~~ October 2004

CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA ON 6TH OCTOBER

1 PLANNING

a) Reports

- i) 03/0889 – Granted permission - Nursery – Houghton C of E School, Jackson Road , Carlisle – This notification was issued following conclusion of the 106 agreement.
- ii) 04/1022 – Granted Permission – Relocation of bathroom and addition of en-suite to master bedroom – Brunstock Farm House, Brunstock, Carlisle
- iii) 04/1102 – Notification of Deferment – Side extension to provide lounge – 53 Pennington Drive, Windsor Park, Carlisle

2 CARLISLE CITY COUNCIL –

- a) CULTURE LEISURE & SPORTS – To note information requested re sports/leisure facilities in our parish.
- b) Economic & Community Development Services – To note Capital Grant of £1500.00 received for resurfacing works at Houghton.
- c) Legal & Democratic Services – Code of Conduct with regard to Freemasons.
- d) Legal & Democratic Services – To note training sessions for Code of Conduct for Parishes. To consider who should attend.

3 CARLISLE PARISH COUNCIL ASSOCIATION - Parish council capital grant – To note £1000.00 received for resurfacing works at Houghton.

4 ROAD MIRRORS AT 1 KNELLS FARM COTTAGES -To note enquiry made by resident regarding installation of mirror to gain easier exit. Mrs Watson has e-mailed capita and we are waiting for their response to this.

5 FINANCE

To authorise payments listed below in addition to those on the attached schedule.

a) To purchase Local Council Clerks Guide	£11.75
b) BT bill (connection to 10 Jackson Road) £95.39 + VAT £16.69	£112.08
c) To reimburse Chairmen for Tape Recorder £18.40 + VAT £3.22	£21.62
Microphone £20.84 + VAT £3.65	£24.49
Audio Tapes	£3.99

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL – AGENDAS FOR THE UNDER-MENTIONED COMMITTEES

Executive (Special)	13.10.04
Corporate Resources	14.10.04



Signed this 13th day of October 2004

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 10th November 2004

- Fee from AUDIT COMMISSION 293.75
(£250.00 + VAT £43.75)
- Invoice – Hire of Hall @ Houghton – Parish plan committee meeting 8.00
- Clerks Expenses – Postage £3.08)
Travelling £38.00) £41.08
Room Rent £26.68
- Invoice: S Nicholson – Grass cutting for September 2004 314.28
- Invoice: S Nicholson – Grass cutting for October 2004 314.28
- Geltsdale Carpets – Supply & Fit Supper Room Carpet Crosby Parish Hall
(£297.95 + VAT £52.14) 350.09

TOTAL £1348.16

SIGNED 

CHAIRMAN 

COUNCILLOR

**STANWIX RURAL PARISH COUNCIL -
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 10TH
NOVEMBER 2004.**

1. Clerks Salary	601.68
2. Inland Revenue - Tax £21.40 and NI £61.40	82.80
3. Thurnams (stationery)	5.77
4 Melvin Taylor – Tree pruning Houghton Village Green	100.00

TOTAL 790.25

Signed



Chairman



Councillor

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the council meeting held on Wednesday, 10th November 2004 at Houghton Village Hall.

PRESENT Cllr. C Nicholson (in the chair)

Cllr W Aldred Cllr W Wannop Cllr A Gosling Cllr S Aglionby Cllr M Clarke Cllr W Clark
Cllr P Gascoigne Cllr A Lightfoot Cllr M Naylor Cllr S Alecock City Cllr E Firth Mr Cawley (observer)
Mr Welsh (observer)

1. **APOLOGIES** were received from Cllr L Kieilty and Cllr M Bowman.

2. **THE MINUTES** Resolved to authorise the Chairman to sign the minutes, (previously circulated) of the meeting held on 13th October 2004 as a true record.

3. **DECLARATIONS OF INTEREST** Cllr Wannop declared a personal/prejudicial interest in Agenda item 5b - i,iv,v,vi. Council agreed to defer these items to the end of the agenda.

4. **PUBLIC PARTICIPATION** No public participation. It was agreed to co-opt Mr Allan Welsh who was attending his second meeting as a prospective councillor.

5. **DATA PROTECTION AND FREEDOM OF INFORMATION ACT** – Presentation by Cllr. W Aldred who outlined the implications of legislation regarding Data Protection and Freedom of information.

6. PLANNING

a) Reports

b) Applications

i) 04/1347- Operations to form a 9 hole extension to the existing golf course, together with the erection of a building for self catering holiday accommodation – L/A to the North East of Eden Golf Course, Newby Grange, Carlisle

(Letter received from Irthington Parish Council – To note concerns over speed limit for Newby East with regards to new development at Eden Golf Course). Deferred to end of agenda.

ii) 04/1396 – Display of pole mounted sign – St John’s Church, Houghton

Comments: No objections

iii) 04/1412 – Extension to garage to provide 1 en-suite bedroom – 45 Tribune Drive, Houghton

Comments: No objections

iv) 04/1366 – Extension to kitchen – West Winds, Park Broom. Deferred to end of agenda

v) 04/1428 - Conversion of existing single storey building and garage to 2 storey building to provide additional bedrooms, studio and childrens room, demolition of flat roofed brick built garage extension and brick gable end to earlier extension. Alteration of existing window to form frenchdoors and replacement of existing UPVC windows with painted timber windows and extension of garden area into adjoining field - Moor House, Rickerby, Carlisle. Deferred to end of agenda.

vi) 04/1429 - (LBC) Details as above 04/1428. Deferred to end of agenda.

vii) 04/1451 – Extension to ground floor dwelling to provide dining room and study to side and rear elevation – 22 Henderson’s Croft, Crosby on Eden, Carlisle

Comments: No objections

7. CUMBRIA & LAKE DISTRICT JOINT STRUCTURE PLAN - Panel for the Examination in Public

Chairman reported no virtue in adding any more comments to 470 pages of recorded consultation responses, save asking for paragraph explaining how subjective nature of interpretation, Departures Directions etc may overrule plan. Council agreed.

8 GREENS MAINTENANCE-

HOUGHTON VILLAGE GREEN

a) Tree Pruning - Invoice received £100.00.

b) Maintenance of the village green – Chairman reported that Mr S Nicholson would try and do another cut this month, due to the bad weather it has been difficult this year to keep greens tidy. He intends to start cutting earlier next year.

(Local resident Mr Harold McCluskey has offered to repair goal mouths on Houghton Village Green if the Parish council will provide the sharp sand. Council had no objections to this).

CROSBY PLAYING FIELD-

- a) Goal Posts safety – Chairman to have posts checked and report at next meeting.
- b) Trimming of edges/Cutting close to allow football to be played – Chairman discussed with Mr S Nicholson and he will cut edges close in the future.
- c) Cutting close to allow football to be played – As item (b) above.

9 BUS SHELTER The Green, Houghton - Clerk reported that this matter had not been formally resolved but doubted that there would be another section added as the new shelter was only marginally shorter than the original one.

10 CARLISLE CITY COUNCIL – Following documents received:

Noted:

- a) Forward plan of Key Decisions
- b) Legal & Democratic – Copy of Code of conduct regarding Freemasons attached.
- c) Legal & Democratic Services – Parish Councils Code of Conduct – Further guidance received regarding Parish Councillors who sit on more than one relevant authority.
- d) Economic & Community Development – New Opportunities in Hadrian's Wall Country- Meeting to be held 11.11.04 at The Swallow Hilltop Hotel. Leaflets available from the clerk
- e) Economic & Community Development – Carlisle Rural Strategy Action Plan Review received.

To consider:

- a) Leisure & Community Development – Summer bedding Plants Offer – As the gardening club was no longer Cllr. Gascoigne suggested we put a notice up to encourage budding horticulturists to come forward. Council agreed.

11 CARLISLE ENVIRONMENTAL ACTION – Noted minutes of AGM received.

12 PARISH PLAN – Cllr.W Aldred reported a meeting was to take place shortly with Marcus Cosgrove who is helping us with this. To report at next meeting.

13 CO-OP SQUARE HOUGHTON - Awaiting report from Mr M Carigiet re. Wayleave from BT.

14 DRAFT CODE OF CONDUCT FOR LOCAL GOVERNMENT EMPLOYEES and REVIEW OF RESTRICTIONS ON THE POLITICAL ACTIVITIES OF LOCAL AUTHORITY EMPLOYEES AND PAY OF POLITICAL ASSISTANTS
Chairman and Vice-Chairman reported - Consultation straight forward and fair and explained comments. Council agreed.

15 COUNCIL VACANCIES -

- a) Vallum Ward. The council agreed at the beginning of the meeting to co-opt Mr Alan Welsh onto the Vallum ward as the Vallum ward vacancy had remained vacant for approx. 9 months. (See minute 4)
- b) Houghton Ward – Clerk to invite possible candidate/s as observer/s to next meeting.
- c) Crosby-on-Eden & Linstock Ward – Mr Cawley attended as an observer.

16 AMENITY LIGHTING

- i) CROSBY-on-EDEN – Green Lane Lights – Clerk reported that lights have been erected.
- ii) HOUGHTON ROAD /HOUGHTON CHURCH JUNCTION –Chairman reported that new light would be put at this junction in the near future.
- iii) Cllr. M Clarke reported that a resident in Smithy Croft would like to see a light installed outside her house. Cllr Clarke to advise clerk of residents details.

17 LINSTOCK -

- a) NOISE POLLUTION – Public meeting to be held by Cllr. John Mallinson to discuss problems with noise from the M6. Council agreed meeting to be beneficial and to confirm to Cumbria County Council their interest in attending.
- b) BUS SHELTER – Cllr. Alecock and Cllr. Wannop to discuss with residents where the shelter should be sited. Cllr. Alecock expressed his concern for the school children of Trinity who are picked up on the corner of the green. A letter to Trinity School with a copy to the bus company (Irving's of Dalston) to highlight the concerns.

18 FOOTPATHS

a) Knells Wood – Cllr Gascoigne reported that ownership of the field was unknown, but the offending sheet of metal had been removed. He would report any further developments.

b) Hadrian's Camp – Chairman reported Mr Milbourn confirmed the footpath over the camp was a straight line from one stile to another. Mr Milbourn, Chairman, Cllr. Alecock, Cllr. Aglionby, Cllr Gascoigne, Cllr. Lightfoot will walk this to ascertain the route. Report at next meeting.

19 CARLISLE PARISH COUNCILS' ASSOCIATION – Council to let clerk know of any boundary markers/milestones/finger posts in the parish as soon as possible. Reply asking if boundary markers and milestones can be included Closing date for this reply is 18.11.04.

Planning issues – comments to be made - understand that there are problems and would welcome an investigation

20 VILLAGE/PARISH HALLS

CROSBY PARISH HALL – Letter received from Chairman 23.10.04:

a) Hall Cttee considering purchasing some better chairs for use by Crosby WI and the Hall Committee. Quotes are approx £700.00

b) New carpet in the supper room – has now been laid Invoice to be paid out of their designated funds.

c) 2005/06 lay tarmac to west of hall over the grassed area – Estimates received:

D Tolson £2575 + VAT

Forrester & Stockdale £3180 + VAT

LINSTOCK WI HALL

Carlisle City Council - Note capital grant completion forms received for kitchen refurbishment.

HOUGHTON VILLAGE HALL

a) Carlisle City Council - Note capital grant completion form for external decoration received.

b) Letter received from Houghton management committee regarding appearance of triangle of green in front of new extension. Council agreed to obtain advice and quotations for various options to tidy up this area.

21 CUMBRIA ASSOCIATION OF LOCAL COUNCILS

a) Autumn Training Programme – Clerk reported that the course proved to be very useful.

b) Draft Statement of CALC Policies received.

22 GREEN BOX RECYCLING SCHEME – Cllr Firth reported that the whole of the recycling scheme had been hugely successful.

23 "SAVE OUR CONTROL" Group – Letter of support sent.

24 CARLISLE AREA TRANSPORT REVIEW – Chairman and Cllr. Aldred reported that more information was needed in order to comment effectively.

25 ROAD MIRRORS AT VARIOUS LOCATIONS – The Knells Farm Cottage at the Knells and Holme Cottage on the road to Newby. Cllr Wannop, Cllr W Clark to look at sight at house near Newby. Chair to consult with Highways on possible solutions and to progress matters.

26 LINSTOCK GREEN ROAD – Cllr Wannop reported estimate from Ken Steele £120.00. It was resolved to instruct Ken Steele to go ahead with that.

27 SCALEBY/HOUGHTON ROAD JUNCTION – Verges - Cllr. Gascoigne reported they were cut a few days following the meeting.

28 LOG CUTTING – The Knells - Cllr Gascoigne reported enforcement notice served and Mr Little has 2 months to remove all machinery/materials. Cllr Gascoigne to report back at January meeting.

29 CARLISLE COLLEGE – Council resolved not to employ any students due to the worry of liability. Clerk to respond by suggesting they approach individuals.

30 PITNEY BOWES – Noted partnership between Cumbria Contract Services.

31 A689 ACCIDENTS – Noted:

a) Junction to Park Broom. Car waiting to turn into Park Broom – rear end shunt.

b) Junction to Crosshill – Truck hit back of car carrying two children.

It was resolved council would check with Highways on their study of this and report at next meeting.

32 LETTER FROM IRTHINGTON PARISH COUNCIL – Noted concerns over speed limit for Newby East regarding new development at Eden Golf Course. Discussed at deferred agenda item 5bi.

33 CODE OF CONDUCT – Training – Chairman reported an excellent meeting. Chairman encouraged all councillors to read the Codes of Conduct. Chairman has requested that presentation slides be issued to councils as 'code made simple' booklet.

34 FINANCE -

1. Payments listed on the attached schedule were authorised.

2. HSBC Balances as at 31st October 2004 c/a £879.44, o/s cheques £464.71 + £30.25 = £494.96, Business Money Manager a/c £37002.83

3. PRECEPT for 2005/06 – Options discussed. Resolved to increase the Precept by lowest figure, i.e. only 6%.

4. HSBC Mandate – It was resolved for clerk to be added as signatory, for authority to move money from one account to another.

35 DATE OF NEXT MEETING - Wednesday, 8 December at Houghton Village Hall

36 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA:

1 PLANNING

a) Reports: None

b) Applications:

i) 04/1426 – Extension to existing garage to provide bedroom and bathroom – 7 Tribune Drive, Houghton

Comments: No objections

2 CARLISLE CITY COUNCIL – Parish Council and Village Hall Capital Grants Application forms 2005/2006 – Suggestions - Tarmac Houghton Green, triangle in front of windows; Co-op Lane tarmac; Tarmac car park at Crosby Parish Hall

3 CUMBRIA COUNTY COUNCIL -

a) Bus route- Service 64 Carlisle to Houghton. Chairman had replied stating that there was not enough information to pass constructive comment on, and had replied to this effect.

b) Local Transport Plan 2 Consultation – 3 copies ordered.

4 CALC – Noted Circular received

5 THE COUNTRYSIDE AGENCY- USING HOUSING TOOLKITS – This was received too late to book a place.

6 HIGHWAYS AGENCY - Noted leaflets received re.traffic information and roadworks for the North West of England.

7 LINSTOCK NOISE POLLUTION – E-mail received from Kathy Miles re public meeting to be held in January week beginning 24th. Discussed at agenda no. 17a.

8 OFFICE OF THE DEPUTY PRIME MINISTER – Noted New Ethical Framework Regulations come into force 4.11.04 details at www.hmso.gov.uk

9 MELVIN TAYLOR – Noted estimate received to supply and plant 100 bushy thorns for perimeter hedge at Brunstock £100.00.

10 NOTICE BOARDS WITHIN THE PARISH – Noted estimate received from R J Telford £840.00 + VAT.

11 FINANCE -

a) Noted HSBC Business telephone banking information

b) Payments listed on the attached schedule were authorised.

DEFERRED ITEMS FROM AGENDA (ITEM 5 PLANNING and ITEM 32):

5bi) 04/1347- Operations to form a 9 hole extension to the existing golf course, together with the erection of a building for self catering holiday accommodation – L/A to the North East of Eden Golf Course, Newby Grange, Carlisle

Decision: No objections to development providing that the following conditions are met in respect of the unrestricted Crosby/Newby East road:

- Review of speed limit
- City Council to seek legal agreement with developer re. any road safety improvements which may be required
- Also no increase in already intrusive light pollution

iv) 04/1366 – Extension to kitchen – West Winds, Park Broom.

Comments: No objections.

v) 04/1428 - Conversion of existing single storey building and garage to 2 storey building to provide additional bedrooms, studio and childrens room, demolition of flat roofed brick built garage extension and brick gable end to earlier extension. Alteration of existing window to form frenchdoors and replacement of existing UPVC windows with painted timber windows and extension of garden area into adjoining field - Moor House, Rickerby, Carlisle.

Comments: No objections

vi) 04/1429 - (LBC) Details as above 04/1428.

Comments: No objections

32. Letter received from Irthington Parish Council – Concerns noted over speed limit for Newby East with regards to new development at Eden Golf Course.- See item (5bi) above.

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL – Noted agenda's received:

Overview and Scrutiny management 11.11.04

CARLISLE CITY COUNCIL – Code of conduct forms received for new/co-opted councillors to complete

CARLISLE FARMERS MARKET – To note poster received

37 OTHER MATTERS TO BE REFERRED TO NEXT MEETING

DOCUMENTS RECEIVED FOR INFORMATION

HSBC – Noted Telephone banking information

Carlisle city Council – Noted Agenda's received:

Infrastructure Overview and Scrutiny Committee	21.10.04
Licensing and Regulatory panel	20.10.04
Community Overview and Scrutiny Committee	26.10.04
Corporate Resources Overview & Scrutiny Panel	04.11.04
Executive Committee	08.11.04

THE LOCAL CHANNEL – Noted information received re. Web software

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the council meeting held on Wednesday, 8th December 2004 at Houghton Village Hall.

PRESENT: Cllr. C Nicholson (in the Chair) Cllr.W Aldred Cllr. S Aglionby
Cllr. M Clarke Cllr. W Clark Cllr P Gascoigne Cllr A Lightfoot Cllr.M Naylor
Cllr. A Welsh Cllr. L Kielty County Cllr. J Mallinson
Mr N Woodmass (observer) Mr G Cawley (observer)

- 1. APOLOGIES were received from Cllr. A Gosling
- 2. THE MINUTES resolved to authorise the Chairman to sign the minutes, (previously circulated) of the council meeting held on 10th November 2004 as a true record.
- 3. DECLARATIONS OF INTEREST Cllr. Wannop declared a personal interest in Agenda item 6a) iii.
- 4. PUBLIC PARTICIPATION No public participation.
- 5. LINSTOCK/ CROSBY-ON-EDEN WARD – Councillors voted to co-opt Mr G Cawley.
- 6. PLANNING

a) Reports

- i) 04/1412 Extension over garage to provide 1 en-suite bedroom – 45 Tribune Drive, Houghton.
- Permission Granted
- ii) 04/1276 – First floor side extension to provide 2 bedrooms over garage – Ythinbank, Brunstock, Carlisle
- Permission Granted
- iii) 04/1366 – Extension to kitchen – West Winds, Park Broom, Carlisle.
- Permission Granted
- iv) 04/0799 – Erection of ramp for disabled access – Knells House Residential Home, The Knells, Houghton.
- Permission Granted
- v) 04/0798 – Erection of ramp for disabled access (LBC) - Knells House Residential Home, The Knells, Houghton.
- Permission Granted

b) Applications

- i) 04/1489 Single storey extension to provide lounge – 4 Houghton Road, Houghton, Carlisle.
Comments: No objections
- ii) 04/1509 – Formation of new vehicular access – Land adjacent to Avalon, Rickerby, Carlisle.
Comments: No observations at this stage
- iii) 04/1545 - Sunroom to rear elevation (revised plans) – 10 Rickerby Gardens, Carlisle.
Comments: No objections

7 CARLISLE CITY COUNCIL – Following documents received:

Noted

- a) Council Tax 2005/06 Parish Precepts
- b) Minutes of City Council Executive Committees and Panels 9.09.04 - 4.11.04
- c) Agenda Legal and Democratic Council Meeting - 23.11.04
- d) City council notice of meetings taking place November – January 2006
- e) Agenda Corporate Resources - 22.11.04
- f) Agenda – Community/Overview/Scrutiny Panel - 18.11.04



- g) Agenda - Development Control – 19.11.04
- h) Agenda - Executive – 15.11.04
- i) Forward Plan of Key Decisions – 1.12.04 – 31.03.05
- g) Code of Conduct – copy of training presentation attached.
- h) Village Hall Capital grant received for kitchen refurbishment at Linstock WI Hall - £750.00
- i) Agenda - Community/Overview/ Scrutiny Panel - 29.11.04
- j) Agenda – Infrastructure /Overview and Scrutiny panel – 2.12.04
- k) Agenda – Infrastructure/Overview and Scrutiny panel – 1.12.04
- l) Agenda – Executive – 6.12.04

Considered:

- a) Carlisle Funding Fair 27.01.05 – No one available to go.
- b) Carlisle Planning – Proposed works to trees subject to tree preservation order Houghton House, Houghton. Chairman reported that city council has inspected and because the trees were diseased the council have no objections.
- c) Meeting between City Council Executive and Parish Council Representatives. Clerk and Chairman attended. Agenda items were Planning, Recycling, Budget, Licensing etc but nothing vital to report.
- d) Code of Conduct (Noted item 7g above) – copy of training slides produced in booklet form, as proposed by SRPC, copied to members. Chairman stressed importance of understanding code and urged members to read it.

8 CUMBRIA COUNTY COUNCIL –

Noted

- a) Healthy Schools –Information received. Cllr. Aglionby to pursue this matter and report at next meeting.
- b) Cumbria archive service – Receipt for items deposited received.
- c) Highways – Winter Driving in Cumbria – Leaflets received.
- d) Capital Grant – £750.00 received for Linstock WI Hall kitchen refurbishment.
- e) Public Transport timetable received for Cumbria and Lake District.

Considered:

- a) Healthy Schools –Information received. Cllr. Aglionby to pursue this matter and report at next meeting.
- b) Wetheral And Stanwix Rural Neighbourhood Forum – Agenda received meeting 9.12.04. Clerk to attend and report at next meeting

9 COUNCIL VACANCIES -

- a) Houghton Ward – Vacancy available. Candidates to be invited to next meeting.
- b) Crosby-on-Eden & Linstock Ward – Refer to agenda item 5.

10 ENVIRONMENT AGENCY – Noted leaflets re flood defence options Eden/ Petteiril. Display held on 30.11.04 and 1.12.04 at Carlisle United. Chairman attended. A public meeting was suggested. Clerk to arrange.

11 CARLISLE ENVIRONMENTAL FORUM – Utopia – A Vision for a Sustainable Future – Cllr. M Clarke reported an interesting meeting.

12 CUMBRIA ASSOCIATION OF LOCAL COUNCILS – Noted booklet received re. Quality Parish and Town Council Scheme.

13 STANDARDS BOARD FOR ENGLAND –

- a) Noted Lobby groups, dual hated members and the Code of Conduct booklet received.
 - b) Noted copy of guidance for monitoring officers and standards committees' booklet received.
- Copies from web site www.standardsboards.co.uk

14 CARLISLE PARISH COUNCILS' ASSOCIATION - Nothing to report.

15 CUMBRIA POLICE AUTHORITY – Carlisle Area Police Community Liaison Forum- Noted agenda received, meeting 13.01.04 Cllr. Aldred and Cllr. M Clarke to attend.

16. CARLISLE COLLEGE – Council considered that, unfortunately, it would not be possible to offer them work, at this time. Clerk to respond.

17. DISTRICT LAND REGISTRY – Notice of an application to register easements or other rights at 18 The Green, Houghton. Parish Council solicitor instructed. Chairman will report at the next meeting.

18 NHS – Public Consultation on the Future of Acute Health Services. Cllr. Aglionby will look at document and report at next meeting.

19 INLAND REVENUE – Council agreed to look into filing tax returns on line. Clerk to arrange.

20 PARISH PLAN – Clerk has arranged a meeting with Marcus Cosgrove on 20.12.04 7.00pm. Mr Cosgrove should get started on this in the New Year. Clerk to report at next meeting.

21 CO-OP SQUARE HOUGHTON – Mr M Carigiet reported to the clerk today that he had written to BT in Shrewsbury, and is awaiting their reply. He is also taking up with BT the sighting of the BT line over the residents' garden. He will keep us informed.

22. GREENS MAINTENANCE

Crosby Playing Field - Chairman reported that goal posts seem safe enough.

Houghton Village Green – Quantity of sharp sand, for repair of goalmouths, to be delivered as directed. Clerk to arrange.

23. LINSTOCK -

a) Noise Pollution – Talk to be given at the next neighbourhood forum meeting in January. Chairman and other members to attend

b) Bus shelter – Cllr. Alecock and Cllr. Wannop reported that informal enquiries revealed that residents were generally not in favour of this. Council therefore agreed not to pursue matter.

c) Linstock Green Road – Cllr. Wannop reported road not yet done.

24. FOOTPATHS

a) Hadrian's Camp – Permissive Footpath. Chairman to seek advice on legal and liability issues; e.g. straying off the path resulting in trespass, notices etc. Chairman will report back to next meeting.

25 VILLAGE/PARISH HALLS

CROSBY PARISH HALL – Noted Capital grant applied for re.tarmac at side of Parish Hall.

LINSTOCK WI HALL –

a) Noted Capital grant not required by WI Hall.

b) Noted Capital grant received for kitchen refurbishment £750.00.

HOUGHTON VILLAGE HALL – Noted Capital grant applied for re. triangle of green in front of hall.

26. CROSSHILL ROAD – Cllr. Kielty confirmed that the road had now been cleaned. Cllr. Alecock enquired as to why the bungalow on the corner at the bottom of the lane had stones on the verge side? Clerk to inquire as to whether this was highways land or not. Clerk to inquire with highways if there could be a regular check on this road – mud, verges etc., as road is increasingly busy.

27. NOTICE BOARDS – Clerk to find out exact specification for the notice boards. Cllr. Gascoigne complained on behalf of resident that posters were blowing of the notice board at Crosby and littering his garden. Chairman asked that if the notices were controlled then would he still have complaint. Cllr Gascoigne to report at next meeting.

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28. NORTH WEST AIR AMBULANCE – Council decided to transfer support to Great North Air Ambulance instead, as this is a more locally based operation.

29 GREEN BOX RECYCLING SCHEME – Cllr. M Bowman to report on cost effectiveness of green box newsletter (to report at January meeting)

30 ROAD MIRRORS AT VARIOUS LOCATIONS – Chairman has written to the area support engineer, awaiting reply.

31 LOG CUTTING – The Knells - Cllr. Gascoigne – nothing to report but hopefully all equipment should be removed by beginning of January. To report at next meeting.

32 FINANCE -

a) Resolved to authorise the payments listed on the attached schedule.

b) HSBC Balance – Noted bank statement not received.

c) HSBC – Internet banking – Clerk to investigate further.

d) HSBC – Chairman reported that the banks confusion has still not been resolved in order to allow the clerk to move money from the Money Manager account to the cheque account. Clerk to report at next meeting.

33 DATE OF NEXT MEETING - Wednesday, 12th January 2005 at Houghton Village Hall.

34 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1 PLANNING

03/1024 – Houghton Hall, Houghton, Carlisle – Amended Access Position – relocation of access to the site from the A689 approx. 7.00 metres further from the bridge over Brunstock Beck. Council expressed concerns relating to other amendments indicated on plan – i.e. footpath & bridge over Brunstock Beck & significant additional car parking provision.

Resolved: Ask for detailed explanation so that we can respond accordingly.

2 CARLISLE CITY COUNCIL – Plans attached to deposit draft. Clerk to write to planning and confirm settlement boundary at Low Crosby should include curtilage of Riverside and Madgwick.

3 CARLISLE COUNCIL FOR VOLUNTARY SERVICES – Noted Literature received to mark their centenary.

4 PERSIMMON HOMES – Noted literature received regarding new homes being built at Edenside, Cargo. Four of which are immediately available to people living in the Parishes of Rockcliffe, Kingmoor, Westlinton, or Stanwix Rural. Cllr. J Mallinson confirmed that this is a condition of the planning permission. Clerk will therefore display posters.

5 FINANCE -

a) Balances HSBC C/A £818.89. Outstanding cheques: no.770 £464.71 and no.781 £8.00. Money manager a/c £35653.83

b) Resolved to authorise payments listed on the attached schedule.

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL - Agenda's Received:

Overview and Scrutiny management 9.12.04

Special meeting – Agenda 15.12.04

35 OTHER MATTERS TO BE REFERRED TO NEXT MEETING


a) Cumbria County Council - Ward Councillors £1000.00 discretionary funding. Cllr.'s suggestions on what to spend it on.

b) Houghton – To discuss visibility in traffic calmed area.

c) Mrs B C Watson's ex-gratia payment.

DOCUMENTS RECEIVED FOR INFORMATION

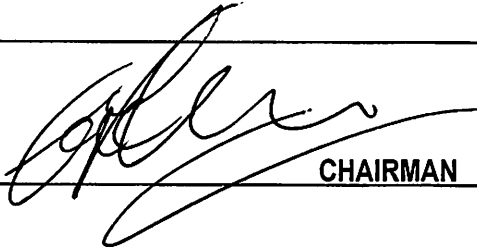
Carlisle Farmers Market Poster - 03.12.04



STANWIX RURAL PARISH COUNCIL**SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 8th
December 2004**

Final Telephone Bill for Barbara Watson	£18.51
Clerks expenses: Stationary	£7.47
Post £4.76)
Travelling 42 miles @ .40p = £16.80)	£21.56
Clerk Room Rent	£26.68
Clerks Salary	£517.46
Inland Revenue Tax - £53.00 and NI - £47.12	£100.12
Carlisle Window Systems Ltd - 2 Doors fitted at Houghton Village Hall	
£1291.06 + VAT £225.94	£1517.00
Thurnams (Meter Click) £19.59 + VAT £3.43	£23.02)
(Suspension Files) £9.99 + VAT £1.75	£11.74)
(Multi-punched pockets) £3.38 + VAT .59p	£3.97) £38.73
	TOTAL £2247.53

SIGNED



CHAIRMAN

COUNCILLOR

Signed on this day 12th January 2005

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 8th December 2004

Final Telephone Bill for Barbara Watson	£18.51
Clerks expenses: Stationery	£7.47
Post £4.76)
Travelling 42 miles @ .40p = £16.80)
Clerk Room Rent	£26.68
Clerks Salary	£517.46
Inland Revenue Tax - £53.00 and NI - £47.12	£100.12
Carlisle Window Systems Ltd – 2 Doors fitted at Houghton Village Hall £1291.06 + VAT £225.94	£1517.00
TOTAL	£2208.80

SIGNED

CHAIRMAN

COUNCILLOR

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday, 12th January 2005 at Houghton Village Hall.

PRESENT Cllr. C Nicholson (in the chair)

Councillors: Ms W Aldred, Mrs S Aglionby, Mr M Clarke, Mr W Clark, Mr P Gascoigne, Mr A Gosling, Mr A Lightfoot, Mr W Wannop, Mr S Alecock, Mr G Cawley, Mr A Welsh

Public: Mr S Austin (vicar for Houghton & Kingmoor), Mr Barry Little and Mr Mark McDonald (residents of Crosby-on-Eden).

1. **APOLOGIES** were received from Councillors: Mrs L Kielty, Mrs M Bowman and Mr E Firth.
2. **THE MINUTES** resolved to authorise the chairman to sign the minutes, (previously circulated) of the council meeting held on 8th December 2004 as a true record with an amendment to Councillors present at the December meeting should include Councillor S Alecock.
3. **DECLARATIONS OF INTEREST** Councillor Mr W Wannop declared a personal interest in Agenda item 5biii).
4. **PUBLIC PARTICIPATION** Public were invited to speak now and were advised that they would not be able to speak again once the meeting was underway.

Mr B Little and Mr M McDonald were representing residents from Crosby-on-Eden. They expressed the concern of the residents of Crosby, that in light of the recent flooding they were worried that the City Council would go ahead with plans for new flood defences around Carlisle. Their concern is that this will push the water further north and cause more flooding around the Crosby area. They asked the Parish Council for their support in ensuring that these defences would be looked at again.

Rev. S Austin, vicar of Houghton and Kingmoor asked the council for their support in questioning the City Council's decision in refusing permission for the recent planning application to replace an existing sign (item 5ai).

5. PLANNING

a) Reports

i) 04/1396 Display of pole mounted sign – St Johns Church, Houghton, Carlisle

- Permission Refused. Council resolved to support the church/vicar and query with the City Council the planning officer's judgement on this application. Cllr's. Mr M Bowman and Mr E Firth will also be asked for their support. A strong letter of support will be sent.

ii) 04/1428 Conversion of existing single storey building and garage to two storey building providing additional bedrooms, studio and childrens room. Alteration of existing window to French doors. Extension to garden into adjoining field. - Moor House, Rickerby, Carlisle

- Permission Granted

iii) 04/1429 Conversion of existing single storey building and garage to two storey building providing additional bedrooms, studio and childrens room, demolition of flat roofed brick built garage extension and brick gable end to earlier extension. Alteration of existing window to form French doors and replacement of existing UPVC windows with painted timber windows and extension of garden area into adjoining field (LBC) - Moor House, Rickerby, Carlisle

- Permission Granted

iv) 04/1451 – Extension to ground floor to provide dining room and study to side and rear elevation – 22 Henderson's Croft, Crosby On Eden, Carlisle

- Permission Granted

v) 04/1426 Extension to and above existing garage to provide a covered access path and 1 bedroom and bathroom – 7 Tribune Drive, Houghton, Carlisle

- Permission Granted

b) Applications

i) 04/1583 Erection of Single Storey extension to side of dwelling to provide sun room and utility – 4 Rickerby Court, Rickerby, Carlisle

Comments: No objections

ii) 04/1575 Single Storey rear extension to provide lounge – 5 Rickerby Mews, Rickerby, Carlisle

Comments: No objections

iii) 04/1347 Amended description of proposal – Operations to form a 9 hole extension to the existing Golf Course – L/A to the North East of Eden Golf Course, Newby Grange, Carlisle

Comments: No objections

iv) 04/1657 Part demolition of adjacent barn and construction of two storey extension to form kitchen, garage and W.C. with 1 ensuite bedroom above; together with conservatory to west gable – Low Wallhead, Crosby on Eden, Carlisle

Comments: No objections

v) 04/1676 - First floor extension and internal alterations (LBC) – The Chestnuts, Houghton, Carlisle.

Comments: No objections

6 CARLISLE CITY COUNCIL –

Noted:

a) Village Hall Capital Grant –received from £202.00 received for Houghton Village Hall external re-decoration.

b) Parish Council and Village Hall Capital Grants – Debate on applications 09.03.05.

c) Rural Voice Newsletter – Copy attached.

7 CUMBRIA COUNTY COUNCIL –

Noted:

a) Village Hall Capital Grant – £500.00 received for Houghton Village Hall external re-decoration.

Considered:

a) Partnership Working Focus Group – Meeting 17.12.04. Cllr. Aldred could not attend. Cllr. Nicholson confirmed that he had spoken to David Sheard, who would be sending us a copy of the minutes and confirmed that the meeting had been very successful and they would be organising another in the near future.

b) Cumbria Healthy Schools – Cllr. Aglionby advised that the survey was asking young people to complete the questionnaire on-line. Cllr. Alecock would have a look and report at next meeting.

c) £1000.00 funding from Cllr. Mallinson (Ward Councillors discretionary funding). Following the recent flooding it was suggested that money should be spent on an "Emergency Kit" for each village hall, or perhaps a portable generator. Chairman to enquire the cost of a small generator and the implications of running one at each village hall.

8 COUNCIL VACANCIES -

a) Houghton Ward – Mr N Woodmass could not attend this meeting due to work commitments, but has asked the clerk to send him the agenda for next month.

9 CUMBRIA POLICE AUTHORITY – Carlisle Area Police Community Liaison Forum – Noted Cllr. Aldred and Cllr. M Clarke to attend meeting 13.01.04.

10 WETHERAL AND STANWIX RURAL NEIGHBOURHOOD FORUM – meeting 9.12.04. Clerk reported that it had been a very interesting. There were lots of youth associated grants given. The next meeting is on 27.1.05 at Linstock W I Hall, 7.30pm. Speakers will be there to discuss noise pollution from the M6. The forum will issue posters to put on noticeboards.

11 CALC

a) Noted circular received (copy circulated).

b) Noted training programme Winter/Spring 2005.

c) Authorised clerk to attend a training course on finance. (£15.00)

d) Noted Freedom of information act received – Legal update (copy circulated).

12 DISTRICT LAND REGISTRY – Application to register easements or other rights at 18 The Green, Houghton.

Chairman reported that Boyd Holmes had taken up our concerns with the applicant's solicitors and the land registry. Land registry has confirmed that they can have access around Co-op lane for vehicles but from Co-op lane to property will be foot access only.

13 NHS – Public Consultation on the Future of Acute Health Services - Cllr. Aglionby reported that there had been 2 suggestions. NHS staff would prefer to have 1 Acute hospital but the public would prefer 2 sites (one in Carlisle and one in Workington). Chairman proposed that we respond asking for 2 sites and support a new hospital in the West. Cllr. Aglionby will advise clerk re. content of letter.

14 INLAND REVENUE – Business support training programme. Clerk to attend 2 courses – Tax returns and on-line filing of tax returns. Council agreed for clerk to attend.

15 ENVIRONMENT AGENCY – Clerk contacted them and they confirmed that they are responding to all the concerns given at the display on 30.11.04. They suggested we waited for that reply and if council would still like a public meeting then they would be happy to do so.

16 PARISH PLAN – Meeting held with Marcus Cosgrove 20.12.04. Clerk reported that the meeting had gone well and Mr Cosgrove is presently working on the plan at the moment. He praised the Parish council for all the information they had already retrieved and would like to have another meeting with the sub committee when he has the draft finished. If any one has photographs this would enhance the document. Also, a definite timetable of projects for the future. It was also suggested to extend the Houghton Village Echo to the whole of the parish. It was proposed that the flooding events of late should also be included in the plan.

17 HOUGHTON

a) Co-Op Square Houghton - Awaiting further report from Mr M Carigiet re. Wayleave from BT.

b) Traffic calmed area visibility – People turning left from the village green. It was resolved to contact the highways department to see if anything could be done.

18 GREENS MAINTENANCE

Noted clerk contacted Mr Harold McCluskey for him to do maintenance on village goal posts. The work has now been done.

19 LINSTOCK -

a) Noise Pollution – Meeting to be held in January combined with the Neighbourhood Forum meeting date 27.1.05, 7.030pm at Linstock W I Hall. Posters from Neighbourhood Forum to be displayed on noticeboards.

b) Linstock Green Road – Cllr. Wannop reported that this would done when the weather was drier.

20 FOOTPATHS

a) Hadrian's Camp – Chairman reported that signs would need to be erected stating that it was a permissible footpath. Chairman will take advice from Mark Hudson at the city council of what is required regarding signs and the wording of such.

21 VILLAGE/PARISH HALLS

HOUGHTON VILLAGE HALL - Noted Chairwoman advised Clerk that they are desperate for new members on the Hall Committee. Any Councillors interested should contact Susan Huck 523155.

22 CROSSHILL ROAD – Clerk reported that Highways advised that unless the stones are causing a major problem then highways would not pursue this. It was resolved that clerk should officially report the stones at the bungalow and advise them that there had been in the past a precedent set in Linstock regarding the removal of stones on Highways verges.

23 NOTICE BOARDS – Clerk confirmed that are 3 noticeboards (Crosby, Linstock and Houghton) all with doors so that nothing will blow off. Cost £840.00 + VAT. It was resolved to authorise Telford's to go ahead with the new notice boards and to recycle one of the old notice boards and have one at The Knells. The position at The Knells should be next to the post box. The new ones will replace the existing ones at the same sites.

24 GREEN BOX RECYCLING SCHEME – Cllr. M Bowman to report on cost effectiveness of green box newsletter (to report at January meeting)

25 ROAD MIRRORS AT VARIOUS LOCATIONS – Chairman reported that Highways are not prepared to put these up due to the liability issues.

26 LOG CUTTING – The Knells - Cllr Gascoigne reported that log cutting was still being carried out, enforcement officers know and they are dealing with it.

27 EX-GRATIA PAYMENT FOR MRS B C WATSON – It was resolved that a sub-committee be formed to discuss an appropriate amount that the council can afford, and then put this forward to the whole parish council at the February meeting. (Sub committee: Cllrs. Mr C Nicholson, Ms W Aldred and Mr A Welsh)

28 FINANCE -

a) Resolved to authorise the payments listed on the attached schedule.

b) HSBC Balances

- Cheque a/c £813.47 o/s cheques no. 770 £464.71

- Money Manager a/c £34374.70 Interest £221.87

c) HSBC – Internet banking – Clerk reported that she would contact the bank regarding this.

d) HSBC – Authorisation for clerk to move money from one account to another. HSBC security number received.

Clerk/Chairman reported that hopefully everything should be in order this month.

29 DATE OF NEXT MEETING - Wednesday, 9 February 2005 at Houghton Village Hall.

30 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1 PLANNING

a) Reports

i) 04/1545 – Sunroom to rear elevation (revised application) – 10 Rickerby Gardens, Carlisle CA3 9BF

- Permission Granted

b) Applications

i) 04/1674 – First floor extension to provide dressing room and en-suite – The Chestnuts, Houghton, Carlisle

Comments: No objections

2 CARLISLE PARISH COUNCIL ASSOCIATION – Cast Iron Signposts Restoration. Noted 13 Parish Councils have over 60 posts. They are unable to pursue a joint application for funding, but they are looking into other areas of possible funding and will keep us informed.

3 FLOODS – It was resolved to:

a) Work out an emergency plan with view to making available the village halls for people vulnerable or in need in any given emergency. Including an emergency pack for each village hall. A sub committee was set up to discuss possibilities for discussion at council meeting in February. (Sub committee: Cllr's. Mr S Alecock, Mr G Cawley, Mrs S Aglionby, Mr W Clark, Mr M Clarke, Mr A Gosling).

b) Contact the Environment Agency and ask them for us to be include in all of the long and short term flood defences for this area.

c) Ensure we are included in the long term discussions with all relevant agencies concerning long term plans for the future in case of another emergency arising.

4 FINANCE -

a) Resolved to authorise payments on the attached schedule.

NOTED DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL –Agenda's Received:

Legal & Democratic Council Meeting 18.1.05

Notice of meetings of various committees (Jan, Feb, Mar)

Minutes received:

Council, Executive, Committees and Panel Volume 31 (5.1.05- 17.1.05)

31 OTHER MATTERS TO BE REFERRED TO NEXT MEETING

a) Linstock Village Green – To discuss Manhole covers – concerns from parents over safety. It was resolved to report as a matter of urgency and discuss at the next meeting.

b) Greymoorthill layby – To discuss the parking of wagons.

c) Houghton Road – To discuss Hawthorn hedge. Sharp thorns overhanging footpath.

NOTED DOCUMENTS RECEIVED FOR INFORMATION**Carlisle City Council –**

- a) Forward Plan of Key Decisions.
 - b) Register of Electors.
 - c) Agenda – Executive 20.12.04.
 - d) Agenda – Overview & Scrutiny Management 21.12.04.
 - e) Agenda – Development Control – 07.01.05
 - f) Agenda – Corporate Resources – 13.01.05
 - g) Agenda - Community/Overview Scrutiny Panel – 06.01.05
 - h) Agenda - Standards Committee – 06.01.05
 - i) Agenda – Licensing & Regulatory Panel – 04.01.05
- Society of local Council Clerks – One day regional conference information.**
Countryside Agency – Newsletter

STANWIX RURAL PARISH COUNCIL**SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 12th January 2005**

Melvin Taylor	£100.00
Clerks Room Rent	£26.68
Clerks Salary	£424.11
Clerks Expenses: Post £6.03	£6.03
Travelling 35 miles @ .40p	£14.00
Inland Revenue: Tax 41.10)	
NI 18.56)	£59.66
CALC Course (finance) clerk	£15.00
Houghton Village Hall (6 months of council meetings)	£80.00
Houghton Village Hall External Decoration Grant (£500.00 County and £202.00 City)	£702.00
Total	£1427.48

STANWIX RURAL PARISH COUNCIL –Invoice received since issue of agenda:**SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 12th January 2005.**

Harold McCluskey (Repair of Houghton Goal Mouths with sharp sand) £83.19

Signed

Chairman

9/02/05

Councillor

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 12th January 2005

Melvin Taylor	£100.00	100795.
Clerks Room Rent	£26.68	797
Clerks Salary	£424.11	796
Clerks Expenses: Post £6.03	£6.03	797
Travelling 35 miles @ .40p	£14.00	797
Inland Revenue: Tax 41.10)		
NI 18.56)	£59.66	798
CALC Course (finance) clerk	£15.00	799
Houghton Village Hall (6 months of council meetings)	£80.00	} 800
Houghton Village Hall External Decoration Grant (£500.00 County and £202.00 City)	£702.00	
Total	£1427.48	

Signed _____

Chairman

Councillor

STANWIX RURAL PARISH COUNCIL -
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 12th
January 2005.

Harold McCluskey (Repair of Houghton Goal Mouths with sharp sand) £83.19 801.

Signed _____ Chairman _____ Councillor

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday, 9th February 2005 at Houghton Village Hall.

PRESENT Cllr. C Nicholson (in the chair)

Councillors: Mr A Gosling, Mr A Lightfoot, Mrs M Naylor, Mr W Wannop, Mr P Gascoigne, Mr M Clark, Mr S Alecock, Mr G Cawley, Mrs S Aglionby

Public: Mr & Mrs Crouch, Mr N Woodmass, WPC Debbie Hall

1. **APOLOGIES** were received from Councillors: Ms W Aldred, Mr W Clarke, Mr A Welsh, and Mr J Mallinson (County Cllr.).

2. THE MINUTES

Resolved: to authorise the chairman to sign the minutes (previously circulated) of the council meeting held on 12th January 2005 as a true record.

3. **DECLARATIONS OF INTEREST** No declarations were made.

4. **PUBLIC PARTICIPATION** Public were invited to speak now and were advised that they would not be able to speak again once the meeting was underway. No public representations were made.

- Mr N Woodmass was in attendance with the view to being co-opted; this was his second meeting as a prospective councillor. Cllr. Wannop proposed to co-opt Mr Woodmass and Cllr. Alecock seconded the proposal. Cllr.

Woodmass will represent Houghton Ward.

- P C Debbie Hall introduced herself and asked council if there were any points that they would like her to look at. She advised that there were a number of issues on going - mainly traffic issues. These will be on next month's agenda for further discussion. P C Hall can be contacted on 07980 747 425.

5. PLANNING

a) Reports

i) 04/1509 – Formation of new vehicular access – Land adjacent to Avalon, Rickerby, Carlisle, CA3 9AA.

- Permission Granted

b) Applications

i) 05/0053 – Erection of building for livestock housing – Walby Hall, Crosby-on-Eden

Comments: No objections

ii) 05/0054 – Erection of building for livestock housing – Walby Hall, Crosby-on-Eden

Comments: No objections

6 **PLANNING OBJECTION RECEIVED**– Application – 04/1674 and 04/1676(LBC), The Chestnuts, Houghton, Carlisle.

Resolved: write to Planning Services advising of allegedly inadequate neighbour notification, also; request that decision be deferred pending any necessary rectification and full consultation with neighbours.

7 CARLISLE CITY COUNCIL –

Noted

a) Carlisle Environment Forum – Joint meeting of Carlisle Environment Forum and Eden Local Agenda 21 - Thursday 17.2.05 between 6pm – 8.30pm. Cllr. M Clark to attend and report.

8 CUMBRIA COUNTY COUNCIL –

Considered

a) Cumbria Healthy Schools – Cllr. Alecock reported that this covered every health issue other than school meals these being of concern to many parents.

b) £1000.00 funding from Cllr. Mallinson (Ward Councillors discretionary funding).

Resolved: to spend the money on Emergency kits for all the Village Halls.

c) Consultation on draft local transport plan – Cllr. Gascoigne, Cllr. Aldred, and Cllr. Nicholson to have a look at plan and report to clerk any comments.

9 OFFICE OF DEPUTY PRIME MINISTER – Freedom of information Act. Noted amendments to schedule 12A. (copy previously circulated).

10 COUNCIL VACANCIES.-

a) Houghton Ward – Mr Nigel Woodmass co-opted at agenda item 4.

11 CUMBRIA POLICE AUTHORITY – Carlisle Area Police Community Liaison Forum- Cllr. M Clarke reported that meeting was cancelled due events following the flooding.

12 WETHERAL AND STANWIX RURAL NEIGHBOURHOOD FORUM – Chairman reported meeting had been interesting although discussion of noise pollution had been overshadowed by flooding issues.

Floods – Meeting attended by relevant agencies. Drains/Warning Systems/Flood defences etc were discussed. Public advised that meeting had been arranged by the Parish Council - 7.02.05, Crosby Village Hall.

Noise pollution – Highways agency advised that until the existing road surface was suitably degraded, no low noise surface to be laid. M6 between J43 and J44 was one of the busiest sections and very noisy.

Resolved: to write to Environmental Health and ask them to monitor/record noise levels.

13 CUMBRIA AND LAKE DISTRICT JOINT STRUCTURE PLAN – Noted panel report following the examination in public available on the web: www.planningcumbria.org.uk

14 CALC – Survey of current functions of parish and town councils.

Resolved: Clerk/Chairman to deal with on behalf of the council.

15 DISTRICT LAND REGISTRY – Application to register easements or other rights at 18 The Green, Houghton. Chairman reported that he had not had formal notification yet from the land registry.

16 HOUGHTON CHURCH NOTICE BOARD – Chairman reported that council wrote to Planning to re-visit their decision. Cllr. Bowman reported that this matter had now been cleared up and that revised plans had been submitted permission would be granted.

17 ENVIRONMENT AGENCY – Public Meeting to be held at Crosby Village Hall on 7th February, 2005 at 6.30pm. Chairman reported meeting had been a success, approx. 120 electors in attendance. Environment Agency gave an excellent presentation. All flood defences being reviewed, bearing in mind the views of the public and asked people to complete a questionnaire to aid them in this matter.

18 EMERGENCY PLANS FOR VILLAGE HALLS – Emergency Kits - Sub committee reported cost in the region of £287.00 per hall. Committee report to be circulated to members for approval at next meeting.

19 PARISH PLAN – No further correspondence received. Clerk to progress.

20 HOUGHTON

a) Co-Op Square Houghton - Awaiting further report from Mr M Carigiet re. Wayleave from BT.

b) Traffic calmed area (visibility) – Clerk reported no further developments. Clerk to progress.

c) Houghton Road - Hawthorn Hedge overhanging path (Tribune Drive past the Police compound).

Resolved: to contact Landowner to ascertain responsibility.

21 LINSTOCK -

a) Noise Pollution –Meeting held on 27th January, 2005 combined with the Neighbourhood Forum meeting. Discussed at agenda item 12.

b) Linstock Village Green – Manhole covers - Highways advised this was Parish Councils responsibility. Contractor Ken Steele to report to Clerk.

22 FOOTPATHS/CYCLEPATHS

a) Hadrian's Camp – Chairman to contact footpaths officer/landowner in order to progress footpath signs.

b) Cllr. Alecock advised council that Rickerby Park/The Beeches footpath is dirty since the flooding.

Resolved: to contact Environmental Services to rectify a potentially dangerous problem.

23 GREYMOORHILL LAY-BY AT JUNCTION 44/A689 –

Considered:

a) Letter received from resident re. litter/rubbish –

Resolved: to contact Highways.

b) Wagon parking, continuing problem.

Resolved: to pursue matter with Cumbria County Council and Cumbria Constabulary. It was further resolved to progress adoption of cycleway/footpath.

24 VILLAGE/PARISH HALLS

Crosby Village Hall – Noted new chairs purchased - invoice to be paid out of hall funds kept by Parish Council.

25 CROSSHILL ROAD – Clerk reported that stones on the highway verge next to the bungalow had been reported (report no.54945). Clerk to monitor.

26 GREAT NORTH AIR AMBULANCE –

Resolved: donate £100.00. Councillors agreed unanimously.

27 LOG CUTTING – The Knells - Cllr Gascoigne will report at next meeting.

28 EX-GRATIA GRATUITY PAYMENT FOR MRS B C WATSON – Chairman also speaking for Cllrs. Aldred and Welsh, urged restraint.

Resolved: Remained prudent to pay the maximum affordable sum of £2500.00

29 FINANCE -

a) Resolved to authorise the payments listed on the attached schedule.

b) HSBC Balances – Bank statement not yet received.

30 DATE OF NEXT MEETING - Wednesday, 9 March, 2005 at Houghton Village Hall.

31 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1 PLANNING

a) Applications

i) **04/1577 – Erection of two storey side extension, comprising extended kitchen, utility room on the ground floor and bedroom with en-suite bathroom on first floor – 37 Tribune Drive, Houghton, Carlisle**

- Comments – No objections

2 CALC

a) Circular received (copy circulated)

b) Seminar on Local Development Frameworks – The New Planning System – Date 16.2.05. Cllrs. Mr Nicholson, Mr Alecock, and Mr Gosling will attend.

c) NALC - Noted salary awards and petrol allowances for clerks received with effect from 1.4.05.

d) Royal Garden Party – 14.7.05 – Chairman would not be able to attend.

3 CROSBY-ON-EDEN VILLAGE HALL – Copy of fire service report received.

Resolved: to authorise Crosby Village Hall to proceed.

4 THE COUNTRYSIDE AGENCY – Noted transfer of responsibility for Parish Plan grants to DEFRA from 1.4.05.

5 THE STAG INN – CROSBY-ON-EDEN – Jennings Brewery advised us of planned internal alterations. Chairman reported to Jennings that they would probably require LBC.

FINANCE -

a) **Resolved:** to authorise payments listed on the attached schedule.

b) HSBC Balances:

Cheque a/c - £1017.90 (o/s chq's 770 £464.71, 795 £100.00, and 799 £15.00)

Money Manager a/c - £33476.70

c) **Resolved:** to authorise the re-issue of cheque no.770 payable to Hetherington Electrical. Clerk will await confirmation from HSBC before re-issuing cheque.

d) Wayleave - Noted cheque received for £9.20 from United Utilities.

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL - Agenda's Received:

Special meeting - 10.2.05

Licensing Committee – 9.2.05

Community/Overview and Scrutiny Panel – 10.2.05

Licensing and regulatory panel – 9.2.05

Infrastructure Overview and Scrutiny panel – 9.2.05

FRIENDS OF THE LAKE DISTRICT – Overhead wires project Newsletter.

COMMUNITY LAW CENTRE – Details of current Law Centre services.

32 OTHER MATTERS TO BE REFERRED TO NEXT MEETING

a) Road surface around the Guitar Cabin. Clerk to report.

b) Road surface outside Vicarage. Clerk to report.

c) Street lights out in Linstock. Clerk to report.

DOCUMENTS RECEIVED FOR INFORMATION

The Local Channel – Freedom of Information Act available from their Website.

Carlisle Council For Voluntary Service – 2005 directory.

Community Law Centre – Annual report for financial year 2003/2004.

Carlisle City Council – Agenda's received:

Executive 1.2.05

Overview 3.2.05

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th February, 2005

Chandlers Invoice (Supply of chairs to Crosby-on-Eden Village Hall) (£580.50 + VAT £101.59)	£682.09
BT Bill (£51.52 + VAT £9.01)	£60.53
Inland Revenue (Tax £34.90 and NI £18.56)	£53.46
Clerks Salary	£430.31
Clerks Expenses (Post £3.99)	£3.99
(Travelling 60 miles @ .40p)	£24.00
Clerks Room Rent	£26.68
Total	£1281.06

Signed _____ Chairman _____ Councillor _____

STANWIX RURAL PARISH COUNCIL -

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th February 2005

Thurnams (stationery - paper and address labels £20.44 + vat £3.58)	£24.02
Derek Robson (HP Ink cartridge £36.71 + vat £6.42)	£43.13
Total	£67.15

Signed _____ Chairman _____ Councillor _____

Signed on this day 9th March 2005.

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th

February, 2005

Chandlers Invoice (Supply of chairs to Crosby-on-Eden Village Hall) (£580.50 + VAT £101.59)	£682.09	803
BT Bill (£51.52 + VAT £9.01)	£60.53	802
Inland Revenue (Tax £34.90 and NI £18.56)	£53.46	804
Clerks Salary	£430.31	805
Clerks Expenses (Post £3.99)	£3.99	806
(Travelling 60 miles @ .40p)	£24.00	
Clerks Room Rent	£26.68	
Total	£1281.06	

Signed _____

Chairman

Councillor

STANWIX RURAL PARISH COUNCIL -

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th

February 2005

Thurnams (stationery - paper and address labels £20.44 + vat £3.58)	£24.02	807
Derek Robson (HP Ink cartridge £36.71 + vat £6.42)	£43.13	808
Total	£67.15	

Signed _____

Chairman

M. Blake

Councillor

Signed on bus day 9th February 2005.

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday, 9th March 2005 at Houghton Village Hall.

PRESENT Cllr. C Nicholson (in the chair)

Councillors: Mr S Alecock, Mrs S Aglionby, Mr G Cawley, Mr M Clarke, Mr W Clark, Mr P Gascoigne, Mr A Gosling, Mr W Wannop, Mr A Welsh, Mr M Bowman (City Cllr.)

Public: WPC Debbie Hall, Mr Rob Lewis

1. Apologies were received from Councillor's: Mrs M Naylor, Ms W Aldred, Mr A Lightfoot, Mr E Firth (City), Mr J Mallinson (County)

2. THE MINUTES - Resolved to authorise the chairman to sign the Minutes (previously circulated) of the council meeting held on 9th February 2005 as a true record.

3. DECLARATIONS OF INTEREST - No declarations were made.

4. PUBLIC PARTICIPATION - No Public participation.

5. HOUGHTON TRAFFIC CALMED AREA – This was discussed in depth with Mr Rob Lewis of Capita Symonds. Safety concerns for all pedestrians, especially children (The Better Ways to School Initiative) were raised.

Resolved: That Mr Lewis shall report the council's concerns and review the entire traffic calming scheme prior to reporting results to April or May council meeting. Mr Lewis's review will have especial regard to:

- The overall design and layout of the traffic-calming scheme.
- Dangerous traffic parking- outside shop and at junction with Jackson Road.
- 'Extended' lay-by parking, at pinch point, which obscures visibility.

6. PLANNING

a) Reports

i) 04/1577 – Erection of two storey side extension comprising extended kitchen and w.c. on the ground floor and bedroom with en-suite bathroom on first floor – 37 Tribune Drive, Houghton, Carlisle

- Permission Granted

ii) 04/1347 – Operations to form a 9 hole extension to the existing golf course L/A to the North East of Eden Golf Course, Newby Grange, Carlisle

- Permission Granted

b) Applications

i) 05/0041 - Re-position of servery counter and formation of fire escape door opening in place of window (LBC) – The Stag Inn, Crosby-on-Eden

Comments: No objections

ii) 05/0096 – Erection of detached single garage and rear extension to provide 2 bedrooms (one en-suite) and utility – Carvina, Tarraby, Carlisle

Comments: No objections

iii) 05/0134 – Erection of proposed poultry egg laying unit – Holme Park, Crosby-on-Eden, Carlisle

Comments: No objections

iv) 05/0099 – Erection of pole mounted non-illuminated sign (revised proposal) – St Johns Church, Houghton, Carlisle

Comments: No objections

7 PLANNING OBJECTION – 04/1674 and 04/1676 at The Chestnuts, Houghton, Carlisle. Chairman reported that resident involved appeared to have resolved issues with planning dept.

8 CARLISLE CITY COUNCIL

a) **Proposed Works To Trees – Avalon, Rickerby** – Proposal to fell nine Conifers of various species. Chairman reported TPO has been imposed. (See 4b on additional agenda).

b) **Carlisle District Local Plan** – Responses to council's representations, re: urban area proposals map – non-indication of agricultural land class.

Resolved: To inform City Council of Defra report on agricultural land, for Carlisle District Local Plan.

9 CUMBRIA COUNTY COUNCIL –

a) **Consultation on draft local transport plan** – Cllr. Gascoigne, Cllr. Aldred, and Cllr. Nicholson reported there had been no mention of the A689 and the safety issues that go with it.

Resolved: Comments to be formalised and submitted.

b) **Wetheral & Stanwix Rural Neighbourhood Forum** – Noted meeting at Cumwhitton Village hall 10.03.05.

10 CARLISLE ENVIRONMENT FORUM - Joint meeting of Carlisle Environment Forum and Eden Local Agenda 21 - Thursday 17.2.05. Cllr. M Clarke reported the different ways of recycling.

11 DEFRA – Clean Neighbourhoods And Environment Bill – Noted. (Previously circulated).

12 STANDARDS BOARD – Code for the Future: Consultation. Chairman will report on this next month.

13 OFFICE OF DEPUTY PRIME MINISTER – Noted Discussion documents received:

a) Citizen Engagement and Public Services: Why Neighbourhoods Matter. Chairman to report next month.

b) Vibrant Local Leadership. Chairman to report next month.

14 HIGHWAYS AGENCY – Noted North West Road works and Traffic Information leaflet.

15 CALC

The New Planning System - Seminar on Local Development Frameworks – Cllrs. Mr Nicholson apologised for not being able to attend. Cllr. Alecock, and Cllr. Gosling reported effects of new legislation with regard to formulating Parish Plans/Design Statements.

16 DISTRICT LAND REGISTRY – Application to register easements or other rights at 18 The Green, Houghton. Chairman reported documents received from the Land Registry confirming easements.

17 ENVIRONMENT AGENCY Leaflets received. Newsletter being prepared by agency to display at village halls with information on various leaflets to protect property.

18 EMERGENCY PLANS FOR VILLAGE HALLS – Emergency kit suggestions (copy circulated). Cllr. Mallinson had informed Clerk that £1000.00 from his discretionary fund had been approved and could be spent on these.

Resolved:

- Clerk to confirm that these can be accommodated in Village Halls.
- Authorise sub committee to purchase kits following receipt of £1000.00 discretionary funding.
- To broaden scope of Emergency Planning Sub-Committee remit, to facilitate progress of developing and costing long-term emergency plan. Sub-Committee to report to full council when required.

19 PARISH PLAN – Clerk reported no communication from Mr M Cosgrove having tried to contact him on numerous occasions.

Resolved: Chairman to lend weight, if required, in investigating lack of satisfactory response to Clerks numerous enquiries.

20 LINSTOCK -

a) **Noise pollution** – Environmental Health advised that they would not monitor this type of nuisance; the council would have to pay for a private company to do so. A figure of £1500 -£2000 was quoted.

Resolved: Not possible to institute noise monitoring as cost is prohibitive.

b) **Linstock Village Green** – Dangerous manhole covers. Clerk to progress with Local contractor.

c) **Linstock street lights out** – Cllr. Alecock reported light now operational.

21 HOUGHTON

a) Co-Op Square Houghton - Awaiting further report from Mr M Carigiet re. Wayleave from BT. Clerk to progress.

b) Houghton Road - Hawthorn Hedge overhanging path (Tribune Drive past the Police compound). Chairman reported to landowner.

c) Road surface around the Guitar Cabin in disrepair. Reported to Highways ref. 56635. Clerk to progress

d) Road surface outside Houghton Vicarage in disrepair. Reported to Highways ref. 56638. Clerk to progress.

e) Red Squirrels – Red Alert North West - a charity who have asked the parish council to help in the conservation of this endangered animal.

Resolved:

- Ask highways if they can provide warning signs.
- Ask Schools to get involved and promote the awareness.
- Report any sightings to Red Alert (this has been advertised in the Houghton Echo).

22 FOOTPATHS/CYCLE PATHS

a) **Hadrian's Camp** – Chairman reported sign details awaited from Council. Chairman to progress.

b) **Foothpath/cyclepath** between Rickerby Park and The Beeches. Reported to Environmental Services 14.02.05. Works have been carried out.

23 GREYMOORHILL LAY-BY AT JUNCTION 44/A689 – (Moved forward for discussion following item 5 on agenda as WPC Hall had to leave the meeting early).

Resolved:

a) Litter/rubbish. Chairman to discuss problems with snack bar operators.

b) Wagons parking at this site and cycleway/footpath. To progress adoption of cycleway/footpath, and enquire about no parking signs.

24 LOG CUTTING – The Knells - Cllr Gascoigne reported first part of enforcement had been adhered to, second part had not. Enforcement officers to progress.

25 CAST IRON SIGN POSTS – Letter received from Mr J Higgs who restores them. Resolved services not required.

26 INTERNAL AUDITOR/ ACCOUNTS PACKAGE – Resolved to appoint Mrs J Airey on a one-year contract at a fee of £200.00 per annum.

27 PARISH COUNCIL ANSWERING MACHINE –

Resolved: Clerk to purchase new telephone/answering machine at her discretion.

28 NALC – Clerk's Pay award - Council to consider increases with effect from 01.04.05:

Resolved to award clerk:

- Salary: Increase from £7.403 to £7.62 per hour.
- Petrol allowance: .50p per mile.

29 FINANCE

a) Resolved to authorise payments on the attached schedule.

b) HSBC Balances not received at present.

DATE OF NEXT MEETING – Wednesday, 13th April, 2005 at Crosby-On –Eden Village Hall.

CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA.

1 HADRIAN'S WALL – Local Concerns Meeting - 7.03.05 Brampton Business Centre. Cllr. Cawley, and Cllr. S Aglionby reported an interesting meeting with a proposed budget of £56 million to be spent. They will keep council informed of any developments.

2 CARLISLE PARISH COUNCIL ASSOCIATION – Noted meeting 9.03.05. Apologies sent.

3 CALC: Noted

- a) Circular received (copy circulated).
- b) Details of Cumbria Rural Infrastructure Support Programme (copy circulated).
- c) Details of Strategic Grants for the Community and Voluntary Sector (copy circulated).

4 CARLISLE CITY COUNCIL –

- a) Proposed works to tree subject to Tree Preservation Order at Lodge Cottage, Brunstock Lane Houghton, Carlisle –

Resolved: No objections.

- b) Tree Preservation Order – Formal notice with effect from 7.03.05 for Land at Avalon, Rickerby, Carlisle.

Resolved: No objections.

5 CARILLION – M6 Guardsmill Key Liaison Group – Meeting Tuesday 15.03.05 at Rockcliffe Community Hall. Final draft scheme on display.

Resolved: No one to attend.

6 SAVE OUR CONTROL GROUP - Regionalisation of Emergency Fire Control Rooms. Noted newsletter received and letter of thanks for council's support.**7 MAYOR'S CIVIC DINNER – Invitation to Chairman noted.****8 CUMBRIA COUNTY COUNCIL – Acute Health Services – NHS Report. Cllr. Aglionby to examine and comment at next meeting.****9 HOUGHTON – Bus nuisance – Chairman reported bus standing outside residents house, which is very annoying.**

Resolved: Chairman to investigate further. To contact bus operators if necessary.

10 PIRELLI RALLY – Chairman reported the rally would be in our Parish in May, although we have not been formally notified of this.

Resolved: To make enquiries and have fuller information for discussion at next meeting.

11 FINANCE -

- a) Resolved to authorise payments listed below.

- b) HSBC – Balances

Cheque a/c – £581.75 (o/s chq: no:795 £100.00)

Money Manager a/c - £32085.90

- c) Noted - Cheque no. 100807 HSBC debited a/c as £24.82 instead of £24.02. A/C to be credited .80p.

- d) Vat refund – Noted £3319.89 received and will be paid into bank via BACS

DOCUMENTS RECEIVED FOR INFORMATION.**Carlisle City Council****Agenda's Received:**

Standards Committee: 21.02.05

Executive: 21.02.05

Corporate Resources Overview/Scrutiny Panel: 17.02.05

Development Control Committee: 25.02.05

Infrastructure Overview/Scrutiny Committee: 24.02.05

Forward Plan of Key Decisions: 01.03.05

Council Meeting: 08.03.05

Minutes Received:

Joint meeting City Council/Parish Council Representatives 6.12.04

Council Minutes: 18.1.05 – 7.03.05

Inland Revenue – End of year documents received.

Environment Forum – Leaflets received re flood protection etc.

Carlisle Mobile Post Office – On-Line Service now available

VAT- Refund form

Eden Rivers Trust – Newsletter

Local Council - Review magazine

STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS AUTHORISED AT THE MEETING HELD ON 9TH March 2005

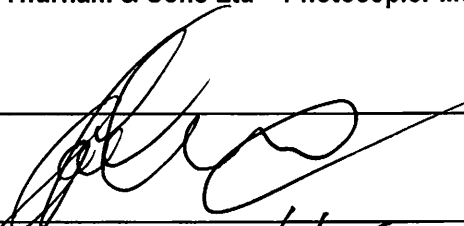
Great North Air Ambulance	£100.00
Andy Best Ltd (Supply and fit new fluorescent fittings/remove old electric fan heaters)	
Houghton Village Hall (£2970.00 + Vat £519.75 = £3489.75)	£3489.75
Clerks expenses – Travelling: 53 miles @.40p = £21.20)	
Postage	£4.81.)
Room Rent	£26.68.)
Clerks Salary	£402.66
Inland Revenue Tax £62.55 + NI £18.56	£81.11
Ex-Gratia Gratuity Payment For Mrs B C Watson	£2500.00

STANWIX RURAL PARISH COUNCIL -
SCHEDULE OF PAYMENTS AUTHORISED AT THE MEETING HELD ON 9th March 2005

Charles Thurnam & Sons Ltd – Photocopier Meter click (£16.03 + VAT £2.81) £18.84

TOTAL £6645.05

SIGNED




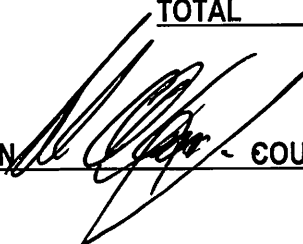
13/4/05

CHAIRMAN

COUNCILLOR

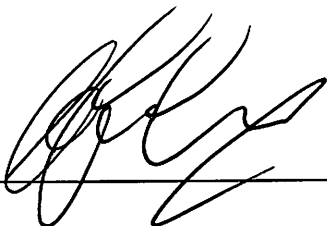
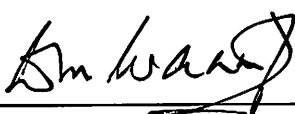
STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9TH
March 2005

Great North Air Ambulance	£100.00
Andy Best Ltd (Supply and fit new fluorescent fittings/remove old electric fan heaters)	
Houghton Village Hall (£2970.00 + Vat £519.75 = £3489.75)	£3489.75
Clerks expenses – Travelling: 53 miles @.40p = £21.20)	
Postage	£4.81.)
Room Rent	£26.68.)
	£52.69
Clerks Salary	£402.66
Inland Revenue Tax £62.55 + NI £18.56	£81.11
Ex-Gratia Gratuity Payment For Mrs B C Watson	£2500.00
	TOTAL
	£6626.21

SIGNED  CHAIRMAN  COUNCILLOR

STANWIX RURAL PARISH COUNCIL -
SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING TO BE HELD ON 9th
March 2005

Charles Thurnam & Sons Ltd – Photocopier Meter click (£16.03 + VAT £2.81) £18.84

Signed  Chairman  Councillor

Signed on bus day 9th March 2005.

STANWIX RURAL PARISH COUNCIL

MINUTES OF PROCEEDINGS at the Parish council Meeting held on Wednesday 13th April 2005 at Crosby-on-Eden Parish Hall.

PRESENT Cllr. C Nicholson (in the chair)

Councillors: Ms W Aldred, Mr S Alecock, Mrs S Aglionby, Mr M Clarke, Mr W Clark, Mr P Gascoigne, Mr A Gosling, Mrs L Kielty, Mr A Lightfoot, Mrs M Naylor, Mr W Wannop, Mr A Welsh, Mr E Firth (city councillor)

Public: Mr C Storey (Evening News), WPC Debbie Hall

1. **Apologies were received from Councillor's:** Mr G Cawley and Mrs M Bowman

2. **THE MINUTES Resolved:** to authorise the chairman to sign the Minutes (previously circulated) of the council meeting held on 9th March 2005 as a true record.

3. **DECLARATIONS OF INTEREST** – No declarations were made.

4. **PUBLIC PARTICIPATION** – No public participation.

5. **PLANNING**

a) Reports

i) 05/0040 - Formation of fire escape door opening to replace window – The Stag Inn, Crosby-on-Eden Carlisle

- Permission Granted

ii) 05/0041 – Re-position of servery counter and formation of fire escape door opening in place of window (LBC) – The Stag Inn, Crosby-on-Eden, Carlisle

- Permission Granted

iii) 04/1657 – Part Demolition of adjacent barn and construction of two storey extension to form kitchen, garage and W.C. with 1 ensuite bedroom above; together with conservatory to west gable – Low Wallhead, Crosby-on-Eden, Carlisle

- Application Withdrawn

iv) 05/0099 – Erection of pole mounted non-illuminated sign (revised proposal) – St John's Church, Houghton, Carlisle

- Permission Granted

v) 04/1676 – First floor extension and internal alterations (LBC) – The Chestnuts, Houghton Road North, Houghton, Carlisle

- Permission Granted

vi) 04/1674 First floor extension to provide dressing room & en-suite – The Chestnuts, Houghton Road North, Houghton, Carlisle

- Permission Granted

vii) 04/1575 – Single storey rear extension to provide lounge – 5 Rickerby Mews, Rickerby, Carlisle

- Permission Granted

b) Applications

i) 05/0194 – Two storey extension to provide porch, garage and kitchen with en-suite bedroom above – 36 Jackson Road, Houghton, Carlisle

- Comments: No objections

ii) 05/0096 — Amended plans – Erection of detached single garage and rear extension to provide 2 bedrooms (one en-suite) and utility - Carvina, Tarraby, Carlisle

- Comments: No objections

iii) 05/0285 – Extension to provide garage, car port, utility and breakfast room and garden arbour – 6 Centurions Walk, Carlisle

- Comments: No objections

6 PROPOSED WORKS TO TREES (TPO) – Avalon, Rickerby, Carlisle.

- **Comments:** No objections

7 CARLISLE CITY COUNCIL –

a) **Carlisle Local Plan Review** – Representation 5766 – Noted.

- **Resolved:** To wait for the second draft in order to consider comments.

b) **Additional litter bins and amenity lighting – Siting.**

- **Resolved:** Amenity Lighting – Smithy Croft, Houghton and south west corner of Houghton Village Hall.

- **Resolved:** Litter Bins – Additional and larger bins required at Harker Grange Layby on A689 between St Johns Bridge and Junction 44.

8 CUMBRIA COUNTY COUNCIL –

a) **Acute Health Services NHS Report** – Cllr. Aglionby reported, recommendations match Parish Council.

b) **A689 Houghton – Junction Improvement** - Copy of plans received.

- **Resolved:** To request more detailed plans in order to facilitate informed comments.

9 EMERGENCY PLANS FOR VILLAGE HALLS – Sub committee reported no further meetings. Cllr. Aldred outlined proposals for broadening the scope of the parish councils emergency planning.

Resolved: Sub committee to discuss and report back to council.

10 M6 EXTENSION – Carlisle to Guardsmill meeting 15.03.05. Noted minutes received. Chairman reported from the minutes.

11 STANDARDS BOARD – Code for the future: Consultation – Chairman reported progress to date – comments for the next meeting.

12 OFFICE OF DEPUTY PRIME MINISTER – Citizen Engagement and Public Services/ Vibrant Local Leadership. Chairman reported that they were not formal consultation documents. No response required.

13 ENVIRONMENT AGENCY –

a) Noted newsletter received (copy circulated), and flood pamphlets.

b) Chairman reported Environment agency is prepared to have another public meeting. Council authorised the clerk and chairman to arrange this meeting.

14 CUMBRIA POLICE AUTHORITY – Carlisle Area Community Liaison Forum – 14.04.05 Longtown Memorial Hall – Cllr. Aldred to attend and report at next meeting.

15 CALC –

a) **Annual Subscription £257.50.** Noted payment authorised.

b) **Local Council Review Subscription.** Noted payment authorised.

c) **Quality Parish Initiative/Certificate in Local Council Administration** – Meeting for Clerks 2.06.05 at Morton Community Centre. Resolved to authorise clerk to attend.

16 FRIENDS OF THE LAKE DISTRICT – Rural Road Character Research – noted summary report. Cllr. Aldred reported that this was relevant to the parish.

- **Resolved:** Cllr's Alecock, Nicholson, Aglionby, W Clark, Gosling and Gascoigne to also consider the report.

17 WRVS – Letter received re request for grant.

- **Resolved:** No donation to be made.

18 DEFRA – Quality Parishes & Parish Planning – Noted grants available for both initiatives.

19 PARISH PLAN – Clerk reported Mr M Cosgrove remained incommunicado despite numerous attempts by e-mail, phone and recorded delivery mail.

- **Resolved:** Sub committee to meet to discuss options and progress plan.

20 HOUGHTON –

a) **Traffic calmed area** – Mr R Lewis to report at May meeting if available.

b) **Co-op Square** – Waiting further report from Mr M Carigiet re Wayleave from BT. Clerk awaiting further report.

c) **Bus nuisance** – Stagecoach operations manager to arrange site visit and invite Chairman to attend.

d) **Houghton Village Hall Management Committee** – Letter received requested councils view on car park and notice boards: -

Triangle of green at front of village hall – Conversion to additional car parking.

- **Resolved:** Council authorised Village Hall Committee to progress this.

Notice Board Tribune Drive – Requested more notice boards in Houghton.

- **Resolved:** Council agreed to install new notice board at the end of Tribune Drive.

Houghton Echo – Committee asked if the Council would be willing to take over the "ownership".

- **Resolved:** Council will consider implications and discuss at June meeting.

e) **Houghton Village Hall** – Disturbance at teenager's party. (Moved forward for discussion following item 7 on agenda, as WPC Debbie Hall had to leave the meeting early). Witnesses reported that disturbance, though serious, had been exaggerated by newspaper. Police had dealt with the situation within the law. Damage has been paid for with the deposit left by the party organiser and they helped to clear the mess. Council satisfied that Hall Management Committee exercised all customary precautions, when accepting booking, but were misled, as others seemed to have been.

21 LINSTOCK –

a) **Linstock Village Green** – Dangerous manhole covers. Clerk to progress

22 FOOTPATH/CYCLE PATHS –

a) **Hadrians Camp** – Chairman gave progress report – awaiting further advice from Carlisle City Council.

23 GREYMOORHILL LAY-BY AT JUNCTION 44/A689 –

a) **Litter** – Chairman reported that the snack van did collect the litter. Litter picking is the ultimate responsibility of the City Council.

b) **Wagon parking** - on cycleway/footpath. Clerk reported that Cumbria County Council had confirmed its responsibility for maintenance of this cycleway/footpath and are reviewing the options.

24 LOG CUTTING – The Knells. Cllr Gascoigne reported this had been placed before the courts.

25 PIRELLI RALLY – Rally will be in our Parish in May. Chairman reported that enquiries indicate Newby Grange is a "one off" event. Planning department and property owner confirm that stage to be dismantled after rally. "But possibly leave in place for kids quad bikes" – Andrew Tinkler to Chairman, 6/4/05.

26 NEAR BOOT – Noted letter received from InnCourt Licensing Consultants re change of licence to the name of Robin Ward.

27 FINANCE -

a) Resolved to authorise the payments listed on the attached schedule.

b) HSBC Balances Cheque Account: - £4219.20; o/s cheques: - No's 100811 -£3489.75 & 100795 £100.00
Money Manager Account: - £28803.92

28 DATE OF NEXT MEETING - Wednesday, 11 May 2005 at Crosby Parish Hall.

29 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

1 PLANNING

a) Applications

i) **05/0279** – Erection of domestic stables – Land adjacent to Moor Cottage, Crosby-on-Eden, Carlisle

- **Comments: No objections**

ii) **05/0134** – Amended Plans – Erection of proposed poultry egg laying unit – Holme Park, Crosby-on-Eden

- **Comments: No objections**

2 CARLISLE CITY COUNCIL – Noted increase in Parish Councils Elected Members Allowance: -

Chairman's Allowance: £433.00 per annum.

Councillors Allowance: £217.00 per annum.

3 HOUGHTON VILLAGE HALL MANAGEMENT COMMITTEE – Parish Council representative.

- **Resolved:** Cllr A Lightfoot to continue to represent the council.

4 ALLIANZ CORNHILL – Noted Insurance documents received - payment authorised.

5 HOUGHTON NURSERY GROUP – Noted letter of thanks from Nursery Group for Parish Councils support in obtaining this lottery funding of £293,950.00.

FINANCE

i) Resolved to authorise payments listed on the attached schedule.

30 OTHER MATTERS TO BE REFERRED TO NEXT MEETING

a) Road markings at The Nurseries, Linstock.

b) Hadrians Wall Trail – Road sign needs to be moved.

c) Tribune Drive play area in bad state of repair. Cllr. Naylor to report at next meeting.

DOCUMENTS RECEIVED FOR INFORMATION

CARLISLE CITY COUNCIL

Agenda's: Licensing /Regulatory panel – 16.03.05

Overview and scrutiny panel – 17.03.05

Corporate Resources – 31.03.05

Community/Overview & Scrutiny Panel – 24.03.05

Executive – 24.03.05

Infrastructure Overview Scrutiny Committee 23.03.05

Development Control Committee - 1.04.05

Infrastructure Overview/Scrutiny Panel - 7.04.05

Forward Plan of Key Decisions

Rural Voice Newsletter – (copy circulated).

DEFRA – Information on Broadband for Rural Communities.

INLAND REVENUE - PAYE Book

CART – Local lending fund leaflet.

CARLISLE COUNCIL FOR VOLUNTARY SERVICES – Membership form

GREAT NORTH AIR AMBULANCE – Noted thank you letter received for council's £100.00 donation.

MRS B C WATSON – Noted thank you letter for ex-gratia payment.

CALC – Circular received (copy circulated).

Carlisle City Council

Agenda's: – Infrastructure & Overview/ Scrutiny Committee - 14.04.05.

Executive - 18.04.05

Cumbria County Council Elections – Notices of Election

CUMBRIA CONSTABULARY – Recruiting Special Constables - Posters.

WICKSTEED LEISURE – Play Equipment brochure.

THE COUNTRYSIDE AGENCY-

a) Conclusive map of registered common land.

b) North West region Bulletin

EDEN DISTRICT COUNCIL – Parliamentary Election 5.05.05 – Penrith & Border Constituency. Notices received.

FRIENDS OF THE LAKE DISTRICT – Report and newsletter.

SIGNPOST RESTORATION LTD – Newsletter.

